

**TOWN OF WEDDINGTON
REGULAR PARKS AND RECREATION ADVISORY BOARD MEETING
MONDAY, FEBRUARY 27, 2012 – 6:00 P.M.
MINUTES**

The Parks and Recreation Advisory Board of the Town of Weddington, North Carolina, met in a Regular Session in the Town Hall Council Chambers, 1924 Weddington Road, Weddington, NC 28104 on Monday, February 27, 2012, at 6:00 p.m. with Chairman Barbara Harrison presiding.

Present: Chairman Barbara Harrison, Vice-Chairman Janice Propst, Stephanie Belcher, Jean Lee Pirkey, Sharon Sanders (Arrived at 6:15 p.m.), Gail Giattino and Town Administrator/Clerk Amy McCollum

Absent: Mike Lee

Visitors: Pamela Hadley and Pat Harrison

Item No. 1. Open the Meeting. Chairman Barbara Harrison called the February 27, 2012 Regular Parks and Recreation Advisory Board Meeting to order at 6:10 p.m.

Item No. 2. Determination of Quorum. There was a quorum.

Item No. 3. Approval of Minutes.

A. January 30, 2012 Special Parks and Recreation Advisory Board Meeting Minutes. Vice-Chairman Janice Propst moved to approve the January 30, 2012 Special Parks and Recreation Advisory Board Meeting minutes. Ms. Gail Giattino seconded the motion, with votes recorded as follows:

AYES: Giattino, Pirkey, Belcher and Vice-Chairman Propst
NAYS: None

Item No. 4. Old Business.

A. March 31, 2012 2nd Annual Easter Egg Hunt. Chairman Harrison reviewed the following worksheet and assignment of duties with the Board.

**EASTER EGG HUNT
PREPARATIONS**

Task to be done	Volunteer(s)
Volunteers to stuff the eggs	Gail, Barbara, Lib, Janice, Kim & Hope
Obtaining prizes and sponsorships	Janice and Barbara
Buying the eggs and candy	Gail and Barbara
Make sure we have a deputy on hand	Amy
Roping off the areas to separate the young children from the older children	Gail (if I am free) & Pat Harrison
Advertising	Amy
Buying juices and cookies to hand out	Gail and Tonya
Wrapping cookies in individual bags	Gail, Janice and Lib
Buying tattoos	Amy
Setup	Gail, if free and Barbara

Cleanup	Barbara and Stephanie
Make sure there are enough trash cans	Amy
Obtaining a bunny suit	Janice
Notify the newspapers (Union County Weekly, Observer and EJ)	Amy
Banners and signs	Barbara and Gail
Buying any other setup materials as required	Gail
Volunteer to wear the bunny suit	A surprise
Borrow a sound system or bull horn	Mitch Hadley
Create a Business Plan	Barbara
Develop a program	Barbara

Chairman Harrison discussed the sponsorships and in-kind donations that the Town has received to date and advised that each sponsor would have their logo and website link posted on the website for up to one year, recognition on the Easter Egg Hunt flyer and on Facebook.

Other items discussed:

- Bunny suit has been purchased.
- Carvel will be on site selling ice cream and Town will receive 20% of their proceeds.
- Harris Teeter Dragon and Chick-fil-A Cow will be at the event.
- Easter Bunny will arrive at 2:00 p.m. by Fire Truck.
- Bounce House will be on site for kids to enjoy.
- Ms. Hadley’s husband is allowing Town to use his sound system for event.
- Purchase juice and cookies but Committee wants people to also purchase ice cream from Carvel.
- Drop off flyers at the schools and businesses.
- Chairman Harrison discussed Bunny cut-out/sign that her husband is building to be placed at the Town Hall to advertise event.
- Change age limit on flyer to 11 years old.
- Ms. Pirkey discussed coming up with additional games for the kids to play.
- Ms. Pirkey and Ms. Giattino will find music to be played at the event.
- Possibly purchase banners to be placed at several locations throughout the Town to advertise event.

Chairman Harrison discussed the following schedule for the event:

- 2:00 to 2:30 - Meet the Bunny
- 2:30 to 2:45 - Hunt for Ages 5 and Under
- 2:45 to 3:00 - Hunt for 6 to 11 Years Old
- 3:00 to 4:00 - Enjoy Bounce House, Ice Cream and Cookies, Games

B. April 21, 2012 Litter Sweep. Ms. McCollum will prepare a press release and flyer to be reviewed by the Chairman and will check available supplies for this event.

C. Discussion of Farmer’s Market Concept. Chairman Harrison discussed that the roundabout is being constructed over the summer and it would be hard for people to get to a Farmer’s Market at the Town Hall during that time. Board members discussed the possibility of having a farmer’s market at the Town Hall or at the Shopping Center. Chairman Harrison mentioned a chef that she knows that cooks organic and teaches people how to use organic vegetables that may consider participating in the Farmer’s Market. Board members agreed to work on this project and to plan for the fall or for a year from now.

Item No. 5. New Business.

A. Update on Event Coordinator's Meeting. The Board received the 2012 Event Calendar for Indian Trail, Matthews, Monroe, Stallings, Waxhaw, Wesley Chapel and Weddington. Ms. Pirkey and Ms. Sanders gave a brief update from the Event Coordinator's Meeting that they attended. The Town is scheduled to host the next meeting which will be held August 17 from 3 to 5 p.m. Ms. Sanders is getting the guest speaker for the next Event Coordinator's Meeting. Ms. Pirkey discussed how other Towns are working together for different events. Chairman Harrison discussed that she has had preliminary discussions with Waxhaw and Marvin about having a joint Fall Festival and she will attempt to meet with Wesley Chapel, Marvin, Waxhaw and the Waxhaw Arts Council to discuss this concept soon.

B. Discussion of 2012-2013 Budget Items. Chairman Harrison and Ms. McCollum will work on budget items for the Litter Sweep, Easter Egg Hunt and Tree Lighting Events.

C. Review and Consideration of Amending Meeting Schedule. Chairman Harrison advised that four meetings in a year is not enough. Members questioned whether a meeting has to be held just to discuss specifics about an event that the Board is working on. Chairman Harrison mentioned that the meetings could be recorded also so that the Town Clerk would not have to be present. Board members discussed that the next meeting will possibly be held March 29 and more information would be sent to the Board including the time and agenda items.

Item No. 6. Adjournment. Ms. Belcher moved to adjourn the February 27, 2012 Regular Parks and Recreation Advisory Board Meeting. Vice-Chairman Propst seconded the motion, with votes recorded as follows:

AYES: Giattino, Pirkey, Belcher, Sanders and Vice-Chairman Propst
NAYS: None

The meeting adjourned at 7:00 p.m.

Barbara Harrison, Chairman

Attest:

Amy S. McCollum, Town Clerk