# TOWN OF WEDDINGTON REGULAR TOWN COUNCIL MEETING MONDAY, APRIL 17, 2017 – 7:00 P.M. WEDDINGTON TOWN HALL 1924 WEDDINGTON ROAD WEDDINGTON, NC 28104 AGENDA

# Prayer – Mayor Bill Deter

- 1. Open the Meeting
- 2. Pledge of Allegiance
- 3. Determination of Quorum
- 4. Special Presentation
  - A. Weddington Classics Week Proclamation
- 5. Public Comments
- 6. Additions, Deletions and/or Adoption of the Agenda
- 7. Consent Agenda
  - A. Call for public hearing to be held Monday, May 8 at 7:00 p.m. at Weddington Town Hall to consider an amendment to the Conditional Use Permit for Weddington Swim and Racquet Club
  - B. Call for public hearing to be held Monday, May 8 at 7:00 p.m. at Weddington Town Hall to consider a Text Amendment to Section 58-4 Definitions, Sections 58-56, 58-56.1, 58-57, 58-57.1, 58-60, and 58-61 Permitted uses and Add Article XI Small Cell Telecommunications Facility and Section 58-329 Requirements.
  - C. Appoint Janet Peirano as Deputy Clerk
  - D. Amend Resolution 2017-03
  - E. Approve Contract with VC3 for website design
  - F. National Day of Prayer Proclamation
- 8. Approval of Minutes
  - A. February 13, 2017 Regular Town Council Meeting
  - B. March 13, 2017 Regular Town Council Meeting
- 9. Public Hearing and Consideration of Public Hearing
  - A. Consider a text amendment to Section 58-145(3) of the Weddington Zoning Ordinance regarding Political Signs.
- 10. Old Business
  - A. Review and Discussion of Preliminary Budget for Fiscal Year 2017-2018

- B. Discussion of Ambassador Ct. minimum housing code violations
- 11. New Business
  - A. Review and Consideration of Final Plat for Atherton Subdivision Phase 2 Map 3
  - B. Discussion of Branding Town Banners
- 12. Update from Planner
- 13. Code Enforcement Report
- 14. Update from Finance Officer and Tax Collector
- 15. Public Safety Report
- 16. Transportation Report
- \*\* 17. Closed Session Pursuant to NCGS 143-318.11 (a)(3)
- \*\*18.17. Council Comments
- \*\*19.18. Adjournment
- \*\* Agenda amended at meeting.

# TOWN OF WEDDINGTON REGULAR TOWN COUNCIL MEETING MONDAY, APRIL 17, 2017 7:00 P.M. WEDDINGTON TOWN HALL MINUTES PAGE 1 OF 5

Mayor Deter offered an invocation prior to the opening of the meeting.

**OPEN THE MEETING**: Mayor Deter opened the April 17, 2017 Regular Town Council Meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Mayor Deter led the Pledge of Allegiance.

Quorum was determined with all members in attendance Councilmembers present: Mayor Bill Deter, Mayor Pro Tem Don Titherington, Councilmembers Scott Buzzard, Michael Smith, and Janice Propst

Staff Present: Town Attorney Bobby Sullivan, Town Administrator/Planner Lisa Thompson, Town Clerk Karen Dewey, and Finance Officer Leslie Gaylord

Visitors: Anna-Marie Smith, Randol Tilghman, Barbara Harrison, Pat Harrison, and Rob Dow

#### SPECIAL PRESENTATION

# A. Weddington Classics Week Proclamation

Mayor Deter read a proclamation recognizing the week of April 21-27, 2017 as Town of Weddington Classics Week in support of the National Junior Classical League. (Proclamation 2017-01 is hereby incorporated into these minutes)

#### **PUBLIC COMMENTS**

No public comments

# ADDITIONS, DELETIONS AND/OR ADOPTION OF THE AGENDA

Motion: Councilm

Councilmember Titherington moved to add Item 17 Closed Session pursuant to NCGS 143-138.11 (a) (3) to consult with the Town Attorney to consider and give instructions concerning a potential or actual claim, administrative procedure, or judicial action; To consider and give instructions concerning a judicial action titled Town of Weddington vs.

Cox.

Vote:

The motion passed with a unanimous vote.

## **CONSENT AGENDA**

- A. Call for public hearing to be held Monday, May 8 at 7:00 p.m. at Weddington Town Hall to consider an amendment to the Conditional Use Permit for Weddington Swim and Racquet Club
- B. Call for public hearing to be held Monday, May 8 at 7:00 p.m. at Weddington Town Hall to consider a Text Amendment to Section 58-4 Definitions, Sections 58-56, 58-56.1, 58-57, 58-57.1, 58-60, and 58-61 Permitted uses and Add Article XI Small Cell Telecommunications Facility and Section 58-329 Requirements.

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C. Appoint Janet Peirano as Deputy Clerk

- D. Amend Resolution 2017-03 (Resolution 2017-03 is hereby incorporated into these minutes)
- E. Approve Contract with VC3 for website design
- F. National Day of Prayer Proclamation. (Proclamation 2017-02 is hereby incorporated into these minutes)

Motion:

Councilmember Propst moved to approve the consent agenda as

presented.

Vote:

The motion passed with a unanimous vote.

# APPROVAL OF MINUTES - February 13, 2017 & March 13, 2017

No changes or adjustments were made.

Motion:

Councilmember Smith moved to approve the February 13, 2017 Regular

Meeting Minutes and the March 13, 2017 Regular Meeting Minutes as

presented.

Vote:

The motion passed with a unanimous vote.

# PUBLIC HEARING AND CONSIDERATION OF PUBLIC HEARING

A. Consider a text amendment to Section 58-145(3) of the Weddington Zoning Ordinance regarding Political Signs.

Mayor Deter opened the public hearing. No one signed up to speak.

Mayor Deter closed the public hearing.

Ms. Thompson presented a text amendment to amend the political signs section of the zoning ordinance to mimic state statute. The Planning Board recommended approval at the February 27, 2017 meeting. (The text amendment is hereby incorporated into these minutes)

Discussion regarding the changes ensued.

Mayor Deter clarified that this gives more time for the presence of signs and this amendment mirrors state statutes.

Town Attorney Mr. Sullivan stated: "Within a street/road right of way" should be clearly stated in the beginning of the text amendment. He also suggested that the state statute this amendment is based on has a definition of political signs, the town should add a definition of political signs in a text amendment at a later date, before the next election.

Motion:

Mayor Pro Tem Titherington moved to approve a text amendment to Section 58-145 (3) of the Weddington Zoning Ordinance regarding

Political Signs with the addition of the text "within a street or road right of

way".

Vote:

The motion passed with a unanimous vote.

Town of Weddington Regular Town Council Meeting Minutes 04/17/2017 Page 3 of 5

## **OLD BUSINESS**

# A. Review and Discussion of Preliminary Budget for Fiscal Year 2017-2018 (the preliminary budget is hereby incorporated into these minutes)

Ms. Gaylord reviewed the changes made in the preliminary 2017-2018 budget. Council held a brief discussion. There were no additional questions.

# B. Discussion of Ambassador Ct. minimum housing code violations

Mayor Deter presented the background of the situation. This property is repeatedly on the code enforcement reports. The town repaired the roof and windows and spent \$7007.00 to bring the home up to minimum housing code standards. The council agreed to table the discussion to closed session in order to consult with the attorney regarding options.

#### **New Business**

# A. Review and Consideration of Final Plat for Atherton Subdivision Phase 2 Map 3

Ms. Thompson presented the staff report: Shea Homes has submitted the final plat for Phase 2 Map 3 of the Atherton Subdivision. The plat meets all minimum subdivision standards. The maintenance agreement and HOA covenants have been recorded and established. Estimates for the bonds have been approved by the engineers. Planning Board reviewed the plat on March 27 and unanimously recommended approval and requested the names of the adjacent property owners be corrected. Staff recommends approval with the condition that bonds are received prior to signing off on the final plat.

Mayor Deter presented a question regarding the septic easement on this plat for a lot on a previous plat. The septic easement is for a lot recorded in Phase 1.

Mayor Pro Tem Titherington stated lots 7 and 8 are pie shaped. The way the house is positioned, the 40 foot setback requirement is on one side, not the back. Can there be a 40 foot rear yard setback on both sides? Ms Thompson confirmed with the applicant and they are willing to accommodate 40 foot rear yard setbacks on both sides.

Motion: Mayor Pro Tem Titherington moved to approve the Final Plat for Atherton

Subdivision Phase 2 Map 3 with the conditions that bonds will be

received by staff prior to signing off on the final plat and lots 7 and 8 will have a 40 foot setback on Matthews Weddington Road in addition to the

40 foot setbacks already presented on the current plat.

**Vote:** The motion passed with a unanimous vote.

# B. Discussion of Branding Town Banners

Councilmember Propst presented town banner ideas for the summer season. The Town is using a local company that will be responsible for measurement and installation. The banners will have a patriotic theme and seasonal rotation will extend the life of the banners.

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#### **UPDATE FROM PLANNER**

Ms. Thompson presented updates on the Rea Road extension. NCDOT Staff and consultants held a conference call last week. They confirmed that alternative CA2 is the LEDPA (Least Environmentally Damaging Practicable Alternative). A public meeting will be scheduled sometime in July. Mayor Deter confirmed that this is proposed. Councilmember Propst stated Weddington Hills first house on the left has gone to NCDOT with a hardship and DOT is actually purchasing that home and will demolish it. Mayor Pro Tem Titherington wanted confirmation that the issue with the ballpark was squared away and Councilmember Propst stated that NCDOT had archaeologists in the area this week.

Staff received the final plats for Carringdon. These are expected to go to the Planning Board in May.

The Planning Board meets next week. Discussion will include buffers, lot size, and clarifying road definitions.

The Litter Sweep and Paper Shredding event is Saturday, 22 April. An email will be sent to the residents list.

CODE ENFORCEMENT REPORT (The Code Enforcement Report is hereby incorporated into these minutes)

Mayor Deter questioned item number 3, property at the intersection of Highway 84 and Twelve Mile Creek Road. The violation was noted in November and 5 months have passed with no change. When do we take action? The Council agreed to table the discussion for closed session to consult with the Town Attorney. No further questions on the Code Enforcement Report.

UPDATE FROM FINANCE OFFICER AND TAX COLLECTOR (The Finance Report is hereby incorporated into these minutes)

Ms. Gaylord presented the statements from the 3<sup>rd</sup> quarter. The Town has received tax estimates from the county and the numbers in the budget are good. We also got notice from the county for the sheriff deputies. The deputy costs are 2.8% higher than last year. Those numbers are not estimates anymore. There were no further questions.

# PUBLIC SAFETY REPORT

*No updates* 

#### TRANSPORTATION REPORT

Councilmember Buzzard stated that CRTPO meeting is Wednesday. The STPDA funds are not on that agenda. Discussion regarding the funds and resolutions ensued.

CLOSED SESSION PURSUANT TO NCGS 143-138.11 (A)(3) To consult with the attorney to protect the attorney-client privilege and to consider and give instruction concerning a potential or actual claim, administrative procedure, or judicial action, to consider and give instructions concerning a judicial action titled Town of Weddington vs. Cox.

Motion: Mayor Pro Tem Titherington moved to Closed Session pursuant to

NCGS 143-138.11 (a)(3) To consult with the attorney to protect the

Town of Weddington Regular Town Council Meeting Minutes 04/17/2017 Page 5 of 5

attorney-client privilege and to consider and give instruction concerning a potential or actual claim, administrative procedure, or judicial action, to consider and give instructions concerning a judicial action titled Town of

Weddington vs. Cox.

Vote:

The motion passed with a unanimous vote.

# RECONVENE INTO OPEN SESSION

Mayor Deter called the meeting back to order at 8:05 p.m.

### **COUNCIL COMMENTS**

Councilmember Propst thanked everybody for coming. No other Council comments

#### ADJOURNMENT

Motion:

Councilmember Smith moved to adjourn the April 17, 2017 Regular Town

Council Meeting at 8:06 p.m.

Vote:

The motion passed with a unanimous vote.

Bill Deter Mayor

Adopted: May 8, 9=17

Karen Dewey, Clerk



# TOWN OF WEDDINGTON PROCLAMATION P-2017-01

WHEREAS, the National Junior Classical League (NJCL) was founded in 1936 to encourage an interest in and an appreciation for the language, literature, and culture of the ancient Greeks and Romans; and

WHEREAS, in North Carolina there are 41 chapters of the NJCL, and 1,149 middle and high school students of Latin, Greek, and the Classics; and

**WHEREAS**, North Carolina JCL Chapters are involved in the educational needs of its student members and are committed to a better future for their students and the community, through active participation in service and outreach projects; and

WHEREAS, Weddington Latin students believe that the Classics still hold great value to modern society and that the spreading of the Classics is vital to the continued appreciation and spreading of interest in the Classics; and

**WHEREAS**, Town of Weddington Classics Week is held in commemoration of the traditional anniversary of the founding of ancient Rome (April 21<sup>st</sup>) and in celebration of the North Carolina Junior Classical League 69<sup>th</sup> annual state convention (March 31<sup>st</sup> – April 1<sup>st</sup>, 2017); and

**WHEREAS**, the Town of Weddington recognizes the relevance of Classical culture in relation to its own history, the great interest that many Weddington residents hold for the Classics, and the countless benefits that studying Classics offers to everyone; and

**NOW, THEREFORE**, I, Bill Deter, Mayor of the Town of Weddington, do hereby recognize the week of April 21<sup>st</sup> – 27<sup>th</sup>, 2017 as Town of Weddington Classics Week and I call this proclamation to the attention of all our citizens.

In witness whereof, I have hereunto set my hand and caused the Seal of the Town of Weddington to be affixed this the 17<sup>th</sup> day of April, 2017.

Mayor Bill Deter

town plew

Karen Dewey, Town Clerk

# RESOLUTION IN SUPPORT OF THE WEDDINGTON MATTHEWS ROAD/TILLEY MORRIS ROUNDABOUT AND FUNDING FOR NCDOT

# R-2017-03

**WHEREAS**, the Town of Weddington is absorbing rapid growth in the area with significant impacts on the roadways, and;

WHEREAS, there are significant delays at the Tilley Morris and Weddington Matthews Road intersection, and;

**WHEREAS**, over 500 new homes are approved for construction that will utilize the Tilley Morris and Weddington Matthews Road intersection, and;

**WHEREAS**, the Town of Weddington supports a roundabout at Tilley Morris and Weddington Matthews Road intersection; and,

**NOW, THEREFORE**, be it resolved by the Town of Weddington that the Town will fund 11% of the final cost of construction estimated at \$1.1 million dollars final cost of construction or an amount not to exceed \$143,000.00, whichever is less, for the Tilley Morris and Weddington Matthews Road roundabout.

Re-Adopted this 17th day of April, 2017.

Bill Deter, Mayor

Allesj:

Karen Dewey Town Cler





# TOWN OF WEDDINGTON PROCLAMATION P-2017-02

WHEREAS, civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

WHEREAS, the Declaration of Independence, our first statement as Americans of natural purpose and identify, made "the Laws of Nature and Nature's God" the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

**WHEREAS**, the Supreme Court has affirmed the right of state legislatures to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

WHEREAS, in 1988, legislation setting aside the first Thursday in May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

WHEREAS, the National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and

**WHEREAS**, it is fitting and proper to give thanks to God by observing a day of prayer in the Town of Weddington when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our State and nation;

**NOW, THEREFORE,** I, Bill Deter, Mayor of the Town of Weddington, do hereby proclaim the first Thursday in May 2017 to be designated as

# A DAY OF PRAYER IN THE TOWN OF WEDDINGTON

and encourage the citizens of the Town of Weddington to observe the day in ways appropriate to its importance and significance.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Weddington to be affixed this 17th day of April, 2017.

Bill Deter, Mayor

Attest:

Karen E. Dewey, Town Clerk

# AN ORDINANCE TO AMEND SECTION 58-145(3) OF THE CODE OF ORDINANCES OF THE TOWN OF WEDDINGTON O-2017-08

# BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WEDDINGTON THAT SECTION 58-145(3) OF THE CODE OF ORDINANCES BE AMENDED AS FOLLOWS:

Sec 58-145 – Signs permitted without permit

The following signs shall not require a permit:

- (1) Signs required to be posted by law, signs established by governmental agencies, "Warning" signs and "No Trespassing" signs, town monuments and historical markers placed by a governmental agency or a recognized historical society. Historical markers shall not exceed six square feet in area, exclusive of the support structure. Town monuments shall not exceed 14 feet in height. Private unofficial traffic signs indicating directions, entrances, or exits, also shall not require a permit.
- (2) One sign, including a professional name plate, per dwelling unit, denoting the name of the occupant, not to exceed 1½ square feet in area.
- (3) All political signs; provided that such signs shall be placed in accordance with the following:
  - a. Persons may place signs within the street/road right-of-way no sooner than 60 days 30 days prior to the date of election "one-stop" early voting being advertised and shall be removed by the candidates within ten days after the primary or election day.
  - b. Permission is granted from any property owner of a residence, business, or religious institution fronting the right-of-way where a sign would be erected.
  - c. No sign shall be closer than three feet from the edge of the pavement of the road.
  - d. No sign shall obscure motorist visibility at an intersection.
  - e. No sign shall be higher than 42 inches above the edge of the pavement of the road.
  - f. No sign shall be larger than 864 square inches.
  - g. No sign shall obscure or replace another sign.

- (4) One sign advertising real estate or incidental items "for sale," "for rent," or "for lease," not greater than six square feet in area, located upon property so advertised or property where such incidental items are being sold. Any such sign advertising property for sale shall be removed within seven days after the property has been sold (upon closing), rented or leased. Any signs erected pursuant to this provision must not violate subsection 58-146(6). Any signs advertising real estate subdivisions shall be limited to one sign no greater than six square feet in area located at the entrance of the subdivision.
- (5) A sign advertising the sale of produce on the premises where the produce is being sold and grown shall be no more than ten square feet per side.
- (6) Any sign in town, deemed by the zoning administrator to be in need of repair, shall be renovated within 30 days by the owner upon receipt of written notification.
- (7) Temporary signs erected by homeowners' associations or neighborhood associations which are not greater than six square feet in area and which are located upon property owned by the homeowners' association at the entrance to the subdivision for a maximum of five days.

Adopted the 17th day of April, 2017

Bill Deter, Mayor

Attest:

Karen Dewey Town Clerk

# TOWN OF WEDDINGTON PROPOSED BUDGET FY2018

PRELIMINARY BUDGET FY2018	1,025,000.00 3,000.00 1,000.00 89,000.00 2,250.00 310,000.00 470,000.00 35,000.00 1,000.00 5,000.00	737,560.00 10,000.00 264,175.00 90,000.00 100,000.00 12,000.00 7,000.00 6,500.00 1,000.00 1,500.00 1,500.00
PROJECTED 6/30/2017	1,012,500.00 3,432.00 1,505.00 81,802.00 3,000.00 318,098.00 45,000.00 47,500.00 37,000.00 5,000.00 5,000.00	715,710.04 2,000.00 257,001.33 76,006.00 28,122.00 3,500.00 9,938.00 (3,868.00) 4,500.00 3,000.00 1,000.00
AS OF 3/31/17 <u>ACTUAL</u>	1,010,225.00 2,327.00 1,368.00 54,202.00 2,730.00 193,098.00 0.00 335,381.00 31,385.00 35,435.00 36,225.00 4,179.00	533,783.00 65.00 192,751.00 38,106.00 13,122.00 0.00 3,146.00 (3,868.00) 4,265.00 0.00 90.00
FY2017 AMENDED BUDGET	985,000.00 3,500.00 1,500.00 80,000.00 2,250.00 311,250.00 475,000.00 24,850.00 58,300.00 1,000.00 5,000.00	717,710.00 10,000.00 258,620.00 95,000.00 100,000.00 12,000.00 10,000.00 6,500.00 750.00 500.00 1,216,080.00
FY2016 <u>ACTUAL</u>	978,230.00 3,540.00 6,862.00 97,933.00 2,773.00 300,404.00 44,465.00 533,947.00 49,020.00 82,050.00 1,601.00 5,772.00	703,015.00 3,642.00 247,577.00 90,730.00 144,641.00 8,871.00 6,414.00 (2,860.00) 4,285.00 480.00 284.00 0.00
	REVENUE: 10-3101-110 AD VALOREM TAX - CURRENT 10-3102-110 AD VALOREM TAX - 1ST PRIOR YR 10-3103-110 AD VALOREM TAX - NEXT 8 YRS PRIOR 10-3110-121 AD VALOREM TAX - MOTOR VEH CURRENT 10-3115-180 TAX INTEREST 10-3231-220 LOCAL OPTION SALES TAX REV - ART 39 10-3322-220 BEER & WINE TAX 10-3324-220 UTILITY FRANCHISE TAX 10-3320-400 ZONING & PERMIT FEES 10-3350-400 SUBDIVISION FEES 10-3350-401 INVESTMENT INCOME TOTAL REVENUE	GENERAL GOVERNIMENT EXPENDITURE: 10-4110-126 FIRE DEPT SUBSIDIES 10-4110-127 FIRE DEPT CAPITAL/BLDG MAINTENANCE 10-4110-128 POLICE PROTECTION 10-4110-192 ATTORNEY FEES - GENERAL 10-4110-193 ATTORNEY FEES - LITIGATION 10-4110-340 PUBLICATIONS 10-4110-341 WEDDINGTON FESTIVAL 10-4110-342 HOLIDAY/TREE LIGHTING 10-4110-343 SPRING EVENT 10-4110-349 OTHER COMMUNITY EVENTS 10-4110-495 PUBLIC SAFETY

TOWN OF WEDDINGTON PROPOSED BUDGET FY2018

PRELIMINARY BUDGET <u>FY2018</u>	21,850.00 45,415.00 14,000.00 25,200.00 7,660.00 7,055.00 12,780.00 175.00 8,750.00 1,500.00 2,000.00 4,725.00 37,500.00 60,000.00 60,000.00 1,000.00 4,725.00 37,500.00 60,000.00 60,000.00 60,000.00 7,000.00
PROJECTED <u>6/30/2017</u>	54,445.00 46,217.00 20,500.00 25,200.00 11,236.00 11,236.00 17,163.00 285.00 216.00 8,300.00 10,000.00 1,750.00 4,750.00 30,198.00 60,068.00 63,111.00 60,068.00 5,500.00 750.00 750.00
AS OF 3/31/17 <u>ACTUAL</u>	48,985.00 31,798.00 15,818.00 18,900.00 11,642.00 14,124.00 222.00 27,291.00 4,256.00 3,209.00 3,209.00 3,540.00 593,250.00 612.00 3,540.00 817.00 3,873.00
FY2017 AMENDED <u>BUDGET</u>	73,150.00 47,650.00 14,250.00 25,200.00 12,800.00 19,650.00 26,000.00 13,000.00 4,250.00 2,500.00 4,250.00 2,500.00 63,520.00 1,000.00 63,600.00 64,000.00 65,000.00 65,000.00 65,000.00 65,000.00
FY2016 <u>ACTUAL</u>	71,433.00 40,556.00 12,474.00 25,200.00 11,441.00 16,437.00 24,014.00 34,000 2,217.00 1,110.00 4,192.00 4,192.00 4,300.00 66,365.00 66,365.00 792.00 792.00 3,847.00 6,218.00
	ADMINISTRATIVE EXPENDITURE: 10-4120-121 SALARIES - CLERK 10-4120-123 SALARIES - TAX COLLECTOR 10-4120-124 SALARIES - FINANCE OFFICER 10-4120-125 SALARIES - MAYOR & TOWN COUNCIL SALARY ADJUSTMENTS 10-4120-181 FICA EXPENSE 10-4120-182 EMPLOYEE RETIREMENT 10-4120-183 EMPLOYEE INSURANCE 10-4120-184 EMPLOYEE LIFE INSURANCE 10-4120-195 CONTRACT LABOR 10-4120-191 AUDIT FEES 10-4120-201 OFFICE SUPPLIES - ADMIN 10-4120-201 OFFICE SUPPLIES - ADMIN 10-4120-325 POSTAGE - ADMIN 10-4120-331 UTILITIES - ADMIN 10-4120-351 REPAIRS & MAINTENANCE - EQUIPMENT 10-4120-355 REPAIRS & MAINTENANCE - EQUIPMENT 10-4120-355 REPAIRS & MAINTENANCE - CUSTODIAL 10-4120-355 REPAIRS & MAINTENANCE - CUSTODIAL 10-4120-357 TAX LISTING & TAX COLLECTION FEES 10-4120-397 TAX LISTING & TAX COLLECTION FEES

TOWN OF WEDDINGTON PROPOSED BUDGET FY2018

# TOWN OF WEDDINGTON PROPOSED BUDGET FY2018

PRELIMINARY BUDGET <u>FY2018</u>	2,026,250.00	0.00	
PROJECTED <u>6/30/2017</u>	2,296,720.39	-246,773.40	246,773.40
AS OF 3/31/17 <u>ACTUAL</u>	1,823,282.00	-116,727.00	
FY2017 AMENDED <u>BUDGET</u>	1,992,650.00	0.00	
FY2016 <u>ACTUAL</u>	1,793,528.00	313,069.00	
	TOTAL EXPENDITURES	NET OPERATING REVENUES/(EXPENDITURES)	APPROPRIATION FROM FUND BALANCE

\$195,000

1 cent tax = approximately

# TOWN OF WEDDINGTON

	TING EXPENDITURES	PROPOSED FY2018	APPROVED FY2017
ESTIMATED (	DPERATING REVENUES	443,364.38	- -
Proposed non-	recurring revenues		
Zoning & Perr Subdivision Fe		25,000.00	14,850.00
	Currently in discussions Future unidentified	?? 40,000.00	5,500.00 52,800.00
ULDA JATOT	STED OPERATING REVENUES	508,364.38	-
Proposed non-	operating expenditures to be funded		
WCVFD	Fire service contract increase based on estimated ad valorem increase (3%) Audit Building maintenance	21,346.00 4,500.00 10,000.00	12,245.00 6,000.00 10,000.00
Police	Estimated Increase in contract price (estimated at 4% actual for FY17)	7,175.00	9,945.00
Public Safety	Training/literature/pamphlets/mailings/CPR	1,500.00	1,500.00
Attorney	Litigation	100,000.00	100,000.00
Parks & Rec	Spring Event Festival — upfront money Festival — net Historic committee Tree lighting (hot chocolate/cider purchase from vendor) Litter sweeps Deputies (3 at Festival; 2 at Spring) Fencing & signs/miscellaneous Food trucks	750.00 3,500.00 3,500.00 1,000.00 6,500.00 250.00 650.00 100.00 3,000.00	750.00 3,500.00 6,500.00 2,500.00 550.00 150.00 100.00
Office supplies	lpads/laptops/etc	2,500.00	5,000.00
Gifts & Awards	Pins, tshirts, sweatshirts, etc.		
Grounds maintenance	Landscape upgrades/medians/roundabout Winter maintenance & mulching (every other year) Contract increase (estimated at 2%) New property	15,000.00 750.00 3,105.00	20,000.00 1,000.00
Building Maintenance	Brick repair Minor repairs Renovations	30,000.00	15,000.00 15,000.00
Technology	Website design Alarm software package Smartfusion upgrade (financial software)	35,000.00	9,000.00
Consulting/ Contract Labor	Code Enforcement contract Code Enforcement (funds for remedies) Planning Conference/Retreat mediator Salary band mapping Eagle Engineering Survey	5,000.00 5,000.00 1,500.00	5,000.00 2,500.00 2,000.00 6,000.00
	USI Inspection	35,000.00	
Salary adj	COLA/Merit/Bonus/Taxes/Benefits - (3%) Short-staffing bonuses Part-time clerk (20 hrs/week @ \$21/hr) Part-time administrative assistant (19 hrs/week @ \$16.5/hr) New hire payroll expenses	5,010.69 21,850.00 16,800.00 6,500.00	
Capital Exp	Real property		560,000.00
Transportation	Streetlights near roundabout (2) Streetlights near Atherton (potential cost share) Rea Road cost share reserve	40,000.00	18,000.00 18,000.00
	Cost participation for DOT projects	120,000.00	·
	on-operating expenditures less other revenues	506,786.69	904,440.00
	NCE ASSIGNMENTS		
Capital Project Town Hall Town Hall	Buildings		\$45,000 \$12,000

# WEDDINGTON CODE ENFORCEMENT REPORT

# March, 2017

- 1. 404 Cottonfield Cir., James & Shannon Cox
  - Legal action pending/underway.
- 2. 4005 Ambassador Ct., Inez B. McRae Trust
  - No change as of 3/31/17; attorney for the Trust informed me via phone that Mr. McRae was planning on having some repair work done on roof. So far, no repairs have been started or done.
- 3. Highway 84 & Twelve Mile Creek Rd.
  - Large amount of stumps and demolition debris hauled in and dumped on this property.
     Contacting owner to have it removed.
  - 6/7/16—Courtesy letter sent to owner informing him debris must be removed. No response. Notice of Violation with fine is next step.
  - 8/4/16---Citation and fine issued. Meeting property owner on 8/4/16 to perform on-site inspection and to clarify what must be removed to clean property.
  - 9/8/16---Owner is cleaning/hauling debris away and evicting tenant.
  - 11/1/16—Stumps and some demolition debris still remain on property. Notice of violation/citation with fines issued effective 11/14/16.
  - 12/7/16—No Change (stumps still on property).
  - 3/31/17—No Change.
- 4. "Illegal sign sweep".
  - 3/31/17—No activity.
- 5. 8119 Lake Providence Dr.
  - 8/4/16 construction of residence has discontinued. Courtesy letter sent to property owner seeking on-site inspection and closing/securing building to prevent unauthorized entry.
  - 3/31/17—Still monitoring.
- 6. 8319 Lake Providence Dr.---property advertised as available for "venues"
  - Courtesy letter to owner informing them that such is not allowed in Residential zoning district
  - 3/31/17---Per owner, no such activity is planned. Will monitor for a few months.
- 7. 8304 Foxbridge Dr.---accessory building without permit

- Courtesy letter to owner informing him that permit is required from Town and Union county.
- 2/28/17--No response to courtesy letter; violation notice is next step.
- 3/31/17—Notice of Violation and Citation issued 3/24/17. Owner has contacted staff for required permits.

#### 8. 8425 Potter Rd.

- Large carport/accessory building built on lot-originally built to close to property line and larger than 2/3's size of residence---met with owners. They agreed to reduce size of building to comply with required side yard setback and size limitation per zoning ordinance.
- 12/7/16---re-inspection of building. Owner removed/dismantled sections of building to comply with sides yard setback and size limitation in zoning ordinance.
- 1/5/17---Resolved. Will monitor for several months.
- 3/31/17---Still monitoring.

### 9. 3045 Rock Ridge Pass

- 2/28/17---Report of possible "event venue". Correspondence with owner informing them Zoning Regulations do not allow this; site inspection, no violation found, owner declares they have no intention of operating such a use. Will monitor for a few months.
- 3/31/17—Still monitoring.

#### 10. 250 Rea Rd.

- 2/28/17----illegal sign. Courtesy letter to owner, 2/9/17; sign removed.
- 3/31/17—Resolved.

# TOWN OF WEDDINGTON REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2016-2017

fl141r07

03/01/2017 TO 03/31/2017

	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	% BUDGET REM
REVENUE:				
10-3101-110 AD VALOREM TAX - CURRENT	8,736.70	1,010,224.71	005 000 00	2
10-3102-110 AD VALOREM TAX - CORRENT		2,326.75	985,000.00 3,500.00	-3
10-3103-110 AD VALOREM TAX - 131 TRIOR	193.87	1,368.46	1,500.00	34
10-3110-121 AD VALOREM TAX - MOTOR	6,815.95	54,201.89	80,000.00	9 32
10-3115-180 TAX INTEREST	386.85	2,729.70	2,250.00	-21
10-3231-220 LOCAL OPTION SALES TAX REV		193,097.88	311,250.00	38
10-3322-220 BEER & WINE TAX	0.00	0.00	45,000.00	100
10-3324-220 UTILITY FRANCHISE TAX	105,271.30	335,381.42	475,000.00	29
10-3340-400 ZONING & PERMIT FEES	4,805.00	31,385.50	24,850.00	-26
10-3350-400 SUBDIVISION FEES	6,820.00	35,435.00	58,300.00	39
10-3830-891 MISCELLANEOUS REVENUES	86.00	36,225.00	36,000.00	-1
10-3831-491 INVESTMENT INCOME	517.83	4,178.90	5,000.00	16
TOTAL REVENUE	165,747.75	1,706,555.21	2,027,650.00	16
AFTER TRANSFERS	165,747.75	1,706,555.21	2,027,650.00	
	103,747.73	1,700,333.21	2,027,030.00	
4110 GENERAL GOVERNMENT				
EXPENDITURE:	#0.000.4#	***		
10-4110-126 FIRE DEPT SUBSIDIES	59,309.17	533,782.53	717,710.00	26
10-4110-127 FIRE DEPARTMENT	0.00	65.00	10,000.00	99
10-4110-128 POLICE PROTECTION	0.00	192,750.75	258,620.00	25
10-4110-192 ATTORNEY FEES - GENERAL 10-4110-193 ATTORNEY FEES - LITIGATION	3,107.50	38,105.97	95,000.00	60
10-4110-195 ELECTION EXPENSE	0.00 0.00	13,121.83 0.00	100,000.00	87
10-4110-340 PUBLICATIONS	0.00	3,145.92	3,500.00	100
10-4110-341 WEDDINGTON FESTIVAL	0.00	-3,868.02	12,000.00 10,000.00	74
10-4110-341 WEDDINGTON TESTIVAL	0.00	4,265.38	6,500.00	139
10-4110-343 SPRING EVENT	0.00	0.00	750.00	34
10-4110-344 OTHER COMMUNITY EVENTS	0.00	89.76	500.00	100 82
10-4110-495 COMMITTEE & OUTSIDE	0.00	0.00	1,500.00	100
TOTAL EXPENDITURE				
TO ME DA BADITORE	62,416.67	781,459.12	1,216,080.00	36
BEFORE TRANSFERS	-62,416.67	-781,459.12	-1,216,080.00	
AFTER TRANSFERS	-62,416.67	-781,459.12	-1,216,080.00	
4120 ADMINISTRATIVE			<del></del>	
EXPENDITURE:				
10-4120-121 SALARIES - CLERK	2,076.11	48,984.42	73,150.00	33
10-4120-123 SALARIES - TAX COLLECTOR	3,711.10	31,798.27	47,650.00	33
10-4120-124 SALARIES - FINANCE OFFICER	2,004.30	15,818.28	14,250.00	-11
10-4120-125 SALARIES - MAYOR & TOWN	2,100.00	18,900.00	25,200.00	25
10-4120-181 FICA EXPENSE	725.51	8,804.14	12,800.00	31
10-4120-182 EMPLOYEE RETIREMENT	569.29	11,642.37	19,650.00	41
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# TOWN OF WEDDINGTON REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2016-2017

03/01/2017 TO 03/31/2017

		CURRENT PERIOD	YEAR-TO-DATE	<b>BUDGETED</b>	% BUDGET REM
10-4120-183	EMPLOYEE INSURANCE	1,013.00	14,123.96	26,000.00	46
10-4120-184	EMPLOYEE LIFE INSURANCE	12.60	222.04	400.00	44
10-4120-185	EMPLOYEE S-T DISABILITY	12.00	156.00	300.00	48
10-4120-191	AUDIT FEES	8,300.00	8,300.00	8,500.00	2
10-4120-193	CONTRACT LABOR	1,842.00	27,290.97	19,000.00	-44
10-4120-200	OFFICE SUPPLIES - ADMIN	449.07	4,255.76	13,000.00	67
10-4120-210	PLANNING CONFERENCE	450.00	512.16	4,000.00	87
10-4120-321	TELEPHONE - ADMIN	203.51	1,811.05	3,500.00	48
10-4120-325	POSTAGE - ADMIN	50.00	1,062.40	2,500.00	58
10-4120-331	UTILITIES - ADMIN	451.50	3,208.95	4,250.00	24
10-4120-351	REPAIRS & MAINTENANCE -	0.00	26,698.00	30,500.00	12
10-4120-352	REPAIRS & MAINTENANCE -	6,061.42	47,111.07	65,000.00	28
10-4120-354	REPAIRS & MAINTENANCE -	3,062.50	39,317.85	63,520.00	38
10-4120-355	REPAIRS & MAINTENANCE -	0.00	815.00	1,000.00	19
10-4120-356	REPAIRS & MAINTENANCE -	400.00	3,540.00	6,000.00	41
10-4120-370	ADVERTISING - ADMIN	55.67	512.24	1,000.00	49
10-4120-397	TAX LISTING & TAX	1.10	-462.09	500.00	192
10-4120-400	ADMINISTRATIVE:TRAINING	275.00	816.50	4,000.00	80
10-4120-410	ADMINISTRATIVE:TRAVEL	1,334.66	3,873.29	5,000.00	23
10-4120-450	INSURANCE	0.00	13,533.28	15,500.00	13
10-4120-491	DUES & SUBSCRIPTIONS	0.00	14,391.92	18,000.00	20
10-4120-498	GIFTS & AWARDS	0.00	1,011.00	3,000.00	66
10-4120-499	MISCELLANEOUS	834.15	5,616.04	5,000.00	-12
10-4120-500	CAPITAL EXPENDITURES	0.00	593,250.00	593,250.00	0
TOTAL	EXPENDITURE	35,994.49	946,914.87	1,085,420.00	13
В	SEFORE TRANSFERS	-35,994.49	-946,914.87	-1,085,420.00	
A	AFTER TRANSFERS	-35,994.49	-946,914.87	-1,085,420.00	
4130 PLANNING	& ZONING				
EXPENDITURE:					
	SALARIES - ZONING	5,833.34	32,536.02	58,750.00	45
	SALARIES - ASST ZONING	298.35	3,733.95	2,250.00	-66
	SALARIES - ADMINISTRATIVE	1,728.38	12,821.43	25,725.00	50
	SALARIES - PLANNING BOARD	425.00	3,625.00	5,200.00	30
	SALARIES - SIGN REMOVAL	222.74	2,199.57	4,000.00	45
	FICA EXPENSE - P&Z	648.75	4,192.75	8,025.00	48
	EMPLOYEE RETIREMENT - P&Z		6,645.89	13,500.00	51
	EMPLOYEE INSURANCE	1,013.00	11,167.00	27,000.00	59
	EMPLOYEE LIFE INSURANCE	19.60	133.84	300.00	55
	EMPLOYEE S-T DISABILITY	12.00	48.00	150.00	68
	CONSULTING	4,148.00	2,935.36	8,500.00	65
	CONSULTING - COG	1,250.00	4,405.00	11,750.00	63
	OFFICE SUPPLIES - PLANNING	383.42	3,706.99	5,000.00	26
	ZONING SPECIFIC OFFICE	0.00	0.00	2,500.00	100
		0.00	0.00	2.300.00	100

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# TOWN OF WEDDINGTON REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT

FY 2016-2017

03/01/2017 TO 03/31/2017

	CURRENT PERIOD	YEAR-TO-DATE	BUDGETED	% BUDGET REM
10-4130-215 HISTORIC PRESERVATION	0.00	249.46	1,000.00	75
10-4130-220 INFRASTRUCTURE	0.00	0.00	89,500.00	100
10-4130-321 TELEPHONE - PLANNING &	203.53	1,811.18	3,500.00	48
10-4130-325 POSTAGE - PLANNING & ZONIN	G 50.00	1,017.31	2,500.00	59
10-4130-331 UTILITIES - PLANNING & ZONIN	IG 451.51	3,209.00	4,250.00	24
10-4130-370 ADVERTISING - PLANNING &	55.68	470.62	1,000.00	53
TOTAL EXPENDITURE	17,638.14	94,908.37	274,400.00	65
BEFORE TRANSFERS	-17,638.14	-94,908.37	-274,400.00	
AFTER TRANSFERS	-17,638.14	-94,908.37	-274,400.00	
GRAND TOTAL	49,698.45	-116,727.15	-548,250.00	

# TOWN OF WEDDINGTON BALANCE SHEET

FY 2016-2017 PERIOD ENDING: 03/31/2017

10

ACCETC	<u>ASSETS</u>	
ASSETS	TRINITY CHECKING ACCOUNT	915,817.71
	TRINITY MONEY MARKET	1,113,606.79
	NC CASH MGMT TRUST	
	A/R PROPERTY TAX	532,531.83
		15,631.39
	A/R PROPERTY TAX - 1ST YEAR PRIOR	3,558.64
10-1212-002		9,011.86
	SALES TAX RECEIVABLE	1,919.51
	FIXED ASSETS - LAND & BUILDINGS	2,346,268.11
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	23,513.12
10-1610-003	FIXED ASSETS - EQUIPMENT	118,306.60
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.01
	TOTAL ASSETS	5,107,016.57
	LIABILITIES & EQUITY	
LIABILITIES		
10-2120-000	BOND DEPOSIT PAYABLE	75,002.25
10-2620-000	DEFERRED REVENUE - DELQ TAXES	3,558.64
10-2625-000	DEFERRED REVENUE - CURR YR TAX	15,631.39
10-2630-000	DEFERRED REVENUE-NEXT 8	9,011.86
	TOTAL LIABILITIES	103,204.14
EQUITY		
	FUND BALANCE - UNASSIGNED	2,238,530.00
10-2620-003	FUND BALANCE-ASSIGNED	54,000.00
10-2620-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,514,941.04
10-2620-005	CURRENT YEAR EQUITY YTD	313,068.54
CURRENT	FUND BALANCE - YTD NET REV	-116,727.15
	TOTAL EQUITY	5,003,812.43
	TOTAL LIABILITIES & FUND EQUITY	5,107,016.57

# TOWN OF WEDDINGTON

# **MEMORANDUM**

TO:

Mayor and Town Council

FROM:

Kim Woods, Tax Collector

**DATE:** 

April 17, 2017

**SUBJECT:** 

Monthly Report -March 2017

Transactions:		
Adjustments <5.00	\$(21.21)	
Balance Adjustments	\$(38.16)	
Penalty and Interest Payments	\$(403.08)	
Interest Charges	\$254.42	
Refunds	\$177.27	
Overpayments	\$(23.64)	
Taxes Collected:		
2011	\$(37.23)	
2012	\$(64.53)	
2013	\$(64.53)	
2014	\$(64.53)	
2015	\$(1040.18)	
2016	\$(8439.53)	
As of March 31, 2017; the following taxes remain		
Outstanding:		
2006	\$54.35	
2007	\$83.43	
2008	\$967.75	
2009	\$826.44	
2010	\$646.07	
2011	\$283.36	
2012	\$1231.58	
2013	\$2272.86	
2014	\$2594.87	
2015	\$3552.00	
2016	\$15842.81	
Total Outstanding:	\$28355.52	