



**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
MONDAY, FEBRUARY 13, 2023 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
1924 WEDDINGTON ROAD WEDDINGTON, NC 28104  
AGENDA**

1. Call to Order
2. Determination of Quorum
3. Pledge of Allegiance
4. Additions, Deletions and/or Adoption of the Agenda
5. Conflict of Interest Statement: *In accordance with the state government ethics act, it is the duty of every Council member to avoid conflicts of interest. Does any Council member have any known conflict of interest with respect to any matters on the agenda? If so, please identify the conflict and refrain from any participation in the matter involved.*
6. Mayor/Councilmember Reports
7. Public Comments
8. Public Safety Report
9. Presentation of the Fiscal Year 2021-2022 Audit by Ann Craven, CPA, PLLC
10. Pre-application Presentation from Darryl Matthews for the John Walker Matthews Property
11. Pre-application Presentation from Cambridge Properties for Liberty Classical Academy
12. Consent Agenda
  - A. Approval of January 9, 2023 Town Council Meeting Minutes
  - B. Authorize Tax Collector to Advertise 2022 Unpaid Real Property Taxes
  - C. Amend the 2023 Town Council Regular Meeting Schedule to add location and time to Work Session meeting on February 28, 2023.
  - D. Approval of Resolution R-2023-01 to NCDOT for Addition to State Maintained Secondary Road System Roads within the Atherton Subdivision.
  - E. Approval of Resolutions R-2023-02 and R-2023-03 to Call for a Public Hearing on Annexation Petition 2023-01 Pursuant to NCGS 160A-31 and to Call for the Clerk to investigate the sufficiency of Annexation Petition 2023-01.
  - F. Approval of Water and Sewer Bond Release for Weddington Acres Subdivision in the amount of \$49,082.
  - G. Approval of Amendment to Contract to Audit Accounts
  - H. Appoint Karen Dewey Town Manager and Assign Duties Pursuant to NCGS 160A-148.
13. Public Hearing
  - A. Text Amendment modifying Appendix 2, Submittal Requirements, of the Town of Weddington Unified Development Ordinance.
14. Old Business

- A. Discussion and Possible Consideration of Town Council Rules of Procedure
- 15. New Business
  - A. Discussion and Consideration of Text Amendment modifying Appendix 2, Submittal Requirements, of the Town of Weddington Unified Development Ordinance
- 16. Updates from Town Planner and Town Administrator
- 17. Code Enforcement Report
- 18. Update from Finance Officer and Tax Collector
- 19. Transportation Report
- 20. Council Comments
- 21. Enter into Closed Session pursuant to NCGS 143-318.11 (a)(3) to consult with attorney on matters protected by the attorney-client privilege relating to Providence Volunteer Fire Department versus Town of Weddington
- 22. Adjournment

## Weddington

# 1/2023

UCR Code	Description	Date of Report	Incident ID	
<b>13B</b>				
13B	CYBERSTALKING	1/24/23	202300678	
			Total:	1
<b>13C</b>				
13C	COMMUNICATING THREATS OF MASS VIOLENCE	1/12/23	202300353	
13C	COMMUNICATING THREATS	1/13/23	202300393	
			Total:	2
<b>220</b>				
220	BREAKING OR ENTERING (M)	1/5/23	202300133	
220	BREAKING/ENTERING-FELONY	1/6/23	202300164	
220	BREAKING/ENTERING-FELONY	1/14/23	202300435	
			Total:	3
<b>23F</b>				
23F	BEL / THEFT FROM MOTOR VEHICLE	1/11/23	202300334	
			Total:	1
<b>23H</b>				
23H	LARCENY OF CHOSE IN ACTION	1/6/23	202300160	
23H	LARCENY-FELONY	1/6/23	202300168	
23H	LARCENY-MISDEMEANOR	1/12/23	202300370	
23H	LARCENY OF CHOSE IN ACTION	1/13/23	202300388	
23H	LARCENY OF CHOSE IN ACTION	1/13/23	202300398	
23H	LARCENY OF CHOSE IN ACTION	1/15/23	202300443	
23H	LARCENY OF CHOSE IN ACTION	1/20/23	202300576	
23H	LARCENY OF CHOSE IN ACTION	1/23/23	202300663	
23H	LARCENY OF CHOSE IN ACTION	1/25/23	202300722	
			Total:	9
<b>26A</b>				
26A	IDENTITY THEFT	1/3/23	202300051	
26A	OBTAINING PROPERTY BY FALSE PRETENSES	1/13/23	202300408	
26A	OBTAINING PROPERTY BY FALSE PRETENSES	1/20/23	202300576	
26A	IDENTITY THEFT	1/24/23	202300707	
			Total:	4
<b>290</b>				
290	INJURY TO REAL PROPERTY	1/1/23	202300014	
290	INJURY TO REAL PROPERTY	1/29/23	202300834	
290	INJURY TO REAL PROPERTY	1/29/23	202300831	
			Total:	3
<b>35A</b>				
35A	POSSESS MARIJUANA UP TO 1/2 OZ	1/9/23	202300235	
			Total:	1

## Weddington

### 1/2023

UCR Code	Description	Date of Report	Incident ID	
<b>520</b>				
520	POSSESS WEAPON ON SCHOOL PROPERTY	1/11/23	202300318	
			Total:	1
<b>90D</b>				
90D	DRIVING WHILE IMPAIRED	1/1/23	202300008	
90D	DRIVE AFTER CONSUMING < 21	1/1/23	202300008	
			Total:	2
<b>90F</b>				
90F	STALKING	1/5/23	202300133	
			Total:	1
<b>90J</b>				
90J	TRESPASS - 2ND DEG	1/5/23	202300133	
			Total:	1
<b>90Z</b>				
90Z	HARASSING PHONE CALL	1/25/23	202300714	
			Total:	1
<b>999</b>				
999	DRIVE LEFT OF CENTER	1/1/23	202300008	
999	ACCIDENT POSSIBLE INJURY	1/1/23	202300007	
999	FOUND PROPERTY	1/4/23	202300105	
999	ACCIDENT NO VISIBLE INJURY	1/5/23	202300126	
999	INVESTIGATION	1/5/23	202300136	
999	ACCIDENT POSSIBLE INJURY	1/5/23	202300146	
999	ACCIDENT NO VISIBLE INJURY	1/6/23	202300165	
999	FOUND PROPERTY	1/6/23	202300177	
999	LOST PROPERTY	1/9/23	202300246	
999	ACCIDENT NO VISIBLE INJURY	1/10/23	202300258	
999	ACCIDENT NO VISIBLE INJURY	1/10/23	202300278	
999	ANIMAL NUISANCE	1/11/23	202300323	
999	OVERDOSE	1/15/23	202300452	
999	ACCIDENT NO VISIBLE INJURY	1/17/23	202300475	
999	ACCIDENT NO VISIBLE INJURY	1/18/23	202300502	
999	ACCIDENT NO VISIBLE INJURY	1/19/23	202300534	
999	YOUTH ACCESS TO TOBACCO, VAPOR OR WRAP	1/19/23	202300555	
999	INVESTIGATION	1/21/23	202300610	
999	ACCIDENT NO VISIBLE INJURY	1/27/23	202300797	
999	ACCIDENT NO VISIBLE INJURY	1/30/23	202300836	
999	ACCIDENT NO VISIBLE INJURY	1/30/23	202300843	
			Total:	21

Monthly Crime Total

51



**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
MONDAY, JANUARY 9, 2023 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
MINUTES  
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**1. Call to Order**

Mayor Horn called the meeting to order at 7:00 p.m.

**2. Pledge of Allegiance**

Council led the Pledge of Allegiance.

**3. Determination of Quorum**

Quorum was determined with all councilmembers present: Mayor Craig Horn, Mayor Pro Tem Janice Propst, Councilmembers Anne Pruitt, Brannon Howie, and Jeff Perryman.

Staff Present: Town Administrator/Clerk Karen Dewey, Planner Robert Tefft, Finance Officer Leslie Gaylord, Admin Assistant/Deputy Clerk Debbie Coram, Town Attorney Kevin Bringewatt.

Visitors: Walton Hogan, Steve Fellmeth, Eileen Fellmeth, Gayle Butler, Mike Smith, Bill Deter, Danny Ellis, Anne Ellis, Shelly Thompson, Clayton Jones, Jack Plyler, Mike Morse, Joyce Plyler, Tom Smith, Rusty Setzer, Tracy Stone, David Petree, Christopher Neve

**4. Additions, Deletions and/or Adoption of the Agenda**

Mayor Horn asked to amend the agenda to include Item 12.A. Appointment of Designated Voting Delegate for The North Carolina League of Municipalities Proposed Legislative Goals and Discussion of Proposed Legislative Goals.

**Motion:** Councilmember Howie made a motion to adopt the agenda as amended.

**Vote:** The motion passed with a unanimous vote.

**5. Conflict of Interest Statement:** *In accordance with the state government ethics act, it is the duty of every Council member to avoid conflicts of interest. Does any Council member have any known conflict of interest with respect to any matters on the agenda? If so, please identify the conflict and refrain from any participation in the matter involved.*

Ms. Dewey read the Conflict of Interest Statement. No Councilmembers had a conflict of interest.

**6. Mayor/Councilmember Reports**

Councilmember Howie gave no report but will miss the February 20<sup>th</sup> work session.

Mayor Pro Tem Propst had no report.

Councilmember Perryman reported that the January WUMA meeting will be held in Mineral Springs on January 26<sup>th</sup> and the delegates will be discussing the NCDOT cost overrun issue and County Commissioner Richard Helms will be attending the meeting to discuss water and sewer. Councilmember Perryman also reported that he sat in on a phone call between staff and the comprehensive plan folks. He also met with Ms. Joyce Plyler and had a good conversation.

Councilmember Pruitt had no report.

Mayor Horn reported that today is Law Enforcement Appreciation Day and he stated his appreciation of all the efforts of the Union County Sheriff's Office on the behalf of Weddington.

## **7. Pre-Application Presentation from Kristen Trulear for Family Group Home at 6424 Antioch Court**

Ms. Trulear made a pre-application presentation for a group home at 6424 Antioch Court. She stated that she is the property owner at 6424 Antioch Court, and she will be submitting a conditional zoning application to establish a group home. Ms. Trulear introduced her family and stated that her mother has been starting to show signs of needing help and has been diagnosed with mild dementia and a stroke. This proposal would be to provide daily living assistance to individuals needing it. This is smaller scale than typical residential assisted living. This proposal is not a nursing home nor a skilled nursing facility. There will be caregivers present 24 hours a day, 7 days a week, but no residents will require round the clock medical care. This proposal is intended for that stage of life when a person is still independent but needs assistance with daily living.

Councilmember Howie asked if the typical resident would be a driver. Ms. Trulear responded no.

Ms. Howie asked how many providers would be in the home at a time. Ms. Trulear responded that 1 provider to 5 residents is the typical ratio.

Councilmember Pruitt asked if there was a target age or specific limitation/diagnosis. Ms. Trulear responded that there is nothing from the state that specifically limits age and the home can cater to specific needs.

Mayor Horn clarified that council would be approving this use for the property and asked if one of the conditions could be age restrictions. Mr. Bringewatt responded that the age range for the property use can be a condition and must be mutually agreed upon by the council and the applicant.

Councilmember Perryman asked if it would require another conditional zoning application process to revert the property back to R40. Mr. Bringewatt responded that details can be made a part of the conditions or development standards.

Council agreed that they would be willing to hear more about the proposal. Councilmember Pruitt stated that she had a small hesitation in regard to the possibility of property changing owners.

## **8. Public Comments**

Clayton Jones 5147 Panhandle Circle: Mr. Jones commented that the first week of the trash collection went smoothly in his neighborhood. He expressed his hope that the costs stay down. He also commented on the proposed change in form of government. He stated that he doesn't have a position, but his concern is that it will become a significant line item in the budget. Mr. Jones thanked the Council for the trash contract.

Tom Smith 1840 Tangle Briar Court: Mr. Smith stated that the new trash service is good, and he is glad the council didn't pick Waste Connections as they haven't picked up the old cans yet. He commented on the pre-application presentation that he hopes the applicant has spoken with neighbors and that the proposal will

comply with covenants. Mr. Smith also commented on the form of government consideration. He believes if it isn't broke, don't fix it. He has looked at it both ways and he understands having a manager between the council and the staff. He hopes it doesn't break the budget and he has seen in other municipalities that it is difficult to recruit and retain town managers.

David Pitre 6116 Greystone Drive: Mr. Pitre asked why Council is considering a change in the form of government if it isn't broken. He stated that he doesn't see an advantage one way or the other.

Christopher Neve 110 Chasestone Court: Mr. Neve commented that he is curious about having a town manager. He stated that with a manager there is more distance between voters and officials and the manager can appoint people. He stated that his concern is that he wouldn't want somebody in a position to make big decisions in towns.

Bill Deter 401 Havenchase Drive: Mr. Deter commented that he sent an email with kudos on the trash transition to Ms. Dewey and he commented on the presentation by Ms. Trulear that she should check with the neighbors and the neighborhood covenants.

## **9. Public Safety Report**

Deputy Kropp reported on the fire in Weddington Acres subdivision. It was 2-million-dollar house near completion of construction. Three kids were arrested for arson. He asked that residents talk to kids about who they're hanging out with. Also, the UCSO has seen an increase in mailbox thefts. Checks are being stolen out of mailboxes and scrubbed and forged. He stated that residents should drop checks for mailing in USPS mailboxes. The thieves are using mobile deposits which makes it difficult to track.

Deputy Kropp finished his report asking that residents be kind and show patience to the Active Waste workers. The drivers can only go so fast.

## **10. Consent Agenda**

### **A. Approval of December 12, 2022 Town Council Meeting Minutes**

**Motion:** Councilmember Perryman made a motion to approve the December 12, 2022 Town Council Regular Meeting minutes.

**Vote:** The motion passed with a unanimous vote.

## **11. Old Business**

### **A. Discussion and Possible Consideration of Ordinance 2023-01 to amend Section 5-1 of the Charter of the Town of Weddington to change the form of government from Mayor-Council form of government to Council-Manager form of government**

Mayor Horn gave background on the agenda item. Upon taking office, he asked if the charter had ever been reviewed and if the current form of government is the best for the town. The UNC School of Government came twice to give presentations in public meetings about the differences in the forms and which might be best for the town. The discussion centered on the staff reporting policies and the services the town provides to residents. Changing the form right now is nothing more than a change in title and will set the position up for the future.

Councilmember Perryman stated that at the first retreat, Council reviewed the town charter. The presentations from the UNC School of Government gave an expert opinion on what form would be best for Weddington. What stuck out the most was the benefit to the employees having only one boss. In the current form, employees don't have just one person to report to. Councilmember Perryman stated that he fully

understands the concerns related to the change. All voters should have concern over things that they don't have a say in, but appointing a manager doesn't give the authority that will put distance between voters and officials. Councilmember Perryman also pointed out the Ms. Nelson from the School of Government made the point that the form of government makes advertised jobs more attractive. The better, more experienced candidates are more likely to apply for a job that reports to a manager. He stated that the current administrator has the same duties a town manager does, and he believes the title should go with the job being done. Councilmember Perryman stated that this is being proactive for the town.

Mayor Pro Tem Propst reviewed a timeline of the discussion of the form of government had by the council. At the April work session, Kim Nelson from the UNC School of Government gave a presentation on the difference in the forms of government. Council discussed options in June and July and in both monthly newsletters, articles and frequently asked questions were sent to residents. The Council discussed the option to change in November. In December a public hearing was held, and Council discussed further and information was put on the town website. To address Mr. Neve's comment, the Council creates and passes the budget, the manager cannot create a new position to fill, this will not create tax increases. This change will just be changing one person's title. The Council will continue to make all legislative decisions. Council sets policy, the manager executes policy.

Councilmember Howie stated that the Council hires the manager and the manager does what the Council directs. When the town had the interim planner, he had to deal with a lot of different bosses instead of just one.

Ms. Dewey stated that the options were given in the staff report: leave the charter as-is, act on an ordinance to implement an amendment to the charter, or approve with pending referendum.

**Motion:** Councilmember Pruitt made a motion to approve Ordinance 2023-01 to amend Section 5-1 of the Charter of the Town of Weddington to change the form of government from Mayor-Council to Council-Manager form of government.

**Vote:** Mayor Pro Tem Propst and Councilmember Pruitt voted in favor of the motion. Councilmembers Howie and Perryman voted against the motion. Mayor Horn voted in favor of the motion, breaking the tie vote and the motion passes with 3 votes in favor and 2 votes opposed.

## **12. New Business**

### **A. Appointment of designated voting delegate for NCLM proposed legislative goals and discussion of proposed legislative goals**

Council discussed the NC League of Municipalities 16 proposed legislative goals and appointing Mayor Horn as voting delegate.

**Motion:** Mayor Pro Tem Propst made a motion to appoint Mayor Horn as a voting delegate for the NC League of Municipalities

**Vote:** The motion passed with a unanimous vote.

Mayor Horn asked Council to review the 16 goals and to give him a list of their top ten.

1. Adequate & permanent funding streams for local infrastructure
2. Expand broadband access



3. Expand state transportation funding
4. Expand local Economic Development incentives
5. Expand water and sewer incentives
6. Enhance Law Enforcement training and support
7. Provide state assistance for local audits
8. Revise contracting laws to better protect public entities from effects of inflation
9. Make voluntary annexations easier to initiate
10. Provide revenue options beyond property tax.
11. Provide authority to municipal water systems to recoup costs of clean up from polluters.
12. Expand federal and state resources for affordable housing.
13. Revitalize vacant and abandoned properties with enhanced legal tools and funding.
14. Extend deadlines for completion of federal infrastructure projects.
15. Support integrated and multi-modal transportation solutions.
16. Increase state funding for public transportation operations.

### **13. Updates from Town Planner and Town Administrator**

Mr. Tefft gave a planning update. The Cambridge project on a portion of the Weddington Green site includes a school for 1700 students and about 40,000 square feet of commercial. Traffic Impact Analysis scoping meeting was held December 2, 2022 and they will be making a pre-application presentation at the February 13, Regular Town Council meeting. The Hunt property off Ennis Road has been inquired for a 12-lot conventional subdivision on 19 acres currently zoned R-CD.

Ms. Dewey gave the update. The solid waste contract kicked off last week. Staff has received varying feedback from residents. Active Waste Staff has been responsive in helping work out the issues that have arisen from container delivery to acting as a resource to help get previous companies' containers picked up.

### **14. Code Enforcement Report**

Staff met with code enforcement and an updated report is in the packet.

### **15. Update from Finance Officer and Tax Collector**

Ms. Gaylord gave an update: budget and tax reports are in the packet. The auditor Ann Craven will be presenting the audit at the February Regular Council meeting. Staff is working through trash billing issues. Delinquencies and fines will not be charged on trash bills until the end of February.

### **16. Transportation Report**

Mayor Horn reported that there was no CRTPO meeting in December. The main topic getting the most attention right now is the receipt of an unsolicited bid to widen I-77 from the SC state line into Charlotte. The cost to just evaluate the feasibility is \$1 million. Due to the federal transportation bill NC will have an additional \$700 million. Mayor Horn reviewed the sales tax structure that will be putting more money into road construction and maintenance over the next 3 years.

### **17. Council Comments**

Councilmember Perryman: Thank you everybody for being here tonight. It's always good to see you all here. One last word about WUMA-if you'd like a chance to speak to county commissioner Richard Helms, he will be attending the WUMA meeting in Mineral Springs on January 26<sup>th</sup>.

Councilmember Pruitt: Thank you guys for coming out tonight.

Mayor Pro Tem Propst: Happy New Year. Thanks for coming out. If you all want to know what's really going on, get involved, go to the town website, come out to meetings.

Councilmember Howie: Thank you to everyone who had a part in tonight. And when you pay for your trash bill, don't put it in the mailbox!

Mayor Horn: Next Thursday the 19<sup>th</sup> is Coffee with the Mayor. No agenda, just an informal opportunity to have a conversation. I also invite members of the Council to attend. You can use the drop box outside town hall to pay for your taxes or your trash bill.

## 18. Adjournment

**Motion:** Councilmember Perryman made a motion to adjourn the January 9, 2023 Regular Town Council Meeting at 8:26 p.m.

**Vote:** The motion passed with a unanimous vote.

Approved: \_\_\_\_\_

\_\_\_\_\_  
D. Craig Horn, Mayor

\_\_\_\_\_  
Karen Dewey, Town Administrator/Clerk

**TO:** Mayor and Town Council  
**FROM:** Kim H. Woods, Tax Collector  
**DATE:** February 13, 2023  
**SUBJECT:** 2022 Authorization to Advertise

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In accordance with North Carolina General Statute 105.369(a), the following represents the total of unpaid 2022 taxes that are liens on real property to date:

**\$ 69,121.28**

In accordance with General Statutes 105.369(a), I am hereby requesting authorization to advertise unpaid 2022 taxes that are liens on real property.

State of North Carolina  
Town of Weddington  
To the Tax Collector of the Town of Weddington

The Town of Weddington Tax Collector is ordered to advertise all unpaid 2022 taxes that are liens on real property, pursuant to North Carolina General Statute 105-369(a), -369(c).

Witness my hand and official seal this 13th day of February 2023.

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Craig Horn, Mayor

Attest:

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Karen Dewey, Town Clerk

Range: First to Last  
 Year: 2022 to 2022  
 Period: 1 to 12  
 Date: 02/06/23 to 02/06/23  
 Cycle: First to Last  
 Section: First to Last  
 Account Type: RES to RES  
 Include Prior Year/Prd in Bal: N  
 Print Balances Greater Than: 0.00  
 Print If Any Balance Due As Of: 02/06/23  
 Status: Active/Inactive  
 Include Current Interest: N/A  
 Include Accounts with 'Exclude from Tax Sale': Y  
 Project Penalty: N  
 Include Service Type: Prop Tax: Y  
 Report Type: Super Condensed  
 Name/Location to Print: Owner Name

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
6340	404992	WRIGHT MICHAEL JAMES	Prop Tax	0.00	0.17	0.17
			LLB	0.79	0.00	0.79
			PTX	7.93	0.00	7.93
			Prop Tax-Total	8.72	0.17	8.89
6348	600256	WESTERN PIEDMONT METAL INC	Prop Tax	0.00	3.84	3.84
			LLB	17.44	0.00	17.44
			PTX	174.39	0.00	174.39
			Prop Tax-Total	191.83	3.84	195.67
6357	601835	SEAGRAVES JAMES	Prop Tax	0.00	0.16	0.16
			LLB	0.72	0.00	0.72
			PTX	7.22	0.00	7.22
			Prop Tax-Total	7.94	0.16	8.10
6370	606063	FERBUSON BRECK DAVID	Prop Tax	0.00	0.11	0.11
			LLB	0.51	0.00	0.51
			PTX	5.11	0.00	5.11
			Prop Tax-Total	5.62	0.11	5.73
6372	606079	BIG OAK STABLES LLC	Prop Tax	0.00	0.18	0.18
			PTX	8.95	0.00	8.95
			Prop Tax-Total	8.95	0.18	9.13
6382	606350	THIRTY ONE THIRTEEN LLC	Prop Tax	0.00	0.97	0.97
			LLB	4.39	0.00	4.39
			PTX	43.91	0.00	43.91
			Prop Tax-Total	48.30	0.97	49.27
6393	606550	TSYUPA IGOR JOHN	Prop Tax	0.00	0.85	0.85
			LLB	3.87	0.00	3.87
			PTX	38.72	0.00	38.72
			Prop Tax-Total	42.59	0.85	43.44
6398	606603	TOURNET JOHN HENRY	Prop Tax	0.00	0.55	0.55
			LLB	2.48	0.00	2.48
			PTX	24.79	0.00	24.79
			Prop Tax-Total	27.27	0.55	27.82
6399	606622	TUCKER WYATT THOMAS JR	Prop Tax	0.00	0.19	0.19
			LLB	0.85	0.00	0.85
			PTX	8.53	0.00	8.53
			Prop Tax-Total	9.38	0.19	9.57

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
6404	606696	FINCHER MARY GROOME	Prop Tax	0.00	0.13	0.13
			LLB	0.57	0.00	0.57
			PTX	5.69	0.00	5.69
			Prop Tax-Total	6.26	0.13	6.39
6408	606733	WHEELING MICHAEL RAY	Prop Tax	0.00	0.36	0.36
			LLB	1.64	0.00	1.64
			PTX	16.37	0.00	16.37
			Prop Tax-Total	18.01	0.36	18.37
6412	610351	SMITH SARAH MCLEOD	Prop Tax	0.00	0.14	0.14
			LLB	0.63	0.00	0.63
			PTX	6.31	0.00	6.31
			Prop Tax-Total	6.94	0.14	7.08
6438	615592	HERITAGE REGENERATIVE HOLDINGS	Prop Tax	0.00	0.23	0.23
			PTX	11.63	0.00	11.63
			Prop Tax-Total	11.63	0.23	11.86
6476	620595	AGILITE GROUP LLC	Prop Tax	0.00	0.19	0.19
			LLB	0.88	0.00	0.88
			PTX	8.83	0.00	8.83
			Prop Tax-Total	9.71	0.19	9.90
6496	621160	NEALA SCHUSTER PC	Prop Tax	0.00	0.26	0.26
			LLB	1.20	0.00	1.20
			PTX	12.00	0.00	12.00
			Prop Tax-Total	13.20	0.26	13.46
6510	621452	CAMARDA ANTHONY JOE	Prop Tax	0.00	0.17	0.17
			PTX	8.68	0.00	8.68
			Prop Tax-Total	8.68	0.17	8.85
6520	621755	GRANGER JOSEPH FRANCIS III	Prop Tax	0.00	0.27	0.27
			LLB	1.23	0.00	1.23
			PTX	12.30	0.00	12.30
			Prop Tax-Total	13.53	0.27	13.80
6522	621780	THOMASON BRIAN WESLEY	Prop Tax	0.00	0.46	0.46
			LLB	2.11	0.00	2.11
			PTX	21.09	0.00	21.09
			Prop Tax-Total	23.20	0.46	23.66
6526	621863	TAGG RICHARD THOMAS	Prop Tax	0.00	1.42	1.42
			PTX	71.10	0.00	71.10
			Prop Tax-Total	71.10	1.42	72.52
6527	621892	KINNEAR GEORDIE SPICER	Prop Tax	0.00	0.28	0.28
			LLB	1.27	0.00	1.27
			PTX	12.74	0.00	12.74
			Prop Tax-Total	14.01	0.28	14.29

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
6534	622121	TIGHTLINES HOLDING COMPANY	Prop Tax	0.00	0.33	0.33
			LLB	1.51	0.00	1.51
			PTX	15.12	0.00	15.12
			Prop Tax-Total	16.63	0.33	16.96
6540	624524	TEEL REALTY NC/SC LLC	Prop Tax	0.00	0.12	0.12
			PTX	5.77	0.00	5.77
			Prop Tax-Total	5.77	0.12	5.89
8	06042004	BARBATO MARIE SMITH	Prop Tax	0.00	2.21	2.21
			RTX	110.45	0.00	110.45
			Prop Tax-Total	110.45	2.21	112.66
40	06042055	CRULL RICHARD E M SR	Prop Tax	0.00	4.41	4.41
			RTX	220.46	0.00	220.46
			Prop Tax-Total	220.46	4.41	224.87
72	06042097	SEE JAMES D	Prop Tax	0.00	3.91	3.91
			RTX	195.50	0.00	195.50
			Prop Tax-Total	195.50	3.91	199.41
78	06042103	JACKSON JEANNETTE FRANCISCO	Prop Tax	0.00	4.59	4.59
			RTX	229.30	0.00	229.30
			Prop Tax-Total	229.30	4.59	233.89
95	06042120	WEST CHRISTOPHER S	Prop Tax	0.00	0.99	0.99
			RTX	49.73	0.00	49.73
			Prop Tax-Total	49.73	0.99	50.72
119	06063020	KASTRICHES DENNIS	Prop Tax	0.00	0.70	0.70
			RTX	35.14	0.00	35.14
			Prop Tax-Total	35.14	0.70	35.84
131	06063032	PEARSON CALVIN LEE	Prop Tax	0.00	3.31	3.31
			RTX	165.46	0.00	165.46
			Prop Tax-Total	165.46	3.31	168.77
137	06063039-A	HELMS VERONICA THOMAS	Prop Tax	0.00	0.37	0.37
			RTX	18.58	0.00	18.58
			Prop Tax-Total	18.58	0.37	18.95
156	06063059	SEAGRAVES VIOLA NAOMA	Prop Tax	0.00	6.58	6.58
			RTX	329.09	0.00	329.09
			Prop Tax-Total	329.09	6.58	335.67
178	06063081	STOUT STUART B	Prop Tax	0.00	5.07	5.07
			RTX	253.63	0.00	253.63
			Prop Tax-Total	253.63	5.07	258.70
184	06063087	LINN DANIEL J	Prop Tax	0.00	5.34	5.34
			RTX	266.78	0.00	266.78
			Prop Tax-Total	266.78	5.34	272.12
190	06063093	TOTH MICHAEL J	Prop Tax	211.44	4.23	215.67

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
200	06063103	DEJONGE DOUGLAS JOHN	Prop Tax	0.00	5.02	5.02
			RTX	251.04	0.00	251.04
			Prop Tax-Total	251.04	5.02	256.06
209	06063112	JARRELL AMANDA	Prop Tax	0.00	4.51	4.51
			RTX	225.26	0.00	225.26
			Prop Tax-Total	225.26	4.51	229.77
236	06063144	SONNENBERG VANCE E	Prop Tax	0.00	0.22	0.22
			RTX	11.09	0.00	11.09
			Prop Tax-Total	11.09	0.22	11.31
271	06063181	SIMMONS RICHARD D	Prop Tax	0.00	6.44	6.44
			RTX	322.18	0.00	322.18
			Prop Tax-Total	322.18	6.44	328.62
325	06066049	MAZZUCCA CRAIG M	Prop Tax	0.00	3.63	3.63
			RTX	181.49	0.00	181.49
			Prop Tax-Total	181.49	3.63	185.12
332	06066056	WALLS RICKEY L	Prop Tax	0.00	3.85	3.85
			RTX	192.67	0.00	192.67
			Prop Tax-Total	192.67	3.85	196.52
360	06066084	UPCHURCH TURPIN SONJA L TRUSTE	Prop Tax	0.00	7.77	7.77
			RTX	388.61	0.00	388.61
			Prop Tax-Total	388.61	7.77	396.38
392	06066117	ROBERTSON BERYL H	Prop Tax	0.00	3.76	3.76
			RTX	188.06	0.00	188.06
			Prop Tax-Total	188.06	3.76	191.82
414	06066139	MCRAE INEZ B TRUST THE	Prop Tax	0.00	2.62	2.62
			RTX	131.04	0.00	131.04
			Prop Tax-Total	131.04	2.62	133.66
424	06066152-A	STEWART DOUGLAS J	Prop Tax	0.00	0.20	0.20
			RTX	9.79	0.00	9.79
			Prop Tax-Total	9.79	0.20	9.99
443	06066179	MANNION LANCE WILLIAM	Prop Tax	0.00	3.92	3.92
			RTX	195.94	0.00	195.94
			Prop Tax-Total	195.94	3.92	199.86
483	06066218	SHANE GAVIN REALTY & INVESTMEN	Prop Tax	0.00	4.52	4.52
			RTX	225.89	0.00	225.89
			Prop Tax-Total	225.89	4.52	230.41
519	06066256	HENRY WARREN D TRUSTEE	Prop Tax	0.00	4.92	4.92
			RTX	245.95	0.00	245.95
			Prop Tax-Total	245.95	4.92	250.87

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
539	06066276	AGUILAR GUILLERMO	Prop Tax	0.00	0.97	0.97
			RTX	48.43	0.00	48.43
			Prop Tax-Total	48.43	0.97	49.40
540	06066278	CORBETT JAMES B	Prop Tax	0.00	4.97	4.97
			RTX	248.54	0.00	248.54
			Prop Tax-Total	248.54	4.97	253.51
595	06069052	DILLER JACOB C	Prop Tax	0.00	3.85	3.85
			RTX	192.29	0.00	192.29
			Prop Tax-Total	192.29	3.85	196.14
624	06069081	STARKIE RACHEL	Prop Tax	0.00	1.24	1.24
			RTX	61.92	0.00	61.92
			Prop Tax-Total	61.92	1.24	63.16
658	06069118	PRIOR ANTHONY J	Prop Tax	0.00	4.20	4.20
			RTX	209.95	0.00	209.95
			Prop Tax-Total	209.95	4.20	214.15
667	06069127	LYNN STEPHEN G	Prop Tax	0.00	3.91	3.91
			RTX	195.26	0.00	195.26
			Prop Tax-Total	195.26	3.91	199.17
737	06069197	MATHER LAUREN B	Prop Tax	0.00	5.06	5.06
			RTX	253.15	0.00	253.15
			Prop Tax-Total	253.15	5.06	258.21
743	06069204-A	SERGEANT ROBERT L	Prop Tax	0.00	0.23	0.23
			RTX	11.28	0.00	11.28
			Prop Tax-Total	11.28	0.23	11.51
756	06069220	SANDERSON DENNIS	Prop Tax	0.00	4.90	4.90
			RTX	245.18	0.00	245.18
			Prop Tax-Total	245.18	4.90	250.08
759	06069223	SERGEANT ROBERT L	Prop Tax	0.00	0.99	0.99
			RTX	49.30	0.00	49.30
			Prop Tax-Total	49.30	0.99	50.29
792	06069269	HARGETT BOBBY R JR	Prop Tax	0.00	5.65	5.65
			RTX	282.43	0.00	282.43
			Prop Tax-Total	282.43	5.65	288.08
801	06072004	EDGE 5 REALTY INC	Prop Tax	0.00	1.05	1.05
			RTX	52.70	0.00	52.70
			Prop Tax-Total	52.70	1.05	53.75
6301	06072004-A	EDGE 5 REALTY INC	Prop Tax	0.00	0.85	0.85
			RTX	42.62	0.00	42.62
			Prop Tax-Total	42.62	0.85	43.47



Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
6302	06072004-B	EDGE 5 REALTY INC	Prop Tax	0.00	1.73	1.73
			RTX	86.45	0.00	86.45
			Prop Tax-Total	86.45	1.73	88.18
823	06072345	VANNELLI LINDSAY TRUSTEE	Prop Tax	0.00	5.09	5.09
			RTX	254.40	0.00	254.40
			Prop Tax-Total	254.40	5.09	259.49
824	06072346	CHIMENTI FRANCIS	Prop Tax	0.00	1.76	1.76
			RTX	87.84	0.00	87.84
			Prop Tax-Total	87.84	1.76	89.60
825	06072347	MAIT KEITH	Prop Tax	0.00	1.90	1.90
			RTX	94.88	0.00	94.88
			Prop Tax-Total	94.88	1.90	96.78
828	06072350	ELLIOTT GINA KRISTINE	Prop Tax	0.00	1.76	1.76
			RTX	87.84	0.00	87.84
			Prop Tax-Total	87.84	1.76	89.60
834	06072356	SMITH CURTIS ERIC	Prop Tax	0.00	1.76	1.76
			RTX	87.84	0.00	87.84
			Prop Tax-Total	87.84	1.76	89.60
838	06072360	DEAL ROAD VENTURES LLC	Prop Tax	0.00	0.82	0.82
			RTX	41.18	0.00	41.18
			Prop Tax-Total	41.18	0.82	42.00
843	06090004-A	SMITH ROY CURTIS JR	Prop Tax	0.00	4.48	4.48
			RTX	223.82	0.00	223.82
			Prop Tax-Total	223.82	4.48	228.30
856	06090011-D	FUTERMAN RONALD V	Prop Tax	0.00	15.39	15.39
			RTX	769.39	0.00	769.39
			Prop Tax-Total	769.39	15.39	784.78
874	06090025	JONES TAMARA BRAGG	Prop Tax	0.00	3.67	3.67
			RTX	183.41	0.00	183.41
			Prop Tax-Total	183.41	3.67	187.08
1023	06090174	SINGH SHONIT	Prop Tax	0.00	6.30	6.30
			RTX	315.17	0.00	315.17
			Prop Tax-Total	315.17	6.30	321.47
1028	06090179	MISTRETTA ANTOINETTE	Prop Tax	0.00	5.62	5.62
			RTX	281.09	0.00	281.09
			Prop Tax-Total	281.09	5.62	286.71
1052	06093009	DARLINGTON PETER BARRIE	Prop Tax	0.00	15.56	15.56
			RTX	777.79	0.00	777.79
			Prop Tax-Total	777.79	15.56	793.35

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
1058	06093013	HUNTV RUSSELL J	Prop Tax	0.00	4.33	4.33
			RTX	216.29	0.00	216.29
			Prop Tax-Total	216.29	4.33	220.62
1064	06093019	GRIGGS RANDALL C	Prop Tax	0.00	4.60	4.60
			RTX	229.97	0.00	229.97
			Prop Tax-Total	229.97	4.60	234.57
1080	06093035	BENZING MARTHA S	RTX	8.83	0.00	8.83
1096	06093055	SHIPLEY MARY HALLER	Prop Tax	0.00	5.07	5.07
			RTX	253.39	0.00	253.39
			Prop Tax-Total	253.39	5.07	258.46
1127	06093086	WITTIG MARK J	Prop Tax	0.00	5.17	5.17
			RTX	258.67	0.00	258.67
			Prop Tax-Total	258.67	5.17	263.84
1142	06093101	FRIEDL MARIO GONZALEZ	Prop Tax	0.00	4.62	4.62
			RTX	231.07	0.00	231.07
			Prop Tax-Total	231.07	4.62	235.69
1148	06093108	OVENDORF ERIC R	Prop Tax	0.00	5.14	5.14
			RTX	257.23	0.00	257.23
			Prop Tax-Total	257.23	5.14	262.37
1165	06093125	BUTLER MARY V ET AL	Prop Tax	0.00	9.95	9.95
			RTX	497.28	0.00	497.28
			Prop Tax-Total	497.28	9.95	507.23
1225	06093185	ROBINSON GAIL MICHELLE	Prop Tax	0.00	7.31	7.31
			RTX	365.66	0.00	365.66
			Prop Tax-Total	365.66	7.31	372.97
1295	06093255	JCH FALLS LLC	Prop Tax	0.00	1.75	1.75
			RTX	87.36	0.00	87.36
			Prop Tax-Total	87.36	1.75	89.11
1344	06093304	JCH FALLS LLC	Prop Tax	0.00	0.44	0.44
			RTX	22.02	0.00	22.02
			Prop Tax-Total	22.02	0.44	22.46
1352	06093312	JCH FALLS LLC	Prop Tax	0.00	1.75	1.75
			RTX	87.36	0.00	87.36
			Prop Tax-Total	87.36	1.75	89.11
1366	06093326	NEWTON MELLIS GREENE	Prop Tax	0.00	8.11	8.11
			RTX	405.46	0.00	405.46
			Prop Tax-Total	405.46	8.11	413.57
1367	06093327	JCH FALLS LLC	Prop Tax	0.00	1.75	1.75
			RTX	87.36	0.00	87.36
			Prop Tax-Total	87.36	1.75	89.11

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
1413	06096005-B	MUDITA CASA LLC	Prop Tax	0.00	1.77	1.77
			RTX	88.46	0.00	88.46
			Prop Tax-Total	88.46	1.77	90.23
1416	06096007	MUDITA CASA LLC	Prop Tax	0.00	0.60	0.60
			RTX	29.90	0.00	29.90
			Prop Tax-Total	29.90	0.60	30.50
1419	06096011-B	GREYSTONE HOLDINGS LLC	Prop Tax	0.00	1.16	1.16
			RTX	58.03	0.00	58.03
			Prop Tax-Total	58.03	1.16	59.19
1486	06096060	ROSA WILFREDO JR	Prop Tax	0.00	0.51	0.51
			RTX	25.25	0.00	25.25
			Prop Tax-Total	25.25	0.51	25.76
1495	06096068	GREYSTONE HOLDINGS LLC	Prop Tax	0.00	1.73	1.73
			RTX	86.30	0.00	86.30
			Prop Tax-Total	86.30	1.73	88.03
1499	06096072	OUTEN STEVEN EUGENE	Prop Tax	0.00	0.47	0.47
			RTX	23.28	0.00	23.28
			Prop Tax-Total	23.28	0.47	23.75
1504	06096077	JACKSON TRINETTA	Prop Tax	0.00	0.29	0.29
			RTX	14.59	0.00	14.59
			Prop Tax-Total	14.59	0.29	14.88
1505	06096077-A	JACKSON TRINETTA	Prop Tax	0.00	2.04	2.04
			RTX	102.19	0.00	102.19
			Prop Tax-Total	102.19	2.04	104.23
1507	06096079	SCHILL JODY L	Prop Tax	0.00	3.23	3.23
			RTX	161.71	0.00	161.71
			Prop Tax-Total	161.71	3.23	164.94
1538	06096111	PITRE DAVID J	Prop Tax	0.00	3.72	3.72
			RTX	186.05	0.00	186.05
			Prop Tax-Total	186.05	3.72	189.77
1551	06096127-A	ATKINS KRISTYN T	Prop Tax	0.00	5.27	5.27
			RTX	263.52	0.00	263.52
			Prop Tax-Total	263.52	5.27	268.79
1569	06096145	WEAVER ZEBULON	Prop Tax	0.00	3.98	3.98
			RTX	198.86	0.00	198.86
			Prop Tax-Total	198.86	3.98	202.84
1580	06096156	GARDNER BETTY C	Prop Tax	0.00	4.04	4.04
			RTX	202.08	0.00	202.08
			Prop Tax-Total	202.08	4.04	206.12

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
1682	06096263	PLANTE KEVIN R	Prop Tax	0.00	7.04	7.04
			RTX	352.03	0.00	352.03
			Prop Tax-Total	352.03	7.04	359.07
1683	06096264	DICKMAN CHRIS T	Prop Tax	0.00	8.90	8.90
			RTX	445.06	0.00	445.06
			Prop Tax-Total	445.06	8.90	453.96
1703	06096284	CALLAND PHILIP	Prop Tax	0.00	8.19	8.19
			RTX	409.39	0.00	409.39
			Prop Tax-Total	409.39	8.19	417.58
1753	06099010-A	STONEMAN MICHAEL ALLEN	Prop Tax	0.00	2.67	2.67
			RTX	133.25	0.00	133.25
			Prop Tax-Total	133.25	2.67	135.92
1794	06099029	VEST RICHARD E II	Prop Tax	0.00	3.53	3.53
			RTX	176.26	0.00	176.26
			Prop Tax-Total	176.26	3.53	179.79
1807	06099042	ATKINSON ROBERT D	Prop Tax	0.00	3.69	3.69
			RTX	184.46	0.00	184.46
			Prop Tax-Total	184.46	3.69	188.15
1831	06099066	BLACKARD DAVID L	Prop Tax	0.00	3.06	3.06
			RTX	153.12	0.00	153.12
			Prop Tax-Total	153.12	3.06	156.18
1838	06099074	NUNZIATA LAURA	Prop Tax	0.00	2.61	2.61
			RTX	130.66	0.00	130.66
			Prop Tax-Total	130.66	2.61	133.27
1839	06099075	BYRNE RICHARD A	Prop Tax	0.00	2.27	2.27
			RTX	113.62	0.00	113.62
			Prop Tax-Total	113.62	2.27	115.89
2016	06099253	DUNN ANDREW	RTX	5.76	0.00	5.76
2025	06099262	EGAN THOMAS S	Prop Tax	0.00	7.37	7.37
			RTX	368.40	0.00	368.40
			Prop Tax-Total	368.40	7.37	375.77
2037	06099274	BUSHRA	Prop Tax	0.00	7.31	7.31
			RTX	365.52	0.00	365.52
			Prop Tax-Total	365.52	7.31	372.83
2059	06099296	CARRAI GARY B	Prop Tax	0.00	8.16	8.16
			RTX	407.76	0.00	407.76
			Prop Tax-Total	407.76	8.16	415.92
2071	06099308	PATEL SANJIV R	Prop Tax	0.00	7.97	7.97
			RTX	398.40	0.00	398.40
			Prop Tax-Total	398.40	7.97	406.37

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
2074	06099311	TWO HONEYBEES LLC	Prop Tax	0.00	9.68	9.68
			RTX	484.08	0.00	484.08
			Prop Tax-Total	484.08	9.68	493.76
2132	06099370	KNUTSON RYAN P	Prop Tax	0.00	6.19	6.19
			RTX	309.74	0.00	309.74
			Prop Tax-Total	309.74	6.19	315.93
2229	06102028	MABRY ELIZABETH D	Prop Tax	0.00	4.15	4.15
			RTX	207.36	0.00	207.36
			Prop Tax-Total	207.36	4.15	211.51
2286	06117002	GUION WADE E	Prop Tax	0.00	0.88	0.88
			RTX	44.11	0.00	44.11
			Prop Tax-Total	44.11	0.88	44.99
2293	06117005-B	BURTON JAMES REUBEN JR	Prop Tax	0.00	5.75	5.75
			RTX	287.28	0.00	287.28
			Prop Tax-Total	287.28	5.75	293.03
2337	06117054	LEDFORD TRACY	Prop Tax	0.00	4.66	4.66
			RTX	233.23	0.00	233.23
			Prop Tax-Total	233.23	4.66	237.89
2347	06117067	PEDERSEN DAVID SCOTT	Prop Tax	0.00	3.60	3.60
			RTX	180.00	0.00	180.00
			Prop Tax-Total	180.00	3.60	183.60
2350	06117081	AURIEMMA GENE R	Prop Tax	0.00	4.03	4.03
			RTX	201.36	0.00	201.36
			Prop Tax-Total	201.36	4.03	205.39
2361	06117092	RAMSEY GEORGE A	Prop Tax	0.00	5.42	5.42
			RTX	271.20	0.00	271.20
			Prop Tax-Total	271.20	5.42	276.62
2362	06117093	PATERSON EMILY E	Prop Tax	0.00	4.30	4.30
			RTX	215.04	0.00	215.04
			Prop Tax-Total	215.04	4.30	219.34
2425	06117156	LATORRE LUZ	Prop Tax	0.00	5.42	5.42
			RTX	271.15	0.00	271.15
			Prop Tax-Total	271.15	5.42	276.57
2428	06117159	LEDER MARY ELLEN	Prop Tax	0.00	1.88	1.88
			RTX	94.19	0.00	94.19
			Prop Tax-Total	94.19	1.88	96.07
2440	06117171	HARRELL BRETT	Prop Tax	0.00	4.55	4.55
			RTX	227.38	0.00	227.38
			Prop Tax-Total	227.38	4.55	231.93

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
2465	06117198	YOST GEORGE A III	Prop Tax	0.00	3.88	3.88
			RTX	194.02	0.00	194.02
			Prop Tax-Total	194.02	3.88	197.90
2481	06117215	WARNER ADAM G	Prop Tax	0.00	4.51	4.51
			RTX	225.70	0.00	225.70
			Prop Tax-Total	225.70	4.51	230.21
2505	06117241	GUNST ROBERT P	Prop Tax	0.00	7.09	7.09
			RTX	354.29	0.00	354.29
			Prop Tax-Total	354.29	7.09	361.38
2524	06117260	WELTON MICHAEL E JR	Prop Tax	0.00	8.87	8.87
			RTX	443.28	0.00	443.28
			Prop Tax-Total	443.28	8.87	452.15
2549	06117285	ANDREWS BERRECE JR	Prop Tax	0.00	7.82	7.82
			RTX	390.77	0.00	390.77
			Prop Tax-Total	390.77	7.82	398.59
2556	06117292	AREM LLC	Prop Tax	0.00	8.29	8.29
			RTX	414.53	0.00	414.53
			Prop Tax-Total	414.53	8.29	422.82
2563	06117299	NGO DAI D	Prop Tax	0.00	8.04	8.04
			RTX	401.86	0.00	401.86
			Prop Tax-Total	401.86	8.04	409.90
2583	06120001-A	O'HARA DEBRA S	Prop Tax	0.00	3.69	3.69
			RTX	184.51	0.00	184.51
			Prop Tax-Total	184.51	3.69	188.20
2589	06120003-A	AMERICAN TOWERS LLC	Prop Tax	0.00	0.80	0.80
			RTX	40.08	0.00	40.08
			Prop Tax-Total	40.08	0.80	40.88
2608	06120012-I	HALL-BAKER EVERLYN L	Prop Tax	0.00	9.78	9.78
			RTX	488.88	0.00	488.88
			Prop Tax-Total	488.88	9.78	498.66
2614	06120012-P	OATES EDDIE BERNARD JR	Prop Tax	0.00	8.40	8.40
			RTX	420.24	0.00	420.24
			Prop Tax-Total	420.24	8.40	428.64
2617	06120013-A	HELMS JERRY WAYNE	Prop Tax	0.00	1.79	1.79
			RTX	89.57	0.00	89.57
			Prop Tax-Total	89.57	1.79	91.36
2618	06120014	BOLEY RICKEY DALE	Prop Tax	0.00	1.74	1.74
			RTX	86.93	0.00	86.93
			Prop Tax-Total	86.93	1.74	88.67

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
2636	06120024	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>77.90</u>	<u>0.00</u>	<u>77.90</u>
			Prop Tax-Total	77.90	1.56	79.46
2637	06120025	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>78.00</u>	<u>0.00</u>	<u>78.00</u>
			Prop Tax-Total	78.00	1.56	79.56
2638	06120026	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>77.86</u>	<u>0.00</u>	<u>77.86</u>
			Prop Tax-Total	77.86	1.56	79.42
2639	06120027	DELANEY SUSAN R	Prop Tax	0.00	1.57	1.57
			RTX	<u>78.43</u>	<u>0.00</u>	<u>78.43</u>
			Prop Tax-Total	78.43	1.57	80.00
2640	06120028	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>77.86</u>	<u>0.00</u>	<u>77.86</u>
			Prop Tax-Total	77.86	1.56	79.42
2641	06120029	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>78.14</u>	<u>0.00</u>	<u>78.14</u>
			Prop Tax-Total	78.14	1.56	79.70
2642	06120030	DELANEY SUSAN R	Prop Tax	0.00	1.56	1.56
			RTX	<u>78.00</u>	<u>0.00</u>	<u>78.00</u>
			Prop Tax-Total	78.00	1.56	79.56
2643	06120031	DELANEY SUSAN R	Prop Tax	0.00	1.55	1.55
			RTX	<u>77.71</u>	<u>0.00</u>	<u>77.71</u>
			Prop Tax-Total	77.71	1.55	79.26
2644	06120032	DELANEY SUSAN R	Prop Tax	0.00	1.55	1.55
			RTX	<u>77.66</u>	<u>0.00</u>	<u>77.66</u>
			Prop Tax-Total	77.66	1.55	79.21
2645	06120033	DELANEY SUSAN R	Prop Tax	0.00	1.55	1.55
			RTX	<u>77.66</u>	<u>0.00</u>	<u>77.66</u>
			Prop Tax-Total	77.66	1.55	79.21
2671	06120059	QUIMBY PAUL ALEXANDER	Prop Tax	0.00	4.75	4.75
			RTX	<u>237.31</u>	<u>0.00</u>	<u>237.31</u>
			Prop Tax-Total	237.31	4.75	242.06
2677	06120065	MARMER ABRAHAM M	Prop Tax	0.00	5.34	5.34
			RTX	<u>266.83</u>	<u>0.00</u>	<u>266.83</u>
			Prop Tax-Total	266.83	5.34	272.17
2685	06120073	SYKES ALAN JOYNER TRUSTEE	Prop Tax	0.00	4.73	4.73
			RTX	<u>236.50</u>	<u>0.00</u>	<u>236.50</u>
			Prop Tax-Total	236.50	4.73	241.23

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
2748	06120137	GREENE ARNOLD R	Prop Tax	0.00	5.76	5.76
			RTX	287.81	0.00	287.81
			Prop Tax-Total	287.81	5.76	293.57
2750	06120141	MOODY NOREEN	Prop Tax	0.00	3.95	3.95
			RTX	197.47	0.00	197.47
			Prop Tax-Total	197.47	3.95	201.42
2767	06120158	COHEN WENDY E	Prop Tax	0.00	5.46	5.46
			RTX	273.02	0.00	273.02
			Prop Tax-Total	273.02	5.46	278.48
2795	06120186	STONESTREET DANA L	Prop Tax	0.00	5.58	5.58
			RTX	278.88	0.00	278.88
			Prop Tax-Total	278.88	5.58	284.46
2799	06120190	SITLER SCOTT R	Prop Tax	0.00	5.89	5.89
			RTX	294.58	0.00	294.58
			Prop Tax-Total	294.58	5.89	300.47
2850	06120244	JOHNSON MARY E	Prop Tax	0.00	3.53	3.53
			RTX	176.30	0.00	176.30
			Prop Tax-Total	176.30	3.53	179.83
2863	06120257	SANCHEZ ROBERTO F	Prop Tax	0.00	4.86	4.86
			RTX	243.07	0.00	243.07
			Prop Tax-Total	243.07	4.86	247.93
2870	06120264	SHILDT MICHAEL TIMOTHY	Prop Tax	0.00	0.23	0.23
			RTX	11.57	0.00	11.57
			Prop Tax-Total	11.57	0.23	11.80
2871	06120265	SHILDT MICHAEL T	Prop Tax	0.00	4.44	4.44
			RTX	222.14	0.00	222.14
			Prop Tax-Total	222.14	4.44	226.58
2919	06120313	HARRINGTON YOLANDA YVETTE	Prop Tax	0.00	4.68	4.68
			RTX	234.24	0.00	234.24
			Prop Tax-Total	234.24	4.68	238.92
2931	06123001	EVANS JANE	Prop Tax	0.00	0.83	0.83
			RTX	41.66	0.00	41.66
			Prop Tax-Total	41.66	0.83	42.49
2932	06123001-A	SHOBE DAVID HENRY	Prop Tax	0.00	0.22	0.22
			RTX	10.90	0.00	10.90
			Prop Tax-Total	10.90	0.22	11.12
2933	06123001-C	SHAVER JANE	Prop Tax	0.00	5.30	5.30
			RTX	265.10	0.00	265.10
			Prop Tax-Total	265.10	5.30	270.40



Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
2934	06123001-D	SHOBE DAVID	Prop Tax	0.00	2.79	2.79
			RTX	139.63	0.00	139.63
			Prop Tax-Total	139.63	2.79	142.42
2936	06123001-F	SHOBE DAVID HENRY	Prop Tax	0.00	1.02	1.02
			RTX	51.12	0.00	51.12
			Prop Tax-Total	51.12	1.02	52.14
2955	06123011-B	BRADSHAW ELOISE D	Prop Tax	0.00	1.38	1.38
			RTX	68.88	0.00	68.88
			Prop Tax-Total	68.88	1.38	70.26
2965	06123021	LOWE PAMELA TRUSTEE	Prop Tax	0.00	5.08	5.08
			RTX	253.97	0.00	253.97
			Prop Tax-Total	253.97	5.08	259.05
3022	06123080	LOWE CAROL P	Prop Tax	0.00	0.42	0.42
			RTX	21.08	0.00	21.08
			Prop Tax-Total	21.08	0.42	21.50
3080	06123141	DE LEON ROBERT F TRUSTEE	Prop Tax	0.00	5.26	5.26
			RTX	263.18	0.00	263.18
			Prop Tax-Total	263.18	5.26	268.44
3096	06123157	NGUYEN TUAN V	Prop Tax	0.00	6.12	6.12
			RTX	306.24	0.00	306.24
			Prop Tax-Total	306.24	6.12	312.36
3126	06123187	GURUMURTHY KIRAN K	Prop Tax	358.90	7.18	366.08
3127	06123188	ALSUWAILEM MAJDALI SULAIMAN A	Prop Tax	0.00	9.03	9.03
			RTX	451.63	0.00	451.63
			Prop Tax-Total	451.63	9.03	460.66
3142	06123203	HALLE LINDA C	Prop Tax	0.00	7.72	7.72
			RTX	385.97	0.00	385.97
			Prop Tax-Total	385.97	7.72	393.69
3179	06123240	WILSON BRADLEY EDWARD	Prop Tax	0.00	10.23	10.23
			RTX	511.30	0.00	511.30
			Prop Tax-Total	511.30	10.23	521.53
3180	06123241	TUCKER WYATT THOMAS JR	Prop Tax	0.00	8.32	8.32
			RTX	415.92	0.00	415.92
			Prop Tax-Total	415.92	8.32	424.24
3210	06123271	FIGORE LOUIS	Prop Tax	0.00	10.86	10.86
			RTX	542.83	0.00	542.83
			Prop Tax-Total	542.83	10.86	553.69
3217	06123278	SHULTZ LEE	Prop Tax	0.00	9.84	9.84
			RTX	492.19	0.00	492.19
			Prop Tax-Total	492.19	9.84	502.03

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
3246	06123307	RAMEY CRAIG MATTHEW	Prop Tax	0.00	12.60	12.60
			RTX	630.00	0.00	630.00
			Prop Tax-Total	630.00	12.60	642.60
3252	06123313	MARIN REGELIO SR	Prop Tax	0.00	10.57	10.57
			RTX	528.48	0.00	528.48
			Prop Tax-Total	528.48	10.57	539.05
3275	06123336	EHC HOMES LP	Prop Tax	0.00	1.76	1.76
			RTX	87.84	0.00	87.84
			Prop Tax-Total	87.84	1.76	89.60
3279	06123340	ARATA NICHOLAS ANTHONY III	Prop Tax	0.00	10.47	10.47
			RTX	523.39	0.00	523.39
			Prop Tax-Total	523.39	10.47	533.86
3287	06123348	RAMIREZ RICHARD CUEBAS	Prop Tax	0.00	12.15	12.15
			RTX	607.25	0.00	607.25
			Prop Tax-Total	607.25	12.15	619.40
3329	06126027	CORTELLI MATTHEW	Prop Tax	0.00	0.48	0.48
			RTX	24.10	0.00	24.10
			Prop Tax-Total	24.10	0.48	24.58
3352	06126057	GARCIA-GUTIERREZ RAUL	Prop Tax	0.00	4.18	4.18
			RTX	209.23	0.00	209.23
			Prop Tax-Total	209.23	4.18	213.41
3388	06129029-A	KLINKERT NICOLAAS	Prop Tax	0.00	0.12	0.12
			RTX	6.14	0.00	6.14
			Prop Tax-Total	6.14	0.12	6.26
6333	06129030-A	PODREBARAC DREW	Prop Tax	0.00	3.76	3.76
			RTX	188.16	0.00	188.16
			Prop Tax-Total	188.16	3.76	191.92
6335	06129030-C	PATEL UDAY	Prop Tax	0.00	4.39	4.39
			RTX	219.45	0.00	219.45
			Prop Tax-Total	219.45	4.39	223.84
3392	06129033	TAGG RICHARD	Prop Tax	0.00	8.98	8.98
			RTX	449.04	0.00	449.04
			Prop Tax-Total	449.04	8.98	458.02
3410	06129048	QUERY JAMES	Prop Tax	0.00	5.79	5.79
			RTX	289.68	0.00	289.68
			Prop Tax-Total	289.68	5.79	295.47
3424	06129061	ALZURAIKI MURAD	Prop Tax	0.00	10.65	10.65
			RTX	532.56	0.00	532.56
			Prop Tax-Total	532.56	10.65	543.21

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
3448	06129085	NORFORD SHERRI L	Prop Tax	0.00	6.73	6.73
			RTX	336.62	0.00	336.62
			Prop Tax-Total	336.62	6.73	343.35
3461	06129096	OAKES JOHN C	Prop Tax	0.00	3.24	3.24
			RTX	162.19	0.00	162.19
			Prop Tax-Total	162.19	3.24	165.43
3469	06129105	MURRILL MARY	Prop Tax	0.00	6.81	6.81
			RTX	340.42	0.00	340.42
			Prop Tax-Total	340.42	6.81	347.23
3477	06129116	TEODOROVICI EMILIA M	Prop Tax	0.00	8.66	8.66
			RTX	433.01	0.00	433.01
			Prop Tax-Total	433.01	8.66	441.67
3481	06132001-A	MORRISON HENDERSON JR	Prop Tax	0.00	0.57	0.57
			RTX	28.70	0.00	28.70
			Prop Tax-Total	28.70	0.57	29.27
3483	06132001-C	SIMS CURL W JR	Prop Tax	0.00	0.20	0.20
			RTX	9.79	0.00	9.79
			Prop Tax-Total	9.79	0.20	9.99
3486	06132001-G	MORRISON WORTHELL JR	Prop Tax	0.00	2.30	2.30
			RTX	114.96	0.00	114.96
			Prop Tax-Total	114.96	2.30	117.26
3569	06147058	BLAIR TERESA ANN	Prop Tax	0.00	4.99	4.99
			RTX	249.60	0.00	249.60
			Prop Tax-Total	249.60	4.99	254.59
3615	06147106	NEWMAN MICHAEL L	Prop Tax	0.00	7.19	7.19
			RTX	359.42	0.00	359.42
			Prop Tax-Total	359.42	7.19	366.61
3626	06147117	MEHTA VAIBHAVI	Prop Tax	0.00	6.94	6.94
			RTX	346.75	0.00	346.75
			Prop Tax-Total	346.75	6.94	353.69
3676	06147168	TERRELL CEDRIC	Prop Tax	0.00	8.24	8.24
			RTX	412.03	0.00	412.03
			Prop Tax-Total	412.03	8.24	420.27
3697	06147189	GUARINO KEVIN H	Prop Tax	0.00	1.90	1.90
			RTX	94.90	0.00	94.90
			Prop Tax-Total	94.90	1.90	96.80
3730	06150002	SAYMEH JAMAL	Prop Tax	0.00	1.38	1.38
			RTX	69.07	0.00	69.07
			Prop Tax-Total	69.07	1.38	70.45

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
3779	06150048	HEFNER CARSON TUCKER	Prop Tax	0.00	1.13	1.13
			RTX	56.74	0.00	56.74
			Prop Tax-Total	56.74	1.13	57.87
3780	06150048-A	HEFNER CARSON TUCKER	Prop Tax	0.00	0.22	0.22
			RTX	11.04	0.00	11.04
			Prop Tax-Total	11.04	0.22	11.26
3784	06150053-A	GRIFFIN LAND HOLDINGS LLC	Prop Tax	0.00	15.53	15.53
			RTX	776.30	0.00	776.30
			Prop Tax-Total	776.30	15.53	791.83
3792	06150059-B	MOORE MARGARET COREY TRUSTEE	Prop Tax	0.00	8.52	8.52
			RTX	425.81	0.00	425.81
			Prop Tax-Total	425.81	8.52	434.33
3793	06150059-C	MOORE JAMES LLOYD JR	Prop Tax	0.00	0.82	0.82
			RTX	41.18	0.00	41.18
			Prop Tax-Total	41.18	0.82	42.00
3797	06150063	PROVIDENCE CORNERS LLC	Prop Tax	0.00	3.73	3.73
			RTX	186.67	0.00	186.67
			Prop Tax-Total	186.67	3.73	190.40
3798	06150064-A	PROVIDENCE CORNERS LLC	Prop Tax	0.00	0.16	0.16
			RTX	7.97	0.00	7.97
			Prop Tax-Total	7.97	0.16	8.13
3809	06150072-C	THIBEAULT CRAIG	Prop Tax	0.00	2.22	2.22
			RTX	110.88	0.00	110.88
			Prop Tax-Total	110.88	2.22	113.10
3816	06150076-B	SHORT HOLDINGS LLC	Prop Tax	0.00	4.99	4.99
			RTX	249.55	0.00	249.55
			Prop Tax-Total	249.55	4.99	254.54
3851	06150106	REA CHRISTOPHER A	Prop Tax	0.00	0.18	0.18
			RTX	8.83	0.00	8.83
			Prop Tax-Total	8.83	0.18	9.01
3872	06150127	RICH DONNA RABON	Prop Tax	0.00	0.20	0.20
			RTX	10.18	0.00	10.18
			Prop Tax-Total	10.18	0.20	10.38
3886	06150142	GOLDSTIEN CAROLYN L	Prop Tax	0.00	1.51	1.51
			RTX	75.53	0.00	75.53
			Prop Tax-Total	75.53	1.51	77.04
3889	06150145	SMITH VELMA W	Prop Tax	0.00	3.60	3.60
			RTX	179.86	0.00	179.86
			Prop Tax-Total	179.86	3.60	183.46

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
3898	06150154	DALLAS SCOTT S	Prop Tax	0.00	4.55	4.55
			RTX	227.47	0.00	227.47
			Prop Tax-Total	227.47	4.55	232.02
3916	06150172	AVEY MARGARET	Prop Tax	0.00	8.85	8.85
			RTX	442.46	0.00	442.46
			Prop Tax-Total	442.46	8.85	451.31
3917	06150173	MEYER JEFFREY	Prop Tax	0.00	12.13	12.13
			RTX	606.58	0.00	606.58
			Prop Tax-Total	606.58	12.13	618.71
3961	06153009	DEVELOPMENT SOLUTIONS GROUP LL	Prop Tax	0.00	0.19	0.19
			RTX	9.46	0.00	9.46
			Prop Tax-Total	9.46	0.19	9.65
3968	06153012-D	DOULAVERIS HARRIS	Prop Tax	0.00	0.87	0.87
			RTX	43.68	0.00	43.68
			Prop Tax-Total	43.68	0.87	44.55
3976	06153013	MUEDDER ALLISON BLAIR	Prop Tax	0.00	3.11	3.11
			RTX	155.52	0.00	155.52
			Prop Tax-Total	155.52	3.11	158.63
3981	06153014-A	DUNCAN JOHN CHRISTOPHER	Prop Tax	0.00	1.01	1.01
			RTX	50.50	0.00	50.50
			Prop Tax-Total	50.50	1.01	51.51
3985	06153014-F	KOVALINSKIY INNA	Prop Tax	0.00	0.73	0.73
			RTX	36.38	0.00	36.38
			Prop Tax-Total	36.38	0.73	37.11
4005	06153030	SALAMI SAID ZIAOLDIN	Prop Tax	0.00	1.58	1.58
			RTX	78.91	0.00	78.91
			Prop Tax-Total	78.91	1.58	80.49
4029	06153057	CULBERTSON ROCKY S	Prop Tax	0.00	3.16	3.16
			RTX	158.16	0.00	158.16
			Prop Tax-Total	158.16	3.16	161.32
4036	06153084	COX JAMES E	Prop Tax	0.00	4.41	4.41
			RTX	220.56	0.00	220.56
			Prop Tax-Total	220.56	4.41	224.97
4103	06153152	ZHOLOBOVSKIY YEVGENIY	Prop Tax	0.00	9.76	9.76
			RTX	487.82	0.00	487.82
			Prop Tax-Total	487.82	9.76	497.58
4112	06153161	NIXON CHRISTOPHER G	Prop Tax	0.00	14.06	14.06
			RTX	702.82	0.00	702.82
			Prop Tax-Total	702.82	14.06	716.88

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
4116	06153166	OKOCHA CHIEDU	Prop Tax	0.00	11.77	11.77
			RTX	588.29	0.00	588.29
			Prop Tax-Total	588.29	11.77	600.06
4120	06153171	PALMER GARY R	Prop Tax	0.00	9.22	9.22
			RTX	460.94	0.00	460.94
			Prop Tax-Total	460.94	9.22	470.16
4128	06153179	TOLBERT WILLIAM M II	Prop Tax	0.00	1.79	1.79
			RTX	89.66	0.00	89.66
			Prop Tax-Total	89.66	1.79	91.45
4131	06153182	MARSH HARRY TRUSTEE	Prop Tax	0.00	5.66	5.66
			RTX	282.96	0.00	282.96
			Prop Tax-Total	282.96	5.66	288.62
4150	06153201	DAVIS THOMAS	Prop Tax	0.00	23.70	23.70
			RTX	1,185.07	0.00	1,185.07
			Prop Tax-Total	1,185.07	23.70	1,208.77
4177	06153285	RODRIGUES VALMIR	Prop Tax	0.00	12.70	12.70
			RTX	635.04	0.00	635.04
			Prop Tax-Total	635.04	12.70	647.74
4179	06153287	MARTINHO MONIQUE T	Prop Tax	0.00	2.44	2.44
			RTX	122.16	0.00	122.16
			Prop Tax-Total	122.16	2.44	124.60
4192	06153301	WU INESSA	Prop Tax	0.00	2.44	2.44
			RTX	122.02	0.00	122.02
			Prop Tax-Total	122.02	2.44	124.46
4194	06153303	PROVIDENCE ESTATE HOLDINGS LLC	Prop Tax	0.00	2.45	2.45
			RTX	122.40	0.00	122.40
			Prop Tax-Total	122.40	2.45	124.85
4196	06153305	NEWMAN SIMON J	Prop Tax	0.00	21.79	21.79
			RTX	1,089.65	0.00	1,089.65
			Prop Tax-Total	1,089.65	21.79	1,111.44
4217	06153326	UDOH ETIM J	Prop Tax	0.00	7.41	7.41
			RTX	370.37	0.00	370.37
			Prop Tax-Total	370.37	7.41	377.78
4243	06153352	SAKTHIVEL PALANISAMY	Prop Tax	0.00	0.18	0.18
			RTX	9.00	0.00	9.00
			Prop Tax-Total	9.00	0.18	9.18
4250	06153359	UDENZE NC ROLAND	Prop Tax	0.00	6.77	6.77
			RTX	338.40	0.00	338.40
			Prop Tax-Total	338.40	6.77	345.17

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
4267	06156010	ENNIS INVESTORS ONE LLC	Prop Tax	0.00	4.61	4.61
			RTX	230.64	0.00	230.64
			Prop Tax-Total	230.64	4.61	235.25
4268	06156010-A	ENNIS INVESTORS ONE LLC	Prop Tax	0.00	1.85	1.85
			RTX	92.35	0.00	92.35
			Prop Tax-Total	92.35	1.85	94.20
4269	06156010-B	ENNIS INVESTORS ONE LLC	Prop Tax	0.00	20.58	20.58
			RTX	1,029.02	0.00	1,029.02
			Prop Tax-Total	1,029.02	20.58	1,049.60
4311	06174034	CHUNG SHINSUK	Prop Tax	0.00	9.17	9.17
			RTX	458.59	0.00	458.59
			Prop Tax-Total	458.59	9.17	467.76
4313	06174036	POSTON WILLIAM K	Prop Tax	0.00	11.88	11.88
			RTX	594.05	0.00	594.05
			Prop Tax-Total	594.05	11.88	605.93
4319	06174042	LEE BRENT TAYLOR	Prop Tax	0.00	12.02	12.02
			RTX	600.77	0.00	600.77
			Prop Tax-Total	600.77	12.02	612.79
4381	06174105	SHEIN ODED	Prop Tax	0.00	11.64	11.64
			RTX	581.76	0.00	581.76
			Prop Tax-Total	581.76	11.64	593.40
4395	06174119	M2 DEVELOPMENT GROUP LLC	Prop Tax	0.00	2.58	2.58
			RTX	128.88	0.00	128.88
			Prop Tax-Total	128.88	2.58	131.46
4406	06174129	PRAY CAROLYN R	Prop Tax	0.00	10.08	10.08
			RTX	504.24	0.00	504.24
			Prop Tax-Total	504.24	10.08	514.32
4409	06174132	TIMOTHY ANDREW D	Prop Tax	0.00	11.37	11.37
			RTX	568.56	0.00	568.56
			Prop Tax-Total	568.56	11.37	579.93
4433	06174313	LITTLE STACEY K TRUSTEE	Prop Tax	0.00	10.24	10.24
			RTX	512.21	0.00	512.21
			Prop Tax-Total	512.21	10.24	522.45
4435	06174315	MASUCCI FRANK M	Prop Tax	0.00	11.31	11.31
			RTX	565.30	0.00	565.30
			Prop Tax-Total	565.30	11.31	576.61
4467	06174350	WILSON WILLIAM TIMOTHY	Prop Tax	0.00	12.57	12.57
			RTX	628.70	0.00	628.70
			Prop Tax-Total	628.70	12.57	641.27

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
4483	06174366	FALKOWSKI DOREEN A	Prop Tax	0.00	11.39	11.39
			RTX	569.38	0.00	569.38
			Prop Tax-Total	569.38	11.39	580.77
4493	06174376	BAYUNUS SHEEMA	Prop Tax	0.00	16.51	16.51
			RTX	825.41	0.00	825.41
			Prop Tax-Total	825.41	16.51	841.92
4506	06174389	LEWIS RHONDA D	Prop Tax	0.00	21.24	21.24
			RTX	1,062.05	0.00	1,062.05
			Prop Tax-Total	1,062.05	21.24	1,083.29
4509	06174392	MACNEIL HOMES LLC	Prop Tax	0.00	2.62	2.62
			RTX	130.90	0.00	130.90
			Prop Tax-Total	130.90	2.62	133.52
4527	06177010	MARTINS EDER	Prop Tax	0.00	1.64	1.64
			RTX	82.08	0.00	82.08
			Prop Tax-Total	82.08	1.64	83.72
4557	06177038	TAYLOR ROBERT THOMAS	Prop Tax	0.00	2.72	2.72
			RTX	136.03	0.00	136.03
			Prop Tax-Total	136.03	2.72	138.75
4561	06177043	RICE JOHN	Prop Tax	0.00	11.18	11.18
			RTX	558.77	0.00	558.77
			Prop Tax-Total	558.77	11.18	569.95
4563	06177046	JAMES GAIRY	Prop Tax	0.00	2.69	2.69
			RTX	134.54	0.00	134.54
			Prop Tax-Total	134.54	2.69	137.23
4576	06177059	TUBRIDY MICHAEL T	Prop Tax	0.00	12.10	12.10
			RTX	605.18	0.00	605.18
			Prop Tax-Total	605.18	12.10	617.28
4578	06177062	PORTER CHADRICK	Prop Tax	0.00	7.77	7.77
			RTX	388.27	0.00	388.27
			Prop Tax-Total	388.27	7.77	396.04
4579	06177063	BOARDMAN TIMOTHY	Prop Tax	0.00	8.26	8.26
			RTX	413.04	0.00	413.04
			Prop Tax-Total	413.04	8.26	421.30
4585	06177068	LASCARA MICHAEL ANTHONY	RTX	98.60	0.00	98.60
4595	06177079	VU ATHENA	Prop Tax	0.00	16.38	16.38
			RTX	819.02	0.00	819.02
			Prop Tax-Total	819.02	16.38	835.40
4613	06177099	PUCKETT DANIELA H	Prop Tax	0.00	10.65	10.65
			RTX	532.61	0.00	532.61
			Prop Tax-Total	532.61	10.65	543.26



Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
4630	06180024	HURT CRAIG W	Prop Tax	0.00	3.45	3.45
			RTX	172.70	0.00	172.70
			Prop Tax-Total	172.70	3.45	176.15
4663	06180058	DAVIS KENNETH	Prop Tax	0.00	4.91	4.91
			RTX	245.66	0.00	245.66
			Prop Tax-Total	245.66	4.91	250.57
4674	06180069	KALCZUK CLAUDIO	Prop Tax	0.00	0.86	0.86
			RTX	43.20	0.00	43.20
			Prop Tax-Total	43.20	0.86	44.06
4689	06180353	RICHMOND HILL DEVELOPMENTS LLC	Prop Tax	0.00	1.44	1.44
			RTX	72.00	0.00	72.00
			Prop Tax-Total	72.00	1.44	73.44
4698	06180362	RICHMOND HILL LAND DEVELOPMENT	Prop Tax	0.00	1.44	1.44
			RTX	72.00	0.00	72.00
			Prop Tax-Total	72.00	1.44	73.44
4735	06180399	PATEL MITULKUMAR	RTX	7.39	0.00	7.39
4801	07138014	RICHARDSON BARRY	Prop Tax	0.00	4.12	4.12
			RTX	206.02	0.00	206.02
			Prop Tax-Total	206.02	4.12	210.14
4810	07138023	ATLAS PROPERTIES LLC	Prop Tax	0.00	6.02	6.02
			RTX	300.96	0.00	300.96
			Prop Tax-Total	300.96	6.02	306.98
4842	07138053	DAVIS JEAN BROWN	Prop Tax	0.00	0.71	0.71
			RTX	35.71	0.00	35.71
			Prop Tax-Total	35.71	0.71	36.42
4843	07138054	DAVIS JEAN BROWN	Prop Tax	0.00	3.16	3.16
			RTX	157.78	0.00	157.78
			Prop Tax-Total	157.78	3.16	160.94
4862	07138072	DIXON JILL M	Prop Tax	0.00	7.25	7.25
			RTX	362.54	0.00	362.54
			Prop Tax-Total	362.54	7.25	369.79
4873	07138083	JVN INVESTMENT GROUPS LLC	Prop Tax	0.00	3.76	3.76
			RTX	187.78	0.00	187.78
			Prop Tax-Total	187.78	3.76	191.54
4879	07138087	WARFORD JORDAN MICHELLE	Prop Tax	0.00	3.67	3.67
			RTX	183.36	0.00	183.36
			Prop Tax-Total	183.36	3.67	187.03
4884	07138092	MOORE NANCY OLIVIA REVOCABLE	Prop Tax	0.00	3.70	3.70
			RTX	184.75	0.00	184.75
			Prop Tax-Total	184.75	3.70	188.45

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
4893	07138101	WEASE JAMES	Prop Tax	0.00	5.00	5.00
			RTX	250.22	0.00	250.22
			Prop Tax-Total	250.22	5.00	255.22
4980	07150012-A	BRAGA EMERSON	Prop Tax	0.00	0.65	0.65
			RTX	32.74	0.00	32.74
			Prop Tax-Total	32.74	0.65	33.39
4981	07150012-B	PARNELL MONICA F	Prop Tax	0.00	1.99	1.99
			RTX	99.70	0.00	99.70
			Prop Tax-Total	99.70	1.99	101.69
4982	07150012-C	BRAGA EMERSON	Prop Tax	0.00	0.58	0.58
			RTX	28.80	0.00	28.80
			Prop Tax-Total	28.80	0.58	29.38
4998	07150078	MCDONALD KELLY	Prop Tax	0.00	4.36	4.36
			RTX	217.82	0.00	217.82
			Prop Tax-Total	217.82	4.36	222.18
5001	07150081	COKE CAROLINE E	Prop Tax	0.00	4.38	4.38
			RTX	219.17	0.00	219.17
			Prop Tax-Total	219.17	4.38	223.55
5044	07150605	KENNEDY ALAN	Prop Tax	0.00	0.26	0.26
			RTX	12.77	0.00	12.77
			Prop Tax-Total	12.77	0.26	13.03
5045	07150606	KENNEDY ALAN	Prop Tax	0.00	0.26	0.26
			RTX	12.77	0.00	12.77
			Prop Tax-Total	12.77	0.26	13.03
5075	07150656	POOZHICALAYIL PRASAD	Prop Tax	0.00	5.42	5.42
			RTX	271.15	0.00	271.15
			Prop Tax-Total	271.15	5.42	276.57
5097	07150678	LIAO MEE SHIUH	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5099	07150680	LIAO MEE SHIUH	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5102	07150683	STEPHEN RODERICK	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5104	07150685	MEHTA RIMA J	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82

Account	Prop/Parcel	Owner Name	Service	Principal Bal	Penalty	Total
5105	07150686	DORBOR ISAAC	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5109	07150690	KUNCHAVARAM PRAVEEN KUMAR	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5110	07150691	MITCHELL CAROLYN	Prop Tax	0.00	2.02	2.02
			RTX	100.80	0.00	100.80
			Prop Tax-Total	100.80	2.02	102.82
5123	07153002-B	KILGO JAMES W	Prop Tax	0.00	1.17	1.17
			RTX	58.62	0.00	58.62
			Prop Tax-Total	58.62	1.17	59.79
5127	07153005	TIMMONS MARGIE G	Prop Tax	0.00	3.10	3.10
			RTX	154.94	0.00	154.94
			Prop Tax-Total	154.94	3.10	158.04
6041	E7150011	AUTRY PEGGY M	Prop Tax	0.00	5.28	5.28
			RTX	263.81	0.00	263.81
			Prop Tax-Total	263.81	5.28	269.09
6045	F7150011-A	AUTRY PEGGY M	Prop Tax	0.00	2.01	2.01
			RTX	100.70	0.00	100.70
			Prop Tax-Total	100.70	2.01	102.71

Type	Accounts	Principal Bal	Penalty	Total
Service				
RES	306			
Prop Tax		570.34	1,380.07	1,950.41
LLB		42.09	0.00	42.09
PTX		527.18	0.00	527.18
RTX		67,981.67	0.00	67,981.67
Prop Tax-Total		69,121.28	1,380.07	70,501.35
All	306			
Prop Tax		570.34	1,380.07	1,950.41
LLB		42.09	0.00	42.09
PTX		527.18	0.00	527.18
RTX		67,981.67	0.00	67,981.67
Prop Tax-Total		69,121.28	1,380.07	70,501.35

Tax Year	Service	Prev Pen Bal Penalty Charge	Prev Prin Bal Total Billed	Calc Billed Adjust Bill	Bal Adj Prin Adj Penalty	Pay Prin Apply Overpay	Pay Penalty Penalty Bal	Prin Balance Total Balance
Overpayments	Prop Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total for Overpayments		0.00	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00
2022	Prop Tax	1,380.07	570.34	0.00	0.00	0.00	0.00	570.34
		0.00	0.00	0.00	0.00	0.00	1,380.07	1,950.41
	LLB	0.00	42.09	0.00	0.00	0.00	0.00	42.09
		0.00	0.00	0.00	0.00	0.00	0.00	42.09
	PTX	0.00	527.18	0.00	0.00	0.00	0.00	527.18
		0.00	0.00	0.00	0.00	0.00	0.00	527.18
	RTX	0.00	67,981.67	0.00	0.00	0.00	0.00	67,981.67
		0.00	0.00	0.00	0.00	0.00	0.00	67,981.67
Total for 2022		1,380.07	69,121.28	0.00	0.00	0.00	0.00	69,121.28
		0.00	0.00	0.00	0.00	0.00	1,380.07	70,501.35
ALL	Prop Tax	1,380.07	570.34	0.00	0.00	0.00	0.00	570.34
		0.00	0.00	0.00	0.00	0.00	1,380.07	1,950.41
	LLB	0.00	42.09	0.00	0.00	0.00	0.00	42.09
		0.00	0.00	0.00	0.00	0.00	0.00	42.09
	PTX	0.00	527.18	0.00	0.00	0.00	0.00	527.18
		0.00	0.00	0.00	0.00	0.00	0.00	527.18
	RTX	0.00	67,981.67	0.00	0.00	0.00	0.00	67,981.67
		0.00	0.00	0.00	0.00	0.00	0.00	67,981.67
Total for ALL Years		1,380.07	69,121.28	0.00	0.00	0.00	0.00	69,121.28
		0.00	0.00	0.00	0.00	0.00	1,380.07	70,501.35

NOTE: Prior Year/Period Principal and Penalty ARE NOT included on this report.



## MEMORANDUM

**TO:** Mayor and Town Council

**FROM:** Karen Dewey, Town Administrator/Clerk

**DATE:** February 13, 2023

**SUBJECT:** Atherton Estates Subdivision Roads

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NCDOT received a petition to add Atherton Estates Subdivision Roads: Blue Pumpkin Lane, Farmer Mill Lane, Pumpkin Seed Court, Red Winter Court, Summer Harvest Drive, Squash Harvest Court, Tomato Vine Lane, Wheatberry Hill Drive, and Winter Wheat Court into the State Maintained Road System upon receipt of a resolution from the Town.

The NCDOT will inspect the materials and workmanship of the road system which have been installed in the above-mentioned subdivision and once found acceptable, they will be accepted into the State Maintained Road system.

Staff recommends approval of Resolution 2023-01.

*Attachments:*  
SR2 Resolution  
NCDOT Petition for Road Addition  
Plat Maps



**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM  
TOWN OF WEDDINGTON, NORTH CAROLINA**

**R-2023-01**

**North Carolina  
County of Union**

**Road Descriptions: Blue Pumpkin Lane, Farmer Mill Lane, Pumpkin Seed Court, Red Winter Court, Summer Harvest Drive, Squash Harvest Court, Tomato Vine Lane, Wheatberry Hill Drive, and Winter Wheat Court in the Atherton Estates Subdivision in the Town of Weddington in Union County, North Carolina**

**WHEREAS**, the attached petition has been filed with the Town Council of the Town of Weddington, Union County, requesting that the above described roads, the location of which has been indicated on the attached maps, be added to the Secondary Road System; and,

**WHEREAS**, the Town of Weddington is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, THEREFORE**, be it resolved by the Town of Weddington of the County of Union that the Division of Highways is hereby requested to review the above-described roads, and to take over the roads for maintenance if they meet established standards and criteria.

Adopted this 13<sup>th</sup> day of February 2023.

\_\_\_\_\_  
D. Craig Horn, Mayor

Attest:

\_\_\_\_\_  
Karen Dewey, Town Administrator/Clerk

**North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition**

**ROADWAY INFORMATION:** (Please Print/Type)

County: Union Road Name: Wheatberry Hill Drive  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Atherton Estates Length (miles): \_\_\_\_\_

Number of occupied homes having street frontage: 131 Located (miles): .6

miles N ☐ S ☐ E ☒ W ☐ of the intersection of Route 16 and Route 84 .  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Atherton Estates in  
Union County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Nathaniel Petrie Phone Number: 980-475-3830

Street Address: 8008 Corporate Center Drive, Ste 300, Charlotte, NC 28226

Mailing Address: Same as above

**PROPERTY OWNERS**

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
EHC Homes	8008 Corporate Center Drive, Ste 300, Charlotte, NC 28226	704-319-5000



**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

☐ Rural Road    ☐ Subdivision platted prior to October 1, 1975    ☒ Subdivision platted after September 30, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>
Pumpkin Seed Court	7	.07 miles			
Wheatberry Hill Drive	48	.75 miles			
Red Winter Court	6	.06 miles			
Tomato Vine Lane	0	.08 miles			
Winter Wheat Court	30	.4 miles			
Farmer Mill Lane	13	.15 miles			
Summer Harvest Drive	9	.17 miles			
Squash Harvest Court	24	.25 miles			
Blue Pumpkin Lane	0	.08 miles			





**Resolution Fixing Date of Public Hearing on**  
**Annexation Petition 2023-01 Pursuant to G.S. 160A-31**  
**R 2023-02**

**WHEREAS**, a petition requesting annexation of an area described herein has been received; and

**WHEREAS**, the Town Council of the Town of Weddington, NC has by resolution directed the Town Administrator/Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, certification by the Town Administrator/Clerk as to the sufficiency of the petition has been made;

**NOW THEREFORE, BE IT RESOLVED**, by the Town Council of Weddington, North Carolina that:

Section 1: A public hearing on the question of annexation of the area described herein will be held at the Weddington Town Hall at 1924 Weddington Road on March 13, 2023 at 7:00 p.m..

Section 2: The area proposed for annexation is described as follows: Tax Parcel Numbers M7150010 and F7150010 containing approximately 8.3 acres located on Forest Lawn Drive

Section 3: Notice of the public hearing shall be published in the Charlotte Observer, a newspaper having general circulation in the Town of Weddington, NC at least ten (10) days prior to the date of the public hearing.

**Duly adopted this 13<sup>th</sup> day of February 2023.**

-----  
D. Craig Horn, Mayor

ATTEST:

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Karen Dewey Town Administrator/Clerk



Resolution Directing the Clerk to Investigate  
Annexation Petition 2023-03

WHEREAS, a petition requesting annexation of an area described in said petition was received on February 8, 2023 by the Town of Weddington; and

WHEREAS, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of Weddington, NC deems it advisable to proceed in response to this request for annexation;

NOW THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Weddington, NC that:

The Town Administrator/Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible to the Town Council the results of her investigation.

Duly adopted this 13<sup>th</sup> day of February 2023.

-----  
D. Craig Horn, Mayor

ATTEST:

-----  
Karen Dewey, Town Administrator/Clerk



## MEMORANDUM

**TO:** Mayor and Town Council

**FROM:** Robert Tefft, CNU-A, Town Planner/Zoning Administrator

**DATE:** February 13, 2023

**SUBJECT:** Weddington Acres Subdivision, Release of Water/Sewer Performance Bond

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The Town is in receipt of an application to release the water/sewer performance bond associated with the Weddington Acres Subdivision. LaBella has verified satisfactory completion of improvements previously bonded by the developer for the installation of site utilities. Union County Water has accepted these lines for maintenance and no longer requires the bond. Therefore, the performance bond in the amount of \$49,082.54 may be released.

*Attachments:*  
Letter from LaBella dated January 18, 2023  
Letter from Union County Water dated October 25, 2022  
Bond Release Application





# TOWN OF WEDDINGTON

## Bond Release / Reduction Review

### SURETY INFORMATION

Date of Issue: 01/19/2021 Amount in Figures: \$49,082.54  
Amount in Words: Forty-Nine Thousand Eighty-Two Dollars and Fifty-Four Cents  
☐ Check: Number \_\_\_\_\_ Bank Name: \_\_\_\_\_  
☐ Irrevocable Letter of Credit: Number \_\_\_\_\_  
☒ Bond: Number CMS0336916


### PROJECT INFORMATION

Project Name: Weddington Acres Phase # \_\_\_\_\_ Map # \_\_\_\_\_  
Purpose (Brief description): Complete Close Out of the Water & Sewer Warranty Bond with the Town of Weddington

Items Needed for Bond / Cash/ LOC Reduction or Release:

- ☐ As-Built drawing for Storm Drainage system with Engineer's Certification
- ☐ As-Built drawing for Storm Water Control Facilities with Engineer's Certification
- ☐ Executed Operation & Maintenance Agreement for stormwater control facilities recorded w/ final plat
- ☐ NCDOT Built to Suit Letter for completed street subgrade, stone, and asphalt (public streets)
- ☒ UCPW acceptance letter for water and sewer utilities
- ☒ Verification by Town representative for construction completion of reduced /released items
- ☐ Stamped Bond Estimate (for reductions only)

### RELEASE INFORMATION (party responsible)

Name: Randolph Allen Title: Manager  
Company: Sunbelt Holdings SE I, LLC  
Address: 3129 Springbank Lane, Charlotte, NC 28226  
Email: blair.proper@sunbeltlandmgmt.com Phone: 980.285.0820  
Signature:  Date: 1-12-2023  
Manager



January 18, 2023

Mr. Robert Tefft, Zoning Administrator/Town Planner  
Town of Weddington  
1924 Weddington Road  
Weddington, NC 28104

SUBJECT: Weddington Acres  
Release of Utilities Performance Bond

Dear Robert:

LaBella has verified satisfactory completion of improvements previously bonded by the developer for the installation of site utilities. Union County Public Works has accepted these lines for maintenance and no longer require the bond (see attached). Therefore, the performance bond in the amount of \$49,082.54 may be released.

Sincerely,

**LaBella Associates**

A handwritten signature in black ink that reads 'Bonnie A. Fisher'.

Bonnie A. Fisher, PE  
Project Manager

Attachments

cc: Connor Horn, PE WK Dickson



October 25, 2022

RLI Insurance Company  
Attention: Commercial Security  
9025 N. Lindbergh Drive  
Peoria, IL 61615

Subject: Maintenance Bond # CMS0336918  
Weddington Acres (aka Graham Allen)

To whom it may concern,

This is to advise that the above-mentioned Maintenance Bond is no longer required. Our records indicate that Sunbelt Holdings SE 1, LLC has complied with the requirements of the Union County Public Works Department with regard to this Maintenance Bond.

If you have any questions, do not hesitate to call me at (704) 296-4239.

Sincerely,

Crystal Outlaw Panico, PE  
New Development Program Manager

Attachment:  
Original Maintenance Bonds

COP/m

**Union County Water**  
500 N. Main Street  
Monroe, NC 28112  
T 704.296.4210

[unioncountync.gov/water](http://unioncountync.gov/water)





October 25, 2022

RLI Insurance Company  
Attention: Commercial Security  
9025 N. Lindbergh Drive  
Peoria, IL 61615

Subject: Maintenance Bond # CMS0336918  
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Crystal Outlaw Panico, PE  
New Development Program Manager

Attachment:  
Original Maintenance Bonds

COP/rn

**Union County Water**  
500 N. Main Street  
Monroe, NC 28112  
T 704.296.4210

[unioncountync.gov/water](http://unioncountync.gov/water)

STATE OF NORTH CAROLINA  
COUNTY OF UNION

Bond Number CMS0336918  
MAINTENANCE BOND

KNOW ALL MEN BY THESE PRESENTS that we, Sunbelt Holdings SE 1, LLC (Name of Developer), 3129 Springbank Lane, Charlotte, NC 28226, as principal ("Principal") and RLI Insurance Company (Name of Bonding Company) 9025 N. Lindbergh Drive, Peoria, IL 61615, as surety ("Surety"), a corporation authorized to transact business in North Carolina, are held and firmly bound unto the County of Union, a political subdivision of the State of North Carolina and a body politic and corporate, in the sum of \$49,082.54 Forty Nine Thousand, Eighty Two and 54/100 Dollars, lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves and each of us, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH THAT:

WHEREAS, the Principal has submitted all or a portion of the Development Phase Project [as that term is defined in the Union County Water and Sewer Extension Ordinance, effective May 1, 2012, and subsequently amended (the "Ordinance") and as identified in the Water and Sewer Extension Agreement between the Principal and County of Union, dated December 8, 2020] for acceptance by Union County Public Works, which acceptance is a condition precedent to use of the infrastructure in the Development Phase Project in Union County Public Works' utility system; and

WHEREAS, Union County Public Works is unable, pursuant to the Ordinance, to accept any portion of the Development Phase Project until a Warranty/Repair Guarantee is furnished to Union County Public Works that all the systems and components of the Development Phase Project submitted for acceptance by Union County Public Works will remain free of defects and damage for a period of one (1) year after the acceptance by Union County Public Works of the entire Development Phase Project or until all infrastructure required in the final plat for the Development Phase (as that term is defined in the Ordinance) has been installed, whichever is later (the "Warranty Period"); and

WHEREAS, the Principal does this date agree to provide such a Warranty/Repair Guarantee as required by the Ordinance. (Weddington Acres Subdivision Water and Sanitary Sewer Improvements and Maintenance)

NOW THEREFORE, if the Principal shall well and truly comply with all the terms hereof, and all terms of the Ordinance by which the Principal agrees to provide a Warranty/Repair Guarantee, then this obligation shall be null and void; otherwise, it shall remain in full force and effect.

It is hereby understood and agreed that in the event that any system or component of the Development Phase Project accepted by Union County Public Works fails during the Warranty Period and repairs have not been made by Principal as provided in the Ordinance, Union County Public Works may make such repairs itself and thereupon Union County may declare this bond to be in default and collect the amount of funds required to make such repairs as provided for in Section 5.5 of the Ordinance, up to the amount of this Bond.

IN WITNESS WHEREOF, the above-bounden parties have hereunto set their hands and seals, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers by authority of its governing body, this 23rd day of February, 2021.

Sunbelt Holdings SE 1, LLC

Principal: William S. Allen (SEAL)  
[Name, Title] WILLIAM S. ALLEN MGR

Witness: Prany Benavides

RLI Insurance Company

Attorney-in-Fact (Surety): Scott Reilly (SEAL)  
(Power of Attorney attached)  
Scott Reilly, Attorney-In-Fact

Witness: Jessica Doney

# POWER OF ATTORNEY

## **RLI Insurance Company Contractors Bonding and Insurance Company**

9025 N. Lindbergh Dr. Peoria, IL 61615  
Phone: 800-645-2402

### ***Know All Men by These Presents:***

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Lisa A. McAleenan, Anne M. Gliedt, Kevin E. McDaniel, Stephanie L. Klearman, DeAnna M. Maurer, Kayla Woodward, Mark R. Duggan, Scott Reilly, jointly or severally

in the City of Saint Louis, State of Missouri its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

**RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 25th day of March, 2020.



**RLI Insurance Company  
Contractors Bonding and Insurance Company**

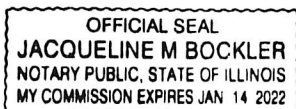
By: Barton W. Davis Vice President

State of Illinois } SS  
County of Peoria

### **CERTIFICATE**

On this 25th day of March, 2020, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Jacqueline M. Bockler Notary Public



I, the undersigned officer of **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this 23rd day of February, 2021.

**RLI Insurance Company  
Contractors Bonding and Insurance Company**

By: Jeffrey D. Fick Corporate Secretary



ENGINEER'S PRELIMINARY ESTIMATE OF PROBABLE CONSTRUCTION COSTS  
 Water and Sanitary Sewer Improvements  
 Union County Public Works - Water and Sanitary Sewer Improvements and Maintenance  
 Weddington Acres Subdivision  
 December 12, 2020

Item No.	Spec. Section	Description	Quantity	Unit	Unit Price	Extended Total
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**Water**

1		2" PVC Water Main	292	LF	\$17.30	\$5,051.60
2		6" PVC Water Main	1905	LF	\$22.30	\$42,481.50
3		6" DIP RJ Water Main	298	LF	\$36.60	\$10,906.80
4		16" DIP RJ Water Main	341	LF	\$81.50	\$27,791.50
5		6" Gate Valve	6	EA	\$1,400.00	\$8,400.00
6		16" Gate Valve	2	EA	\$3,500.00	\$7,000.00
7		Fire Hydrant	4	EA	\$6,875.00	\$27,500.00
8		6"x6" Tee	1	EA	\$1,500.00	\$1,500.00
9		16"x6" Tee	1	EA	\$850.00	\$850.00
10		16"x16" Tap	2	EA	\$25,500.00	\$51,000.00
11		Water Testing	1	EA	\$5,000.00	\$5,000.00
12		Irrigation Meter	27	EA	\$900.00	\$24,300.00
13		Water Meter & Lateral	25	EA	\$900.00	\$22,500.00

Estimated Water Construction Costs      \$234,281.40

**Sanitary Sewer**

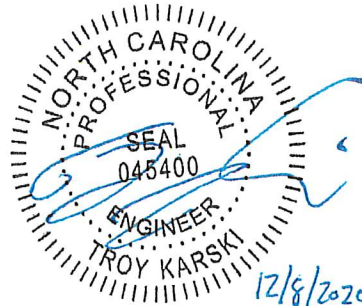
1		Sewer Manholes	22	EA	\$3,200.00	\$70,400.00
2		Tie to Existing Manhole	1	EA	\$4,500.00	\$4,500.00
3		Sewer 8" SDR 35 PVC	3,214	LF	\$36.00	\$115,704.00
4		Sewer 8" DIP	405	LF	\$48.00	\$19,440.00
5		8" DIP Outside Drop	1	EA	\$1,500.00	\$1,500.00
6		Sewer Testing	1	EA	\$20,000.00	\$20,000.00
7		4" Sewer Laterals	25	EA	\$1,000.00	\$25,000.00

Estimated Sewer Construction Costs      \$256,544.00

Total Estimated Construction Costs      \$490,825.40  
 Warranty/Repair Guarantee (10%)      \$49,082.54

Notes:

1. No estimate has been made for rock excavation or unsuitable material.
2. This estimate of costs is solely the engineer's opinion based on current available cost data.
3. The engineer makes no guarantee these estimates will represent final contractor bid values.



Whereas	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for Fiscal Year Ending  and originally to be submitted to the LGC on Date

hereby agree that it is now necessary that the contract be modified as follows.

Modification to date submitted to LGC

Original date

Modified date

Modification to fee

Original fee

Modified fee

Primary Other  
(choose 1)(choose 0-2)

#### Reason(s) for Contract Amendment

- Change in scope
- Issue with unit staff/turnover
- Issue with auditor staff/workload
- Third-party financial statements not prepared by agreed-upon date
- Unit did not have bank reconciliations complete for the audit period
- Unit did not have reconciliations between subsidiary ledgers and general ledger complete
- Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger
- Unit did not have information required for audit complete by the agreed-upon time
- Delay in component unit reports
- Software - implementation issue
- Software - system failure
- Software - ransomware/cyberattack
- Natural or other disaster
- Other (please explain) - Miscommunication between auditor and unit (see below)

#### Plan to Prevent Future Late Submissions

If the amendment is submitted to modify the date the audit will be submitted to the LGC, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Audits are due to the LGC four months after fiscal year end. Indicate NA if this is an amendment due to a change in cost only.

#### Additional Information

Please provide any additional explanation or details regarding the contract modification.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

**SIGNATURE PAGE****AUDIT FIRM**

Audit Firm*	
Authorized Firm Representative* (typed or printed)	Signature*
Date*	Email Address

**GOVERNMENTAL UNIT**

Governmental Unit*	
Date Primary Government Unit Governing Board Approved <b>Amended</b> Audit Contract* (If required by governing board policy)	
Mayor/Chairperson* (typed or printed)	Signature*
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

**GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE****\*ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT\****(Pre-audit certificate not required for hospitals)*

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

Primary Governmental Unit Finance Officer*	Signature*
Date of Pre-Audit Certificate*	Email Address*

**SIGNATURE PAGE – DPCU**  
**(complete only if applicable)**

**DISCRETELY PRESENTED COMPONENT UNIT**

DPCU	
Date DPCU Governing Board Approved <b>Amended</b> Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

**DPCU – PRE-AUDIT CERTIFICATE**  
**\*ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT\***  
*(Pre-audit certificate not required for hospitals)*

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

*This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.*

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address



---

## MEMORANDUM

**TO:** Town Council  
**FROM:** Robert G. Tefft, Town Planner  
**DATE:** February 13, 2023  
**SUBJECT:** Discussion and Recommendation on a Text Amendment to Appendix 2, Submittal Requirements, of the Town of Weddington Unified Development Ordinance

---

### BACKGROUND:

At its meeting of October 10, 2022, the Town Council approved Ordinance No. 2022-03, an amendment to the Town's Unified Development Ordinance modifying the various submittal requirements for Zoning Permits.

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### PROPOSAL:

Following the adoption and implementation of these modified submittal requirements, staff has identified a few areas within Appendix 2 where further improvement and clarification is necessary.

---

### OUTLINE OF TEXT AMENDMENT:

The following sections of the UDO are proposed to be amended:

*Appendix 2, Submittal Requirements:*

- The proposed amendment to subsections 1 and 2 would clarify that the submittal requirements apply not only to new principal structures, but also to any additions thereto.
- The proposed amendment to subsection 3 would allow Zoning Permit applications for decks and patios to have the same submittal requirements as other accessory structures rather than as additions. The current submittal requirements have been found to be needlessly cumbersome and excessive for such structures.
- The proposed amendment to subsection 4 would clarify that upfits of accessory structures or decks would be required to submit as an upfit permit where presently the UDO is unclear as to what requirements would be expected.



Staff offers the modifications attached in Draft Ordinance No. 2023-03 for the Planning Board's consideration and recommendation. For ease of reference, new text is referenced in red/underlined font, while deletions are referenced in ~~striketrough~~ font.

---

#### **LAND USE PLAN CONSISTENCY:**

State Statutes requires that all zoning regulations shall be made in accordance with a comprehensive plan. When adopting or rejecting any zoning amendment, the governing board shall also approve a statement describing whether its action is consistent with an adopted comprehensive plan or any other officially adopted plan that is applicable, and briefly explaining why the board considers the action taken to be reasonable and in the public interest. Accordingly, staff provides the following Land Use Plan Consistency Statement for consideration:

The proposed amendments to the Unified Development Ordinance are found to be generally consistent with the adopted Land Use Plan (Plan). However, while these amendments do not further any specific Goal or Policy of the Plan, they also do not act contrary to any specific Goal or Policy of the Plan, nor would they prevent the administration and implementation of the Plan or preclude the fulfilment of the community vision as set forth in the Plan. Additionally, the proposed amendments are found to be reasonable in that they continue to improve upon the organization of existing ordinances and provide additional clarity for staff, appointed and elected officials, and residents.

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#### **RECOMMENDATIONS:**

At its meeting of January 23, 2023, the Planning Board unanimously (4-0) recommended approval of the proposed text amendment.

Staff recommends approval of the proposed text amendment.

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#### **Attachments:**

- Proposed Draft Ordinance No. 2023-03

## ORDINANCE NO. 2023-XX

AN ORDINANCE OF THE TOWN OF WEDDINGTON, NORTH CAROLINA MAKING AMENDMENTS TO THE UNIFIED DEVELOPMENT ORDINANCE BY AMENDING APPENDIX 2, SUBMITTAL REQUIREMENTS, TO PROVIDE CLARITY WITH REGARD TO ADDITIONS AND DECKS; CERTIFYING CONSISTENCY WITH THE TOWNS LAND USE PLAN AND PROPER ADVERTISEMENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Weddington adopted the Unified Development Ordinance on April 12, 2021 to comply with North Carolina General Statute 160D and to improve the organization of existing ordinances; and

WHEREAS, the Town of Weddington desires for the Unified Development Ordinance to function effectively and equitably throughout the Town; and

WHEREAS, the Town of Weddington has determined where the Unified Development Ordinance needs clarification and revision; and

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF WEDDINGTON, NORTH CAROLINA:

Section 1. That Unified Development Ordinance, Appendix 2, Submittal Requirements, be amended to read as follows:

### APPENDIX 2, SUBMITTAL REQUIREMENTS.

\*\*\*\*\*

#### ZONING PERMIT

1. *Single-Family and Two-Family Dwellings.* All Zoning Permit submittals for single-family and two-family dwellings, as well as any additions thereto, shall consist of the following items:

\*\*\*\*\*

2. *Principal Uses Other Than Single-Family and Two-Family Dwellings.* All Zoning Permit submittals for a principal use other than single-family and two-family dwellings, as well as any additions thereto, shall consist of the following items:

\*\*\*\*\*

3. *Accessory Buildings, Decks, and Patios on Residential Property.*

- a. All Zoning Permit submittals for an accessory building, deck or patio that is less than or equal to 200 square feet on residential property shall be accompanied by the following items:

\*\*\*\*\*

- b. All Zoning Permit submittals for an accessory building, deck or patio that is greater than 200 square feet on residential property shall be accompanied by the following items:

\*\*\*\*\*

4. *Upfits.* All Zoning Permit submittals for an upfit of an existing residential or non-residential building, as well as any associated accessory structures or decks, shall be accompanied by the following items:

\*\*\*\*\*

Section 2. Amendments to the Unified Development Ordinance of the Town of Weddington are hereby adopted to read as set forth in this Ordinance.

Section 3. The Town of Weddington does hereby certify that the amendments contained herein, as well as the provisions of this Ordinance, are consistent with and in conformance with the Town's Land Use Plan.

Section 4. Should any part or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the Ordinance as a whole, or any part thereof other than the part declared to be invalid.

Section 5. Notice of the proposed enactment of this Ordinance has been properly advertised in a newspaper of general circulation in accordance with applicable law.

Section 6. This ordinance shall take effect immediately upon adoption.

PASSED ON FIRST AND FINAL  
READING AND ADOPTED

---

---

Honorable D. Craig Horn  
Mayor

Attest:

---

Karen Dewey  
Town Administrator/Clerk

TOWN COUNCIL OF THE TOWN OF WEDDINGTON  
RULES OF PROCEDURE

**Rule 1. Applicability of Rules (GS 160A-71(c))**

These rules apply to all meetings of the Town Council of the Town of Weddington. For purposes of these rules, a meeting of Town Council occurs whenever a majority of the Council's members gather, whether in person or simultaneously by electronic means, to conduct hearings, deliberate, vote or otherwise transact public business within the Council's real or apparent jurisdiction. The term "majority" as used here and elsewhere in these rules means, unless otherwise specified, a simple majority, that is, more than half.

**Rule 2. Quorum (GS 160A-74 and WCO Article IV Sec. 2-114)**

The presence of a quorum is necessary for the Council to conduct business. A majority of actual membership of the Council, plus the mayor, excluding vacant seats, constitutes a quorum. A member who withdraws from a meeting without being excused by majority vote of the remaining members in attendance is deemed present for quorum purposes.

**Rule 3. Remote Participation (GS 143-318.13(a))**

No member who is not physically present for a Council meeting may participate in the meeting by electronic means except in accordance with a policy adopted by the Council.

**Rule 4. Meetings to be Open to the Public. (GS 143-318.10)**

Except as permitted by Rule 6, all meetings of the Council shall be open to the public, and any person may attend its meetings.

**Rule 5. Regular Meetings (GS 160A-71)**

The Council shall hold a regular meeting on the second Monday of each month, except that if a regular meeting day is a legal holiday, the meeting shall be held on the next business day. The meeting shall be held at Weddington Town Hall and shall begin at 7:00 pm. A copy of the Council's current meeting schedule shall be filed with the Town Clerk and posted on the town website. The Council shall adopt a meeting schedule each year consistent with this Rule.

The Council may amend its regular meeting schedule to add or delete meetings or to change the date, time or location of one or more meetings on the schedule. The amended schedule shall be filed with the Town Clerk at least (7) calendar days before the day of the first meeting held pursuant to the revised schedule and posted on the Town's website.

**Rule 6. Closed Sessions. (GS 143-318.11)**

- a. **Motion to Enter Closed Session.** The Council may enter a closed session from which the public is excluded only upon motion duly made and adopted in open session. The motion to enter closed session must cite one or more of the permissible bases for closed session authorized by law.

- b. **Closed Session Participants.** Unless the Council directs otherwise, the town administrator, town attorney and town clerk may attend closed sessions of the Council. No other person may attend a closed session unless invited by majority vote of the Council.
- c. **Motion to Return to Open Session.** Upon completing its closed session business, the Council shall end the closed session by adopting a duly made motion to return to open session.

**Rule 7. Special Meetings. (GS 160A-71; GS 143-318.12)**

- a. **Calling Special Meetings.** The mayor, mayor pro tempore or any two members of council may at any time call a special meeting by signing a written notice stating the time and place of the meeting and the subject to be considered. A special meeting may also be called by vote of the Council in open session during a regular meeting or another duly called special meeting.
- b. **Notice to Public.** At least forty-eight hours before a special meeting of the Council, notice of the date, time, place, and purpose of the meeting shall be (1) posted at the door of the Council's usual meeting room and (2) delivered, e-mailed, or mailed to each newspaper, wire service, radio station, television station, and person who has filed a written request for notice with the Town Clerk. Furthermore, notice of the special meeting's date, time, place, and purpose shall be posted on the Town's website in advance of the meeting.
- c. **Notice to Council Members.** At least forty-eight hours before a special meeting called by the mayor or a majority of Councilmembers, or called during an open session, written notice of the meeting stating its date, time and place, as well as the subjects to be considered, shall be delivered to the mayor and each Councilmember or left at his or her usual dwelling place
- d. **Transacting Other Business.** Unless all members are present or any absent member has signed a written waiver of notice, only those items of business specified in the notice to Council members may be taken up at a special meeting. Even when all members are present or any absent member has signed a waiver, the Council may take up an item of business not covered by the notice only if the Council first determines in good faith that the item must be discussed or acted upon immediately.

**Rule 8. Emergency Meetings. (GS 143-318.12)**

Emergency meetings of the Council may be called only because of generally unexpected circumstances that require immediate consideration by the Council.

- a. **Calling Emergency Meetings.** There are two methods by which an emergency meeting of the Council may be called:
  - i. The mayor, mayor pro tempore, or any two members of the Council may at any time call an emergency Council meeting by signing a written notice stating the date, time, and place of the meeting and the subjects to be considered. The notice shall be delivered to the mayor and each Council member or left at his or her usual dwelling place at least six hours before the meeting.
  - ii. An emergency meeting may be held when the mayor and all members of the Council are present and consent thereto, or when any absent member has signed a written waiver of notice.

- b. Notice to the Media of Emergency Meetings.** Notice of an emergency meeting shall be given to each local newspaper, local wire service, local radio station, and local television station that has filed a written request with the Town Clerk for notice of emergency meetings. To be valid, the request must include the newspaper's, wire services', or station's telephone number. Notice may be given by telephone, e-mail, or same method used to notify Council members. Notice must be provided immediately after Council members have been notified and at the expense of the party notified.
- c. Transaction of Other Business Prohibited.** Only business connected with the emergency may be considered at an emergency meeting.

**Rule 9. Recessed or Adjourned Meetings. (GS 143-318.12)**

When conducting a properly called regular, special or emergency meeting, the Council may recess the meeting to another date, time or place by a procedural motion made and adopted, as provided in Rule 30, Motion 3, in open session. The motion must state the time (including the date, if the meeting will resume on a different day) and place at which the meeting will reconvene. Notice of the recessed meeting's date, time and place must appear on the Town website prior to the meeting. No further notice of a properly called recessed meeting is required.

**Rule 10. Organizational Meeting. (GS 160A-68)**

On the date and at the time of the first regular meeting in December following a general election in which Council members are elected, or at an earlier date, if any, set by the incumbent Council, the Council must hold an organizational meeting. The organizational meeting may not be held before municipal election results are officially determined, certified and published as required by law.

- a.** As the first order of business at the Organizational Meeting, the newly elected members shall take and subscribe the oath of office. Each member's oath must be filed with the Town Clerk. Although a member who is not present for the organizational meeting may take the oath of office at another time, every member must take, subscribe, and file the oath before he or she begins performing any of the duties of the member's office.
- b.** As the second order of business at the organizational meeting, the Council shall elect from among its members a mayor pro tempore using the procedures specified in Rule 16. The mayor pro tempore shall serve at the Council's pleasure.

**Rule 11. Meeting Minutes. (GS 160A-72; 143-318.10)**

- a. Minutes Required for all Meetings.** The Council must keep full and accurate minutes of all of its meetings, including closed sessions. To be "full and accurate," minutes must record all actions taken by the Council. They should set out the precise wording of each motion and make it possible to determine the number of votes cast for and against each motion. The minutes need not record discussions of the Council, though the Council in its discretion may decide to incorporate such details into the minutes.
- b. Record of "Ayes" and "Noes."** At the request of any member of the Council, the minutes shall list each member by name and record how each member voted on a particular matter.
- c. General Accounts of Closed Sessions.** In addition to minutes, the Council must keep a general account of each closed session. The general account must be sufficiently detailed to provide a

person not in attendance with a reasonable understanding of what transpired. The Council may combine the minutes and general account of a closed session into one document, so long as the document contains both a complete record of actions taken and the level of detail required for a general account.

- d. **Sealing Closed Session Minutes.** Minutes and general accounts of closed sessions shall be sealed until unsealed by order of the Council or, if the Council delegates the authority to unseal to one or more staff members in accordance with guidelines adopted by the Council. The sealed minutes and general account of any closed session may be withheld from public inspection so long as public inspection would frustrate the purpose(s) of the closed session.

**Rule 12. Broadcasting and Recording Meetings. (GS 143-318.14)**

- a. **Right to Broadcast and Record.** Any person may photograph, film, tape-record, or otherwise reproduce any part of a Council meeting that must take place in open session. Except as provided in paragraph (c) of this rule, any radio or television station may broadcast any such part of a Council meeting.
- b. **Advance Notice.** Any radio or television station that plans to broadcast any portion of a Council meeting shall so notify the Town Clerk no later than twenty-four hours before the meeting. The failure to provide notice is not, by itself grounds for preventing the broadcast of a Council meeting.
- c. **Equipment Placement.** The town Administrator may regulate the placement and use of camera or recording equipment in order to prevent undue interference with a Council meeting, so long as he or she allows the equipment to be placed where it can carry out its intended function. If the town Administrator determines in good faith that the equipment and personnel necessary to broadcast, photograph, or record the meeting cannot be accommodated without undue interference to the meeting, and an adequate alternative meeting room is not readily available, the town Administrator may require the pooling of equipment and the personnel operating it.
- d. **Alternative Meeting Site.** If the news media request an alternative meeting site to accommodate news coverage, and the Council grants the request, the news media making the request shall pay the costs incurred by the town in securing an alternative meeting site.

**Rule 13. Agenda. (Not required by NC Law but recommended by SOG as good practice)**

- a. **Proposed Agenda.** The Town Clerk and/or town Administrator shall prepare a proposed agenda for each meeting. A request to have an item of business placed on the agenda must be received at least four working days before the meeting. Any Council member may, by timely request, have an item placed on the proposed agenda. A copy of all proposed ordinances shall be attached to the proposed agenda. An agenda package shall be prepared that includes, for each item of business placed on the proposed agenda, as much background information on the subject as is available and feasible to reproduce. Each Council member shall receive an electronic copy of the proposed agenda and the agenda package and they shall be posted online and available for public inspection and distribution to Council members.
- b. **Adoption of the Agenda.** As its first order of business at each meeting, the Council shall review the draft agenda, make whatever revisions it deems appropriate, and adopt a formal agenda for the meeting.

- c. **Amending the Agenda.** Both before and after it adopts the agenda, the Council may add or subtract agenda items by majority vote of the members present and voting, except that:
- i. The Council may not add to the items stated in the notice of a special meeting unless the requirements in Rule 7 are satisfied; and
  - ii. Only business connected with the emergency may be considered at an emergency meeting.
- d. **Designation of items for “Discussion and Possible Action.”** The Council may designate an agenda item “for discussion and possible action.” The designation signifies that the Council intends to discuss the item and may, if it so chooses, take action on the item following the discussion.
- e. **Consent Agenda.** The Council may designate part of an agenda for a regular meeting as *consent agenda*. Items may be placed on the consent agenda by the person(s) charged with preparing the draft agenda if the items are judged to be noncontroversial and routine. Prior to the Council’s adoption of the meeting agenda, the request of any member to have an item moved from the consent agenda to unfinished business must be honored by the Council. All items on the consent agenda must be voted on and adopted by a single motion, with the minutes reflecting the motion and vote for each item.
- f. **Informal Discussion of Agenda Item.** The Council may informally discuss an agenda item even when no motion regarding that item is pending.
- g. **Acting by Reference to Agenda or Other Document.** The Council shall not deliberate, vote or otherwise take action on any matter by reference to the agenda or any other document with the intention of preventing persons in attendance from understanding what action is being considered or undertaken. The Council may deliberate and vote by reference to the agenda or any item on the agenda, including the consent agenda, provided copies of the agenda are available for public inspection at the meeting and are sufficiently worded to enable the public to understand what is being deliberated or acted upon.
- h. **Agenda Items from Members of the Public.** Any individual or group who wishes to address the Council shall make a request to be on the agenda to the town clerk and/or town Administrator. However, the Council shall determine at the meeting whether it will hear the individual or group.

**Rule 14. Order of Business. (Not required by Statute by Recommended by SOG as good practice)**

Items shall be placed on the agenda according to the order of business. The order of business for each regular meeting shall be as follows:

- Call to Order
- Determination of Quorum
- Approval of Agenda
- Moment of Silence and Pledge of Allegiance
- Conflict of Interest Statement
- Mayor/Council Reports
- Public Comment



- Public Safety Report
- Presentations
- Consent Agenda
- Items Requiring a Public Hearing
- Old Business
- New Business
- Administrator's/Planner's Report
- Code Enforcement
- Finance/Tax Reports
- Transportation Report
- Council Comments
- Adjournment

Without objection, the mayor may call agenda items in any order most convenient for the dispatch of business.

**Rule 15. Office of the Mayor. (GS 160A-69)**

The mayor shall preside at all meetings of the Council and shall have the right to vote only when there is a tie. In order to address the Council, a member must be recognized by the mayor. The mayor or other presiding officer shall enforce these rules and maintain order and decorum during meetings. To that end, the mayor may:

- Rule on motions in or out of order, including any motion patently offered for obstructive or dilatory purposes;
- Determine whether a speaker has gone beyond reasonable standards of courtesy in his or her remarks and to entertain and rule on objections from other members on this ground;
- To entertain and answer questions on parliamentary procedure;
- Call a brief recess at any time;
- Adjourn in an emergency.

A decision by the presiding officer may be appealed to the Council upon motion of any member pursuant to Rule 30, Motion 1. Such a motion is in order immediately after a decision is announced and at no other time. The member making the motion need not be recognized by the presiding officer, and the motion if timely made may not be ruled out of order.

**Rule 16. Office of Mayor Pro Tempore. ((GS 160A-70)**

At the organizational meeting, the Council shall elect from among its members a mayor pro tempore to serve at the Council's pleasure. A Council member who serves as mayor pro tempore shall be entitled to vote on all matters and shall be considered a Council member for all purposes, including the determination of whether a quorum is present. In the mayor's absence, the Council may confer on the mayor pro tempore any of the mayor's powers and duties. If the mayor should become physically or mentally unable to perform the duties of his or her office, the Council may by unanimous vote declare that the mayor is incapacitated and confer any of the mayor's powers and duties on the mayor pro tempore. When a mayor declares that he or she is no longer incapacitated, and a majority of the Council concurs, the mayor shall resume the exercise of his or her powers and duties. If both the mayor and mayor pro tempore are absent

from a meeting the Council may elect from among its members a temporary chairman to preside at the meeting.

**Rule 17. Other Presiding Officer. (GS 160A-70)**

If both the Mayor and the Mayor pro tempore are absent, the Council may elect from among its members a temporary presiding officer to chair the meeting. While serving as temporary presiding officer, a member has the powers listed in Rule 15. Service as a temporary presiding officer does not relieve a member of the duty to vote on all questions unless excused from voting pursuant to Rule 26.

**Rule 18. When Presiding Officer is in Active Debate.** (Not required by statute recommended by SOG as good practice)

If the mayor or other presiding officer becomes actively engaged in debate on a particular proposal, he or she may designate another Council member to preside over the debate. The mayor or other presiding officer shall resume presiding as soon as action on the matter is concluded.

**Rule 19. Action by Council.** (Not required by statute recommended by SOG as good practice)-

Unless otherwise provided in these rules, the Council shall act by motion. Any member may make a motion, not including the mayor.

**Rule 20. Second Not Required.** (Not required by statute recommended by SOG as good practice)

A motion shall not require a second.

**Rule 21. One Motion at a time.** (Not required by statute recommended by SOG as good practice)

A member may make only one motion at a time. A substantive motion is out of order while another substantive motion is pending.

**Rule 22. Withdrawal of Motion.** (Not required by statute recommended by SOG as good practice)

The member who introduces a motion may withdraw the motion unless the motion has been amended or the presiding officer has put the motion to a vote.

**Rule 23. Debate.** (Not required by statute recommended by SOG as good practice)

The mayor shall state the motion and then open the floor to debate on it. The mayor shall preside over the debate according to the following general principles:

- The maker of the motion is entitled to speak first;
- A member who has not spoken on the issue shall be recognized before someone who has already spoken;
- To the extent possible, the debate shall alternate between proponents and opponents of the measure.

**Rule 24. Adoption by Majority Vote.** (Not required by statute recommended by SOG as good practice)

A motion is adopted if supported by a simple majority of the votes cast, a quorum being present, except when a larger majority is required by these rules or state law.

**Rule 25. Changing a Vote.** (Not required by statute recommended by SOG as good practice)

A member may change his or her vote on a motion at any time before the presiding officer announces whether the motion has passed or failed. Once the presiding officer announces the result a member may not change his or her vote without the unanimous consent of the remaining members present. A member's request for unanimous consent to change a vote is not in order unless made immediately following the presiding officer's announcement of the result.

**Rule 26. Duty to Vote. (GS 160A-75)**

Every Council member must vote except when excused from voting as provided in this Rule.

- a. Grounds for Excusal.** A member may be excused from voting on a matter involving the member's own financial interest or official conduct, though not if the proposal in question is one to alter the compensation or allowances paid to Council members. Members may also be excused from voting when prohibited from voting under G.S. 14-234 (contract providing direct benefit to member); G.S. 160D-109(a) (legislative zoning decision likely to have a direct, substantial and readily identifiable financial impact on member); or G.S. 160D-109(d) (member's participation in a quasi-judicial decision would violate affected person's right to an impartial decision maker). Questions about whether a basis for excusal exists should be directed to the town attorney.
- b. Procedure for Excusal.**

  - i. At a Member's Request.** Upon being recognized at a duly called meeting of the Council, a member who wishes to be excused from voting shall so inform the presiding officer, who must then submit the matter to a vote of the remaining members present. If a majority of the remaining members present vote to excuse the member, the member is excused from voting on the matter.
  - ii. On the Council's Initiative.** Even when a member has not asked to be excused from voting on a matter, a majority of the remaining Council members present may by motion and vote excuse the member from voting if grounds for doing so exist under paragraph (a).
- c. Consequences of Non-Excused Failure to Vote.** Except as specified in paragraph (d), if a member who has not been excused from voting fails to vote on a matter, the member's failure to vote shall be recorded as an affirmative vote provided:

  - i.** the member is physically present in the Council chamber or
  - ii.** the member has physically withdrawn from the meeting without being excused by majority vote of the remaining members present.
- d. Failure to Vote on Certain Zoning Matters.** A member's unexcused failure to vote shall not be recorded as an affirmative vote if the motion concerns a proposal to amend, supplement or repeal a zoning ordinance. Instead, the member's unexcused failure to vote shall be recorded as an abstention.

**Rule 27. Voting by Written Ballot. (GS 143-318.13)**

The Council may choose to vote by written ballots in voting on a motion. Such ballots shall be signed, and the minutes of the Council shall show the vote of each member voting. The ballots shall be available for public inspection in the office of the town clerk immediately following the meeting at which the vote took place and until the minutes of that meeting are approved, at which time the ballots may be destroyed.

**Rule 28. Ratification of Actions.** (Not required by statute recommended by SOG as good practice)

To the extent permitted by law, the Council may ratify actions taken on its behalf but without its prior approval. A motion to ratify is a substantive motion.

**Rule 29. Substantive Motions.** (Not required by statute recommended by SOG as good practice)

A substantive motion is not in order if made while another motion is pending. Once the Council disposes of a substantive motion, it may not take up a motion that presents essentially the same issue at the same meeting, unless it first adopts a motion to reconsider pursuant to Rule 30, Motion 14.

**Rule 30. Procedural Motions** (Not required by statute recommended by SOG as good practice)

- a. **Certain Motions Allowed.** The Council may consider only those procedural motions listed in this rule. Unless otherwise noted, each procedural motion may be debated and amended and requires a majority of votes cast, a quorum being present, for adoption.
- b. **Priority of Motions.** The procedural motions set out in this paragraph are listed in order of priority. A procedural motion is not in order so long as another procedural motion of higher priority is pending except that:
  - i. any procedural motion other than an appeal under Motion 1 is subject to amendment as provided in Motion 12, and
  - ii. a motion to call the question (end debate) may be made with regard to any procedural motion in accordance with Motion 9.
  - iii. when several procedural motions are pending, voting must begin with the procedural motion highest in priority, provided that a motion to amend or end debate on the highest priority must be voted on first.

**Motion 1. To appeal a Ruling of the Presiding Officer.** Any member may appeal the presiding officer's ruling on whether a motion is in order or on whether a speaker has violated reasonable standards of courtesy. The presiding officer's response to a question of parliamentary procedure may also be appealed by any member. An appeal is in order immediately after the disputed ruling or parliamentary response and at no other time. The member who moves to appeal need not be recognized by the presiding officer, and if timely made, the motion may not be ruled out of order.

**Motion 2. To Adjourn.** This motion may be used to close a meeting. It is not in order if the Council is in closed session.

**Motion 3. To Recess to a Time and Place Certain.** This motion may be used to call a recessed meeting as permitted under Rule 9. The motion must state the time (including the date, if the meeting will reconvene on a different day) and place at which the meeting will resume. The motion is not in order if the Council is in closed session.

**Motion 4. To Take a Brief Recess.**

**Motion 5. To Follow the Agenda.** This motion must be made at the time an item of business that deviates from the agenda is proposed; otherwise, the motion is out of order as to that item.

**Motion 6. To Suspend the Rules.** To be adopted, a motion to suspend the rules must receive affirmative votes equal to at least two-thirds of the Council's actual membership excluding vacant seats and not counting the mayor. The Council may not suspend provision in these rules that are required under state law.

**Motion 7. To Divide a Complex Motion.** This motion is in order whenever a member wishes to consider and vote on parts of a complex motion separately. The member who makes this motion must specify how the complex motion will be divided.

**Motion 8. To Defer Consideration.** The Council may defer its consideration of a substantive motion, and any proposed amendments thereto, to an unspecified time. A motion that has been deferred expires unless the Council votes to revive it pursuant to Motion 13 within 100 days of deferral. A new motion having the same effect as a deferred motion may not be introduced until the latter has expired.

**Motion 9. To End Debate.** If adopted, this motion terminates debate on a pending motion, thereby bringing it to an immediate vote. This motion is not in order until every member has had an opportunity to speak once on the pending motion.

**Motion 10. To Postpone to a Certain Time.** This motion may be employed to delay the Council's consideration of a substantive motion, and any proposed amendments thereto, until a designated day, meeting or hour. During the period of postponement, the Council may not take up a new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6.

**Motion 11. To Refer a Motion to Committee.** The Council may vote to refer a substantive motion to a committee for study and recommendations. While the substantive motion is pending before the committee, the Council may not take up new motion raising essentially the same issue without first suspending its rules pursuant to Motion 6. If the committee fails to report on the motion within 60 days of the referral date, the Council must take up the motion if asked to do so by the member who introduced it.

**Motion 12. To Amend.**

- a. **Germaneness.** A motion to amend must concern the same subject matter as the motion it seeks to alter.
- b. **Limit on Numbers of Motions to Amend.** When a motion to amend is under consideration, a motion to amend the amendment may be made; however, no more than one motion to amend and one motion to amend the amendment may be pending at the same time.
- c. **Amendments to Ordinances.** Any amendment to a proposed Ordinance must be reduced to writing before the vote on the amendment.

**Motion 13. To Revive Consideration.** The Council may vote to revive consideration of any substantive motion that has been deferred pursuant to Motion 8, provided it does so within one hundred (100) days of its vote to defer consideration.

**Motion 14. To Reconsider.** The Council may vote to reconsider its action on a matter, provided the motion to reconsider is made (a) at the same meeting during which the action to be reconsidered was taken and (b) by a member who voted with the prevailing side. For purposes of this motion, “the same meeting” includes any continuation of a meeting through a motion to recess to a certain time and place (Motion 3). The motion is not in order if it interrupts the Council’s deliberation on a pending matter.

**Motion 15. To Rescind.** The Council may vote to rescind an action taken at a prior meeting provided rescission is not forbidden by law.

**Motion 16. To Prevent Reintroduction for Six Months.** This motion may be used to prevent the reintroduction of a failed substantive motion for a time, but it is in order only when made immediately following the substantive motion’s defeat. To be adopted, this motion must receive votes equal to at least two-thirds of the Council’s actual membership, excluding vacant seats and not counting the mayor. If this motion is adopted, the ban on reintroduction remains in effect for six months or until the Council’s next organizational meeting, whichever occurs first.

**Rule 31. Introduction of Ordinances. (GS 160A-75)**

For purposes of these rules, the “date of introduction” for a proposed ordinance is the date on which the Council first votes on the proposed ordinance’s subject matter. The Council votes on the subject matter of a proposed ordinance when it votes on whether to adopt or make changes to the proposed ordinance.

**Rule 32. Adoption, Amendment, and Repeal of Ordinances. (GS 160A-75)**

- a. No proposed ordinance shall be adopted unless it has been reduced to writing and distributed to members before a vote on adoption is taken.
- b. To be approved on the date of introduction, a proposed ordinance or any action having the effect of an ordinance must receive affirmative votes equal to a least two-thirds of the Council’s actual membership, excluding vacant seats and not counting the mayor.
- c. To be approved after the date of introduction, a proposed ordinance or any action having the effect of an ordinance must receive affirmative votes equal to at least a majority of all Council members not excused from voting on the matter. In calculating the number of affirmative votes necessary, the mayor’s vote counts if there is an equal division.
- d. **Amendment and Repeal of Ordinances.** The same voting requirements that govern the adoption of proposed ordinances also apply to the amendment or repeal of an ordinance.

**Rule 33. Adoption of the Budget Ordinance. (GS 159-17)**

- a. Notwithstanding any provision in the town charter, general law, or local act,
  - i. The Council may adopt or amend the budget ordinance at a regular or special meeting of the Council by a simple majority of those members present and voting, a quorum being present;

- ii. No action taken with respect to the adoption or amendment of the budget ordinance need be published or is subject to any other procedural requirement governing the adoption of ordinances or resolutions by the Council;
  - iii. The adoption or amendment of the budget ordinance and the levy of taxes in the budget ordinance are not subject to the provision of any town charter or local act concerning initiative or referendum.
- b. **Notice Requirements for Budget Meetings.** During the period beginning with the submission of the budget to the Council and ending with the adoption of the budget ordinance, the Council may hold any special meetings that may be necessary to complete its work on the budget ordinance. Except for the notice requirements of the open meetings law, which continue to apply, no provision of law concerning the call of special meetings applies during that period so long as:
  - i. Each member of the Council has actual notice of each special meeting called for the purpose of considering the budget; and
  - ii. No business other than consideration of the budget is taken up.
- c. **No Authority for Closed Sessions.** This rule shall not be construed to authorize the Council to hold closed sessions on any basis other than the grounds set out in Rule 5.

**Rule 34. Approval on Contracts and Authorization of Expenditures (GS 160A-16)**

- a. **Contracts to be in Writing.** No contract shall be approved or ratified by the Council unless it has been reduced to writing at the time of the Council's vote.
- b. **Approval of Contracts.** To be approved or ratified, a contract must receive affirmative votes equal to at least a majority of all Council members not excused from voting on the contracting, including the mayor's vote in the event of a tie.
- c. **Authorization of Expenditure of Public Funds.** The same vote necessary to approve or ratify a contract is required for the Council to authorize the expenditure of public funds, except when the expenditure is authorized pursuant to Rule 33.

**Rule 35. Public Hearings (GS 160A-81)**

- a. **Calling Public Hearings.** In addition to holding public hearings required by law, the Council may hold any public hearings it deems advisable. The Council may schedule hearings or delegate that responsibility to town staff members, as appropriate, except when state law directs the Council itself to call the hearing. If the Council delegates scheduling authority, it must provide adequate guidance to assist staff members in exercising that authority.
- b. **Public Hearing Locations.** Public hearings may be held anywhere within the town or within the county where the town is located.
- c. **Rules for Public Hearing.** The Council may adopt reasonable rules for public hearings that, among other things, i) fix the maximum time allotted to each speaker; ii) provide for the designation of spokespersons for groups of persons supporting or opposing the same positions; iii) provide for the maintenance of order and decorum in the conduct of the meeting.
- d. **Notice of Public Hearing.** Any public hearing at which a majority of the Council is present shall be considered part of a regular or special meeting. Consequently, the relevant notice and related

requirements of the open meetings law apply to such hearings. Some statutes mandate additional notice for particular types of hearings, and as such notice must be provided together with notice of the meeting during which the hearing will take place.

- e. **Continuing Public Hearings.** The Council may continue any public hearing without further advertisement to a time and place certain, provided the time (including the date, if the hearing will resume on a different day) and place of the continued hearing are announced in open session. Except for hearings conducted pursuant to paragraph (g), if a quorum of the Council is not present for a properly scheduled public hearing, the hearing must be continued until the Council's next regular meeting without further advertisement.
- f. **Conduct of Public Hearings.** At the time appointed for the hearing, the mayor shall call the hearing to order and proceed to allow public input in accordance with any rules adopted by the Council for the hearing. Unless the Council extends the hearing, when the time allotted for the hearing expires, or when no one wishes to speak who has not done so, the mayor shall entertain a motion to close the hearing, and the Council shall resume the regular order of business.
- g. **Public Hearings by Less than a Majority of Council Members.** Nothing in this rule prevents the Council from appointing a member or members to hold a public hearing on the Council's behalf, except when state law requires that the Council itself conduct the hearing.

#### **Rule 37. Public Comment Periods. (GS 160A-81.1)**

- a. **Frequency of Public Comment Periods.** The Council must provide at least one opportunity for public comment each month at a regular meeting, except that the Council need not offer a public comment period during any month in which it does not hold a regular meeting.
- b. **Rules for Public Comment Periods.** The Council may adopt reasonable rules for public comment periods that, among other things:
  - i. fix the maximum time allotted to each speaker
  - ii. provide for the designation of spokespersons for groups supporting or opposing the same positions;
  - iii. provide for the maintenance of order and decorum in the conduct of the hearing.
- c. **Content-Based Restrictions Generally Prohibited.** The Council may not restrict speakers based on subject matter, as long as their comments pertain to subjects within the Council's real or apparent jurisdiction.

#### **Rule 38. Appointments (GS 143-318.11)**

- a. **Appointments in Open Session.** The Council must consider and make any appointment to another body or, in the event of a vacancy on the Council, to its own membership in open session.
- b. **Nominating and Voting Procedure to fill Vacancy on Council of Councilmembers.** The Council shall use the following procedure to fill a vacancy on the Council itself. No sooner than 30 days after the date of resignation or notice of intent to resign on a date certain, and no later than 90 days after the date of resignation, the Mayor shall open the floor for nominations, whereupon Council members may put forward and debate nominees. When debate ends, the mayor shall call for a Council member to make a motion to nominate an individual to fill the vacancy. After



debate, the Council shall vote on the Motion. If the Motion passes, the vacancy is filled. If it fails, the floor is then open to a new motion. The process shall continue until a motion passes.

- c. **Nominating and Voting Procedure to Fill Vacancy on other Bodies.** The Council shall use the following procedure to fill a vacancy on any other body over which it has the power of appointment.
  - i. **Appointments to Other Bodies.** The Council shall direct town staff to notify the general public and prepare and provide application forms to those citizens interested in serving on town Councils and committees. Completed applications shall be provided to the Council for review and consideration. A member shall thereafter move that the Council appoint an individual, and, following debate, the Council may vote on the motion. If the motion passes, the seat is filled. If it fails, the floor is then open to a new motion.
- d. **Mayor.** The mayor may not make nominations or vote on appointments under this rule.
- e. **Multiple Appointments.** If the Council is filling more than one vacancy, each member shall have as many votes in each balloting as there are slots to be filled, and the votes of a majority of the total number of members voting shall be required for each appointment. No member may cast more than one vote for the same candidate for the same vacancy during a single balloting.
- f. **Duty to Vote.** It is the duty of each member to vote for as many appointees as there are appointments to be made, but failure to do so shall not invalidate a member's ballot.
- g. **Vote by Written Ballot.** The Council may vote on proposed appointment by written ballot in accordance with Rule 27.

#### **Rule 39. Committees and Councils. (GS 160A-146)**

- a. **Establishment and Appointment.** The Council may establish temporary and standing committees, Councils and other bodies to help carry on the work of the town government. Unless otherwise provided by law or the Council, the power of appointment to such bodies lies with the Council.
- b. **Open Meetings Law.** The requirements of the open meetings law apply whenever a majority of an appointed body's members gather in person or simultaneously by electronic means to discuss or conduct official business. They do not apply to meetings solely among the town's professional staff.
- c. **Procedural Rules.** The Council may prescribe the procedures by which the town's appointed bodies operate, subject to any statutory provisions applicable to particular bodies. In the absence of rules adopted by the Council, an appointed body may promulgate its own procedural rules, so long as they are in keeping with any relevant statutory provisions and generally accepted principles of parliamentary procedure.

#### **Rule 40. Amendment of the Rules. (GS 160A-71)**

These rules may be amended at any regular meeting or at any properly called special meeting. Any amendment to these rules must be consistent with the town charter, any relevant statutes, and generally accepted principles of parliamentary procedure. To be adopted, a motion to amend these rules must be approved by a majority of the Council's members, excluding vacant seats.

**Rule 41. Reference to *Robert's Rules of Order Newly Revised*.** (Not required by statute recommended by SOG as good practice)

The Council shall refer to *Robert's Rules of Order Newly Revised* for guidance when confronted with a procedural issue not covered by these rules or state law. Having consulted *Robert's*, the mayor shall make a ruling on the issue subject to appeal to the Council under Rule 31, Motion 1.

**Rule 42. Town Charter Controls.**

In the event any of these rules conflict with the Town Charter, the Town Charter controls.

WEDDINGTON  
General Fund  
BALANCE SHEET  
AS OF: 01/31/23

2023

2022

Assets

10-1120-000	SOUTH STATE CHECKING ACCOUNT	759,092.33	2,079,665.04
10-1120-001	TRINITY MONEY MARKET	0.00	0.00
10-1120-002	CITIZENS SOUTH CD'S	0.00	0.00
10-1130-000	BB&T/TRUIST CHECKING	2,768,938.40	1,764,466.50
10-1130-001	BB&T/TRUIST MONEY MARKET	250,021.51	250,008.93
10-1140-000	WACHOVIA	0.00	0.00
10-1170-000	NC CASH MGMT TRUST	2,091,448.22	559,707.00
10-1205-000	A/R OTHER	0.00	0.00
10-1210-000	A/R SOLID WASTE FEES	265,696.44	0.00
10-1211-001	A/R PROPERTY TAX	71,697.92	19,874.01
10-1212-001	A/R PROPERTY TAX - 1ST YEAR PRIOR	5,251.54	1,431.14
10-1212-002	A/R PROPERTY TAX - NEXT 8 PRIOR YRS	4,620.06	3,666.54
10-1213-000	A/R PROPERTY TAX INTEREST RECEIVABL	3,175.48	2,542.81
10-1214-000	PREPAID ASSETS	0.00	15,825.90
10-1215-000	A/R INTERGOVT-LOCAL OPTION SALES TX	0.00	53,110.99
10-1216-000	A/R INTERGOVT - MOTOR VEHICLE TAXES	0.00	20,108.38
10-1217-000	A/R INTERGOVT	0.00	0.00
10-1232-000	SALES TAX RECEIVABLE	670.89	670.89
10-1240-000	INVESTMENT INCOME RECEIVABLE	0.00	0.00
10-1610-001	FIXED ASSETS - LAND & BUILDINGS	2,513,697.44	2,513,697.44
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	9,651.96	9,651.96
10-1610-003	FIXED ASSETS - EQUIPMENT	17,747.14	17,747.14
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.00	26,851.00
10-1610-005	FIXED ASSETS - COMPUTERS	10,155.51	10,155.51
10-1610-006	FIXED ASSETS - COMPUTER SOFTWARE	182,994.00	182,994.00
	Total Assets	<u>8,981,709.84</u>	<u>7,532,175.18</u>

Liabilities & Fund Balance

10-2110-000	ACCOUNTS PAYABLE	0.00	17,499.93
10-2115-000	ACCOUNTS PAYABLE ACCRUAL	0.00	0.00
10-2116-000	CUSTOMER REFUNDS	3,089.49	541.56
10-2120-000	BOND DEPOSIT PAYABLE	75,002.25	75,002.25
10-2151-000	FICA TAXES PAYABLE	0.00	0.00
10-2152-000	FEDERAL TAXES PAYABLE	0.00	0.00
10-2153-000	STATE W/H TAXES PAYABLE	0.00	0.00
10-2154-001	NC RETIREMENT PAYABLE	0.00	0.00
10-2155-000	HEALTH INSURANCE PAYABLE	0.00	0.00
10-2156-000	LIFE INSURANCE PAYABLE	0.00	0.00
10-2157-000	401K PAYABLE	0.00	0.00
10-2200-000	ENCUMBRANCES	0.00	0.00
10-2210-000	RESERVE FOR ENCUMBRANCES	0.00	0.00
10-2605-000	DEFERRED REVENUES- TAX INTEREST	3,175.48	2,537.74
10-2610-000	DEFERRED REVENUE SOLID WASTE FEES	265,696.44	0.00
10-2620-000	DEFERRED REVENUE - DELQ TAXES	5,251.54	1,431.14
10-2625-000	DEFERRED REVENUE - CURR YR TAX	71,697.92	19,874.01
10-2630-000	DEFERRED REVENUE-NEXT 8	4,620.06	3,666.54
	Total Liabilities	<u>428,533.18</u>	<u>120,553.17</u>
10-2640-001	FUND BALANCE - UNASSIGNED	3,131,556.46	3,131,556.46
10-2640-002	FUND BALANCE - RESERVE WATER/SEWER	0.00	0.00
10-2640-003	FUND BALANCE-ASSIGNED	820,000.00	820,000.00
10-2640-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,761,097.05	2,761,097.05
10-2640-005	CURRENT YEAR EQUITY YTD	0.00	0.00
	Total	<u>6,712,653.51</u>	<u>6,712,653.51</u>

WEDDINGTON  
General Fund  
BALANCE SHEET  
AS OF: 01/31/23

	2023	2022
Revenue	2,486,705.39	2,848,267.98
Less Expenses	1,345,150.74	2,149,299.48
Net	1,141,554.65	698,968.50
Total Fund Balance	7,854,208.16	7,411,622.01
Total Liabilities & Fund Balance	8,282,741.34	7,532,175.18

Revenue Account Range: First to Last      Include Non-Anticipated: Yes      Year To Date As Of: 01/31/23  
Expend Account Range: First to Last      Include Non-Budget: No      Current Period: 01/01/23 to 01/31/23  
Print Zero YTD Activity: No      Prior Year: 01/01/22 to 01/31/22

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Cancel	Excess/Deficit	% Real
10-3101-110	AD VALOREM TAX - CURRENT	135,835.55	1,400,000.00	140,615.15	1,413,069.80	0.00	13,069.80	101
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	497.27	2,500.00	2,522.38	14,750.89	0.00	12,250.89	590
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	82.22	2,250.00	1.01	433.62	0.00	1,816.38-	19
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	9,144.76	110,000.00	9,396.13	67,746.37	0.00	42,253.63-	62
10-3115-180	TAX INTEREST	472.71	2,250.00	239.16	1,118.96	0.00	1,131.04-	50
10-3120-000	SOLID WASTE FEE REVENUES	0.00	560,000.00	353,383.56	353,779.56	0.00	206,220.44-	63
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	46,762.12	540,000.00	56,751.15	349,726.79	0.00	190,273.21-	65
10-3322-220	BEER & WINE TAX	0.00	45,000.00	0.00	0.00	0.00	45,000.00-	0
10-3324-220	UTILITY FRANCHISE TAX	0.00	457,500.00	0.00	240,257.56	0.00	217,242.44-	53
10-3329-220	ARPA FEDERAL FUNDS	0.00	316,000.00	0.00	0.00	0.00	316,000.00-	0
10-3340-400	ZONING & PERMIT FEES	4,962.50	10,000.00	2,617.50	16,082.50	0.00	6,082.50	161
10-3350-400	SUBDIVISION FEES	0.00	10,000.00	0.00	3,847.50	0.00	6,152.50-	38
10-3360-400	STORMWATER EROSION CONTROL FEES	0.00	10,000.00	0.00	330.00	0.00	9,670.00-	3
10-3830-891	MISCELLANEOUS REVENUES	816,527.50-	1,000.00	12.00	3,752.80	0.00	2,752.80	375
10-3831-491	INVESTMENT INCOME	183.48-	8,750.00	7,470.79	31,809.04	0.00	23,059.04	364
10 General Fund Revenue Total		618,953.85-	3,475,250.00	573,008.83	2,496,705.39	0.00	978,544.61-	72

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4110-000	GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-110	SOLID WASTE	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-115	SOLID WASTE	0.00	545,000.00	87,832.01	87,832.01	0.00	457,167.99	16
10-4110-120	FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-126	FIRE DEPT SUBSIDIES	66,785.42	817,675.00	68,121.08	475,511.90	0.00	342,163.10	58
10-4110-127	FIRE DEPARTMENT BLDG/MAINTENANCE	0.00	10,000.00	0.00	0.00	0.00	10,000.00	0
10-4110-150	POLICE	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-155	POLICE PROTECTION	79,309.80	334,775.00	83,961.23	251,883.69	0.00	82,891.31	75
10-4110-160	EVENT PUBLIC SAFETY	0.00	4,000.00	0.00	0.00	0.00	4,000.00	0
10-4110-180	GOVERNING BOARD	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-190	LEGAL	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-192	ATTORNEY FEES - GENERAL	5,000.00	67,500.00	10,000.00	36,687.50	0.00	30,812.50	54
10-4110-193	ATTORNEY FEES - LITIGATION	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0
10-4110-320	OTHER GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4110-330	ELECTION EXPENSE	12,753.37	3,000.00	0.00	0.00	0.00	3,000.00	0
10-4110-340	PUBLICATIONS	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4110-342	HOLIDAY/TREE LIGHTING	0.00	9,250.00	2,504.60	8,266.17	0.00	983.83	89

WEDDINGTON  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
10-4110-343	SPRING EVENT	0.00	10,175.00	0.00	0.00	0.00	10,175.00	0
10-4110-344	OTHER COMMUNITY EVENTS	0.00	75,000.00	0.00	0.00	0.00	75,000.00	0
	4110 GENERAL GOVERNMENT	163,848.59	1,883,875.00	252,418.92	860,181.27	0.00	1,023,693.73	46
10-4120-000	ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-120	SALARIES & EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-121	SALARIES - CLERK	4,047.90	54,000.00	4,380.75	31,035.09	0.00	22,964.91	57
10-4120-123	SALARIES - TAX COLLECTOR	6,460.38	55,500.00	4,577.30	30,981.82	0.00	24,518.18	56
10-4120-124	SALARIES - FINANCE OFFICER	2,012.47	19,175.00	2,252.34	10,419.81	0.00	8,755.19	54
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	3,638.80	25,200.00	2,100.00	14,700.00	0.00	10,500.00	58
10-4120-181	FICA EXPENSE	1,187.32	11,500.00	1,018.24	6,665.94	0.00	4,834.06	58
10-4120-182	EMPLOYEE RETIREMENT	2,044.92	21,750.00	1,809.52	12,527.41	0.00	9,222.59	58
10-4120-183	EMPLOYEE INSURANCE	1,160.00	14,590.00	1,215.00	8,505.00	0.00	6,085.00	58
10-4120-184	EMPLOYEE LIFE INSURANCE	15.68	200.00	16.64	116.48	0.00	83.52	58
10-4120-185	EMPLOYEE S-T DISABILITY	13.00	175.00	13.50	94.50	0.00	80.50	54
10-4120-190	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-191	AUDIT FEES	0.00	8,750.00	0.00	0.00	0.00	8,750.00	0
10-4120-193	CONTRACT LABOR	6,417.50	51,500.00	2,696.68	11,389.66	0.00	40,110.34	22
10-4120-200	OTHER ADMINISTRATIVE	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4120-205	OFFICE SUPPLIES - ADMIN	281.88	9,000.00	240.74	2,060.86	0.00	6,939.14	23
10-4120-210	PLANNING CONFERENCE	0.00	3,500.00	0.00	2,100.00	0.00	1,400.00	60
10-4120-321	TELEPHONE - ADMIN	131.36	2,000.00	136.27	545.36	0.00	1,454.64	27
10-4120-325	POSTAGE - ADMIN	300.00	2,500.00	0.00	580.50	0.00	1,919.50	23
10-4120-331	UTILITIES - ADMIN	405.31	5,000.00	619.09	1,982.15	0.00	3,017.85	40
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	0.00	7,500.00	0.00	0.00	0.00	7,500.00	0
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	4,812.77	100,000.00	4,637.61	43,811.94	0.00	56,188.06	44
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	75,929.28	102,500.00	5,730.00	34,248.00	0.00	68,252.00	33
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	0.00	1,500.00	0.00	473.36	0.00	1,026.64	32
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	500.00	6,000.00	400.00	2,815.17	0.00	3,184.83	47
10-4120-370	ADVERTISING - ADMIN	0.00	1,000.00	0.00	64.60	0.00	935.40	6
10-4120-397	TAX LISTING & TAX COLLECTION FEES	0.00	500.00	0.00	401.31	0.00	98.69	80
10-4120-400	ADMINISTRATIVE:TRAINING	0.00	8,000.00	372.00	5,476.88	0.00	2,523.12	68
10-4120-410	ADMINISTRATIVE:TRAVEL	438.03	4,000.00	287.50	3,096.74	0.00	903.26	77
10-4120-450	INSURANCE	0.00	17,000.00	0.00	16,436.45	0.00	563.55	97
10-4120-491	DUES & SUBSCRIPTIONS	0.00	26,000.00	0.00	15,593.04	0.00	10,406.96	60
10-4120-498	GIFTS & AWARDS	219.80	2,000.00	273.30	1,186.28	0.00	813.72	59
10-4120-499	MISCELLANEOUS	1,625.23	145,500.00	1,749.43	8,233.13	0.00	137,266.87	6
10-4120-500	CAPITAL EXPENDITURES	83,429.28	19,500.00	0.00	0.00	0.00	19,500.00	0

WEDDINGTON  
Statement of Revenue and Expenditures

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
	4120 ADMINISTRATIVE	43,212.35	725,340.00	34,525.91	265,541.48	0.00	459,798.52	37
10-4120-600	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-000	ECONOMIC & PHYSICAL DEVELOPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-120	SALARIES & EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-121	SALARIES - ZONING ADMINISTRATOR	0.00	82,500.00	6,875.00	48,303.48	0.00	34,196.52	59
10-4130-123	SALARIES - ADMINISTRATIVE ASSISTANT	1,962.00	26,500.00	1,597.05	11,063.33	0.00	15,436.67	42
10-4130-124	SALARIES - PLANNING BOARD	325.00	5,150.00	100.00	1,400.00	0.00	3,750.00	27
10-4130-125	SALARIES - SIGN REMOVAL	278.43	7,500.00	315.00	1,953.00	0.00	5,547.00	26
10-4130-181	FICA EXPENSE - P&Z	196.28	9,000.00	525.26	3,715.67	0.00	5,284.33	41
10-4130-182	EMPLOYEE RETIREMENT - P&Z	0.00	17,000.00	1,045.00	7,342.13	0.00	9,657.87	43
10-4130-183	EMPLOYEE INSURANCE	0.00	14,635.00	1,017.00	7,119.00	0.00	7,516.00	49
10-4130-184	EMPLOYEE LIFE INSURANCE	0.00	375.00	26.56	185.92	0.00	189.08	50
10-4130-185	EMPLOYEE S-T DISABILITY	0.00	175.00	13.50	94.50	0.00	80.50	54
10-4130-190	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-192	CONSULTING STORMWATER CONTROL	0.00	95,000.00	0.00	29,008.20	0.00	65,991.80	31
10-4130-193	CONSULTING	365.25	125,000.00	2,239.25	12,949.50	0.00	112,050.50	10
10-4130-194	CONSULTING - COG	0.00	15,000.00	0.00	1,848.00	0.00	13,152.00	12
10-4130-195	STORMWATER EROSION CONTROL	0.00	0.00	2,827.64	2,827.64	0.00	2,827.64	0
10-4130-200	OTHER PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	0
10-4130-201	OFFICE SUPPLIES - PLANNING & ZONING	249.80	7,500.00	0.00	2,885.67	0.00	4,614.33	38
10-4130-202	ZONING SPECIFIC OFFICE SUPPLIES	0.00	2,500.00	0.00	0.00	0.00	2,500.00	0
10-4130-215	HISTORIC PRESERVATION	0.00	250.00	0.00	0.00	0.00	250.00	0
10-4130-220	INFRASTRUCTURE	0.00	447,450.00	0.00	95,000.00	0.00	352,450.00	21
10-4130-321	TELEPHONE - PLANNING & ZONING	131.35	2,000.00	136.26	817.95	0.00	1,182.05	41
10-4130-325	POSTAGE - PLANNING & ZONING	300.00	2,500.00	0.00	580.51	0.00	1,919.49	23
10-4130-331	UTILITIES - PLANNING & ZONING	405.30	5,000.00	749.97	2,333.49	0.00	2,666.51	47
10-4130-370	ADVERTISING - PLANNING & ZONING	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0
	4130 ECONOMIC & PHYSICAL DEVELOPMENT	3,482.91	866,035.00	17,467.49	229,427.99	0.00	636,607.01	26
	10 General Fund Expend Total	210,543.85	3,475,250.00	304,412.32	1,355,150.74	0.00	2,120,099.26	39

10 General Fund

	Prior	Current	YTD
Revenues:	618,953.85	573,008.83	2,496,705.39
Expended:	210,543.85	304,412.32	1,355,150.74
Net Income:	829,497.70	268,596.51	1,141,554.65

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Cancel	Balance	% Expd
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Grand Totals		Prior	Current	YTD				
	Revenues:	618,953.85-	573,008.83	2,496,705.39				
	Expended:	210,543.85	304,412.32	1,355,150.74				
	Net Income:	829,497.70-	268,596.51	1,141,554.65				



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**TOWN OF  
W E D D I N G T O N  
MEMORANDUM**

**TO:** Mayor and Town Council

**FROM:** Kim Woods, Tax Collector

**DATE:** February 13, 2023

**SUBJECT:** Monthly Report–January 2023

<b>Transactions:</b>	
Interest Charges	\$1444.66
Balance Adjustments	\$(21.54)
Refunds	\$5154.66
<b>Taxes Collected:</b>	
2021	\$(2721.57)
2022	\$(146,365.06)
<b>As of January 31, 2023; the following taxes remain Outstanding:</b>	
2012	\$254.18
2013	\$273.97
2014	\$264.54
2015	\$620.43
2016	\$421.78
2017	\$804.01
2018	\$541.63
2019	\$1366.12
2020	\$1437.13
2021	\$5,656.18
2022	\$73,110.63
<b>Total Outstanding:</b>	<b>\$84,750.60</b>