

TOWN OF WEDDINGTON
REGULAR TOWN COUNCIL MEETING
MONDAY, DECEMBER 13, 2021 – 7:00 P.M.
WEDDINGTON TOWN HALL
1924 WEDDINGTON ROAD WEDDINGTON, NC 28104
AGENDA

Prayer - Reverend Dr. Terry Moore, Weddington United Methodist Church

1. Open the Meeting
2. Pledge of Allegiance
3. Determination of Quorum
4. Additions, Deletions and/or Adoption of the Agenda
5. Mayor/Councilmember Reports
6. Public Comments
7. Public Safety Report
8. Approval of Minutes
 - A. November 8, 2021 Regular Town Council Meeting Minutes
9. Acceptance of the Union County Board of Elections Official Results for the Municipal Election November 2, 2021
10. Special Recognition
 - A. District 3 Councilmember Mike Smith
 - B. Mayor Elizabeth Callis
11. Oath of Office
 - A. Oath of Office for Mayor Craig Horn
 - B. Oath of Office for District 1 Councilmember Jeff Perryman
 - C. Oath of Office for District 3 Councilmember Brannon Howie
12. Recess/Call to Order
13. Determination of Quorum
14. Council Comments
15. Consent Agenda
 - A. Adoption of the 2022 Council Regular Meeting Schedule
 - B. Adoption of the 2022 Town Hall Holiday Schedule
 - C. Appoint Sharon Loshe as Deputy Clerk
16. Appointments
 - A. Appointment of Mayor Pro Tempore
 - B. Appointment of Delegate and Alternate to the CRTPO
 - C. Appointment of Council Members responsible for opening and reviewing bank statements
 - D. Appointment of Council Member as check signatory and back up signatory
17. Old Business
 - A. Solid waste contract update
18. New Business
19. Update from Town Planner
20. Code Enforcement Report
21. Update from Finance Officer and Tax Collector
22. Transportation Report
23. Closing Council Comments
24. Enter into Closed Session pursuant to NCGS 143-381.11(a)(5) To instruct staff regarding the negotiation of contract
25. Adjournment



Union County Sheriff's Office
Events By Nature

Date of Report

12/1/2021
9:00:39AM

For the Month of: November 2021

<u>Event Type</u>	<u>Total</u>
911 HANG UP	141
ABANDONED VEHICLE	3
ABC INVESTIGATION	1
ACCIDENT EMD	7
ACCIDENT HITRUN PD LAW	1
ACCIDENT PD ONLY	24
ALARMS LAW	37
ANIMAL BITE FOLLOW UP	4
ANIMAL BITE REPORT LAW	2
ANIMAL COMP SERVICE CALL LAW	11
ASSAULT W/ INJURIES	1
ASSIST EMS OR FIRE	1
BOLO	2
BURGLARY HOME OTHER NONBUSINESS	2
BUSINESS CHECK	12
CARELESS AND RECKLESS	11
DISTURBANCE OR NUISANCE	3
DOMESTIC DISTURBANCE	2
DRUG ACTIVITY	1
ESCORT	1
FOLLOW UP INVESTIGATION	12
FOOT PATROL	3
FRAUD DECEPTION FORGERY	3
FUNERAL ESCORT	1
HARASSMENT STALKING THREATS	3
IMPROPERLY PARKED VEHICLE	4
INTOXICATED DRIVER	1
INVESTIGATION	6

<u>Event Type</u>	<u>Total</u>
JURISDICTION CONFIRMATION LAW	3
LARCENY THEFT	5
LOST OR FOUND PROPERTY	1
MENTAL DISORDER	1
MISSING PERSON	1
MOTORIST ASSIST	6
NC DOT MISCELLANEOUS	1
NOISE COMPLAINT	7
POISONING EMD	1
PREVENTATIVE PATROL	657
PROP DAMAGE VANDALISM MISCHIEF	3
PUBLIC SERVICE	2
RADAR PATROL INCLUDING TRAINIG	9
REFERAL OR INFORMATION CALL	5
ROLLOVER ACCIDENT EMD	1
SERVE CIVIL PAPER	18
SERVE CRIMINAL CIVIL SUBPOENA	1
SEX ASSAULT CHILD LAW	1
SHOTS FIRED	2
SMALL VEHICLE FIRE	1
STRUCTURE FIRE EFD	1
SUICIDE THREAT	1
SUSPICIOUS CIRCUMSTANCES	8
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	7
TRAFFIC DIRECT CONTROL	1
TRAFFIC HAZARD	5
TRAFFIC STOP	53
WANTED PERSON	3
WELL BEING CHECK	4

Total Calls for Month:

1,111

Weddington

11/2021

UCR Code	Description	Date of Report	Incident ID	
13B				
13B	ASSAULT ON FEMALE	11/29/21	202108389	
			Total:	1
13C				
13C	COMMUNICATING THREATS	11/12/21	202107930	
			Total:	1
23H				
23H	LARCENY-MISDEMEANOR	11/7/21	202107807	
23H	LARCENY-MISDEMEANOR	11/15/21	202108014	
23H	LARCENY-MISDEMEANOR	11/15/21	202108032	
23H	LARCENY-MISDEMEANOR	11/17/21	202108092	
23H	LARCENY-MISDEMEANOR	11/25/21	202108305	
			Total:	5
250				
250	FORGERY OF BANK NOTES/CHECKS	11/17/21	202108092	
			Total:	1
26A				
26A	OBTAINING PROPERTY BY FALSE PRETENSES	11/1/21	202107643	
26A	FRAUD-CREDIT CARD	11/6/21	202107785	
26A	FRAUD-CREDIT CARD	11/24/21	202108274	
			Total:	3
270				
270	LARCENY BY EMPLOYEES	11/15/21	202108030	
			Total:	1
290				
290	INJURY TO PERSONAL PROPERTY	11/7/21	202107806	
290	INJURY TO PERSONAL PROPERTY	11/7/21	202107808	
290	INJURY TO PERSONAL PROPERTY	11/29/21	202108391	
			Total:	3
35A				
35A	SIMPLE POSSESS SCH IV C/S	11/23/21	202108244	
			Total:	1
90F				
90F	VIOLATION DOMESTIC VIOLENCE PROTECTION (11/9/21	202107855	
			Total:	1
999				
999	ACCIDENT NO VISIBLE INJURY	11/1/21	202107626	
999	ACCIDENT NO VISIBLE INJURY	11/1/21	202107632	

Weddington

11/2021

UCR Code	Description	Date of Report	Incident ID
999	DOMESTIC	11/1/21	202107655
999	ACCIDENT NO VISIBLE INJURY	11/2/21	202107658
999	ACCIDENT NO VISIBLE INJURY	11/4/21	202107712
999	ACCIDENT NO VISIBLE INJURY	11/9/21	202107859
999	ACCIDENT POSSIBLE INJURY	11/15/21	202108004
999	ACCIDENT NO VISIBLE INJURY	11/15/21	202108005
999	ANIMAL CALL BITE	11/16/21	202108057
999	ACCIDENT NO VISIBLE INJURY	11/18/21	202108114
999	ANIMAL CALL BITE	11/18/21	202108127
999	INVESTIGATION	11/19/21	202108155
999	ACCIDENT NO VISIBLE INJURY	11/20/21	202108186
999	ACCIDENT NO VISIBLE INJURY	11/23/21	202108259
999	INVESTIGATION	11/26/21	202108323
999	CALL FOR SERVICE	11/26/21	202108330
999	ANIMAL CALL BITE	11/27/21	202108346
999	ANIMAL CALL	11/27/21	202108347
			Total:
			18

Monthly Crime Total

35

TOWN OF WEDDINGTON
REGULAR TOWN COUNCIL MEETING
MONDAY, NOVEMBER 8, 2021 – 7:00 P.M.
WEDDINGTON TOWN HALL
MINUTES
PAGE 1 OF 4

1. Open the Meeting

Mayor Callis called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

The Council led the Pledge of Allegiance

3. Determination of Quorum

Quorum was determined with all Councilmembers present: Mayor Elizabeth Callis, Mayor Pro Tem Janice Propst, Councilmembers Anne Pruitt, Mike Smith, and Jeff Perryman

Staff present: Town Administrator/Clerk Karen Dewey, Town Attorneys Karen Wolter and Jennifer Nancarrow

Visitors: Brannon Howie, Mike Morse, Bill Deter, Re Smith, Tracy Stone, Craig Horn

4. Additions, Deletions and/or Adoption of the Agenda

Mayor Pro Tem Propst requested that item 10.A. Discussion and Consideration of Employee Education Reimbursement Policy be tabled until the 2022 Council Retreat due to the need for more in depth discussion.

Motion: Councilmember Perryman made a motion to adopt the agenda as amended.
Vote: The motion passed with a unanimous vote.

5. Mayor/Councilmember Reports

Mayor Pro Tem Propst: The tree lighting is 5 to 9 on the 19th. Everybody is welcome. Mr. and Mrs. Claus will be there, and 3 food trucks are expected to attend.

Councilmember Pruitt gave a WUMA update. On November 16, the Union County Library will have its groundbreaking. The first annual Marvin day will be May 21, 2022, and the Village of Marvin Town Hall is scheduled to be completed in January. The next WUMA meeting will be in Mineral Springs on November 18th at 4:00 p.m.

Councilmember Perryman added that WUMA has been discussing the ARPA funds and at the October meeting, the Union County Planning Board Chairman spoke concerning some possible ETJ changes to be presented to the county commissioner, to allow some zoning jurisdictions over the unincorporated donut holes.

6. Public Comments-none

7. Public Safety Report

Ms. Dewey read the Public Safety Report from Deputy Kropp: There are still traffic issues in the morning on Weddington Road, Beulah Church Road, and Twelve Mile Creek Road. The Elementary School traffic appears to have been resolved from the recent improvements in the parking lot to get more vehicles off the road. Several cars have been stopped and issued citations on Cox Road in excess of 75 mph. Please be mindful of your speed in the Town of Weddington and speak with new drivers about following the posted speed limits. If anyone has a traffic issue that they would like to report, please notify the Town of Weddington or email Deputy Kropp directly.

8. Consent Agenda

- A. **Approval of October 11, 2021 Regular Town Council Meeting Minutes**
- B. **Approval of Resolution R-2021-09 to request NCDOT to accept Harlow's Crossing Drive and Liggett Drive into the state maintained secondary road system**
- C. **Approve Proclamation P 2021-08 Designating November 27, 2021 as Small Business Saturday**

Motion: Mayor Pro Tem Propst made a motion to approve the Consent Agenda as presented.

Vote: The motion passed with a unanimous vote.

9. Old Business

A. Staff Update on Solid Waste Contract Negotiations

Ms. Wolter stated that staff and Active are actively negotiating some of the pricing items and working on the damages segment of the contract. Staff expects to present it to Active for review before the next meeting. The goal for council review and approval is January.

B. Discussion of Hiring Process for Planner and Administrative Assistant/Deputy Clerk Positions

Ms. Dewey requested Council give availability for interview dates and times. Council agreed. Ms. Wolter recommended that all Councilmembers meet with at least the Planner candidates.

Councilmember Smith asked what the legality was with the outgoing Councilmembers bowing out of interviews and let the newly elected members sit in on interviews. Ms. Wolter replied that as long as the applicants understand who they are interviewing with and agree, that would be fine.

Councilmember Pruitt stated that she would appreciate having the input from the outgoing Councilmembers. Mayor Pro Tem Propst and Councilmember Perryman agreed.

10. New Business

- ~~A. Discussion and Consideration of Employee Education Reimbursement Policy~~

11. Update from Town Planner

A community meeting for Haven Estates, a 45-lot subdivision off Lockhaven Rd was held on October 28th. It was well attended, and a lot of feedback was given to the developer. There will be a 2nd meeting before they present to the Planning Board at the January meeting. Mr. Brice has received an RCD application for a

previously approved sketch plan for a 31-lot subdivision off Newtown Road. This new plan includes parcels in the county, and it may involve an annexation request.

12. Code Enforcement Report

Included in packet.

13. Update from Finance Officer and Tax Collector

Included in packet.

14. Transportation Report

Staff submitted the application for discretionary funds for a roundabout at Forest Lawn and Potter Road and will be presenting to the CRTPO on November 15th. The County has committed \$75,000 to the project.

Mayor Pro Tem Propst asked about the past discussion with Indian Trail regarding a traffic light at Antioch Church Road.

Mayor Callis gave an update on the Tilley Morris roundabout. There was a minor setback with the zoning of the right of way, but it should not delay the start of the utility relocation.

15. Council Comments

Councilmember Mike Smith: I want to thank everybody for coming out and congratulations to our new councilmembers.

Mayor Pro Tem Propst: Congratulations to Craig Horn for Mayor and Brannon Howie for Council. I look forward to working with you. Thank you everybody for coming out tonight and thank you to the other candidates that put themselves out there. I appreciate your efforts. Everybody please come out on the 19th to the tree lighting.

Councilmember Anne Pruitt: I'll say congratulations and I look forward to working with everybody. It's been a pleasure working with Liz and Mike, I say that even though I'll see you all next month. Thank you everybody for coming out tonight as well.

Councilmember Jeff Perryman: I'd like to add that I know 2021 is winding down and everybody in our community and our nation has been going through a lot. Everybody in this room could talk about what they are dealing with, I think we are hopefully seeing light at the end of the tunnel. We have a great town. I was out at the polls last Tuesday and the folks I had a chance to talk to showed me that we've got a great community. I have great confidence in moving forward and working together to get things done. Thanks everybody for being here. We will see you in December. Have a great holiday season.

Mayor Elizabeth Callis: Thank you Janice, for stepping in last month and doing a fantastic job running the meeting. In 48 meetings I've missed two and missed those because I was sick. Thank you everybody for coming out. Thank you for the support. Congratulations to Craig, Brannon, and Jeff. This has been a lot of fun and it's also been a lot of learning. I'm going to miss it.

16. Adjournment

Motion: Mayor Pro Tem Propst made a motion to adjourn the November 8, 2021 Regular Town Council meeting at 7:22 p.m.

Vote: The motion passed with a unanimous vote.

Approved: _____

Mayor

Karen Dewey, Town Administrator/Clerk

DRAFT

November 02, 2021 Municipal Election Results by Contest

Tuesday, November 23, 2021
Page 1 of 1

Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
TOWN OF WEDDINGTON MAYOR	Bill Deter		325	295	23	7	0
	Craig Horn		966	905	45	12	4
	Tracy Stone		197	176	17	3	1
TOWN OF WEDDINGTON COUNCIL DISTRICT 01	Jeff Perryman		1,074	1,004	53	14	3
TOWN OF WEDDINGTON COUNCIL DISTRICT 03	Brannon Howie		973	911	47	12	3



Town of Weddington Mayor Oath of Office

I, Craig Horn, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor, so help me God.

This 13th day of December 2021.

Craig Horn

Sworn and subscribed by me this 13th day of December 2021.

Elizabeth Callis



Town of Weddington Councilmember District 1 Oath of Office

I, Jeff Perryman, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Councilmember, so help me God.

This 13th day of December 2021.

Jeff Perryman

Sworn and subscribed by me this 13th day of December 2021.

Craig Horn



Town of Weddington Councilmember District 3 Oath of Office

I, Brannon Howie, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Councilmember, so help me God.

This 13th day of December 2021.

Brannon Howie

Sworn and subscribed by me this 13th day of December 2021.

Alice Sensenbrenner Howie



**TOWN OF WEDDINGTON
2022 TOWN COUNCIL REGULAR MEETING SCHEDULE**

2ND MONDAY OF EVERY MONTH

DATE	TIME	LOCATION
January 10, 2022	7:00 p.m.	Town Hall Council Chambers
RETREAT	8:30 a.m.	TBD
February 14, 2022	7:00 p.m.	Town Hall Council Chambers
March 14, 2022	7:00 p.m.	Town Hall Council Chambers
April 11, 2022	7:00 p.m.	Town Hall Council Chambers
May 9, 2022	7:00 p.m.	Town Hall Council Chambers
June 13, 2022	7:00 p.m.	Town Hall Council Chambers
July 11, 2022	7:00 p.m.	Town Hall Council Chambers
August 8, 2022	7:00 p.m.	Town Hall Council Chambers
September 12, 2022	7:00 p.m.	Town Hall Council Chambers
October 10, 2022	7:00 p.m.	Town Hall Council Chambers
November 14, 2022	7:00 p.m.	Town Hall Council Chambers
December 12, 2022	7:00 p.m.	Town Hall Council Chambers



Town of Weddington
2022 Holiday Calendar

New Year's Day	December 31	Friday
Martin Luther King, Jr. Day	January 17	Monday
Good Friday	April 15	Friday
Memorial Day	May 30	Monday
Independence Day	July 4	Monday
Labor Day	September 5	Monday
Veterans Day	November 11	Friday
Thanksgiving	November 24 & 25	Thursday & Friday
Christmas	December 23 & 26	Friday & Monday



**Town of Weddington
Mayor Pro Tempore
Oath of Office**

I, _____, do solemnly swear that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of the State of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Mayor Pro Tempore, so help me God.
This 13th day of December 2021.

Sworn and subscribed by me this 13th day of December 2021.

Craig Horn

In December 2019, Mayor Callis was appointed as delegate to the CRTPO and Councilmember Pruitt was appointed as alternate. The Council is requested to appoint a new delegate and alternate to the CRTPO

CRTPO

About Us

The Charlotte Regional Transportation Planning Organization (CRTPO) is the federally designated Metropolitan Planning Organization (MPO) for the Charlotte Urbanized Area. Federal legislation requires Urbanized Areas with populations larger than 50,000 to have an MPO, whose primary function is to carry out the transportation planning process among the member jurisdictions within its established planning area boundary. Due to the growth of the Charlotte Urbanized Area, and the subsequent expansion of the MPO planning area boundary, the CRTPO was established in place of the former Mecklenburg-Union MPO.

More information about the membership, governance and structure of the CRTPO, as well as the establishment of the Urbanized Area, can be found by exploring the other webpages in the About Us section of this website.

Who we are...

The Charlotte Regional Transportation Planning Organization (CRTPO) consists of voting representatives from [Iredell County](#), [Mooresville](#), [Statesville](#), [Troutman](#) in Iredell County. [Charlotte](#), [Cornelius](#), [Davidson](#), [Huntersville](#), [Matthews](#), [Mecklenburg County](#), [Mint Hill](#), and [Pineville](#) in Mecklenburg County. [Fairview](#), [Indian Trail](#), [Marshville](#), [Marvin](#), [Mineral Springs](#), [Monroe](#), [Stallings](#), [Union County](#), [Waxhaw](#), [Weddington](#), [Wesley Chapel](#) and [Wingate](#) each have voting representatives from Union County. The North Carolina Board of Transportation is also a voting member. Non-voting members on the Board are from the Charlotte-Mecklenburg Planning Commission, the Union County Planning Board, the North Carolina Turnpike Authority and the US Department of Transportation.

It is the CRTPO's responsibility to coordinate transportation policy for local governmental jurisdictions within the Charlotte Urbanized Area. *

The CRTPO, in cooperation with the State, develops transportation plans and programs for the urbanized area. Plans that will: 1) Assist governing bodies and official agencies in determining courses of action and in formulating attainable capital improvement programs in anticipation of community needs; and, 2) Guide private individuals and groups in planning their decisions which can be important factors in the pattern of future development and redevelopment of the area.

What we do ...

The CRTPO has the primary responsibility for citizen input into the federally mandated continuing, coordinated, and comprehensive (3C) transportation planning process. During transportation plan reevaluation, citizen involvement in the planning process is encouraged for reanalysis of goals and objectives and plan formation. Additional duties and responsibilities of CRTPO are as follows:

1. Carry out the urban transportation planning process and develop the planning work programs, transportation plan, and transportation improvement program.
2. Ensure that the Transportation Planning Process and the plans and improvement projects emerging from that process are consistent with the policies and desires of local government.
3. Serve as a forum for the resolution of conflicts that arise during the course of developing the Transportation Plan and the Transportation Improvement Program.
4. Establish goals and objectives for the transportation planning process reflective of and responsive to comprehensive plans.
5. Annually review and approve the Unified Planning Work Program (UPWP), Transportation Plan and Transportation Improvement Program (TIP).
6. Review, approve, and endorse amendments to the UPWP, the Transportation Plan and the TIP.
7. Inform the governing Boards of the status and requirements of the transportation planning process; assist in the dissemination and clarification of the decisions, inclinations, and policies of these Boards; and ensure meaningful citizen participation in the transportation planning process.
8. Review, approve, and endorse changes to the Federal-Aid Urban Area System and Boundary.
9. Review, approve, and endorse a Prospectus for transportation planning that defines work tasks and responsibilities for the various agencies participating in the transportation planning process.
10. Review and approve related air quality planning.
11. Review and approve energy conservation planning and energy contingency planning.
12. Responsible for the distribution of funds distributed to MPO's under the provisions of current federal transportation legislation - Moving Ahead for Progress in the 21st Century (MAP-21).
13. Responsible for any other duties identified as necessary to further facilitate the transportation planning process.

** The Charlotte Urbanized Area includes Charlotte, and the remainder of Mecklenburg County plus that area beyond the existing urbanized area boundary of Iredell, Mecklenburg and Union counties that is expected to become urban within a twenty-year planning period.*

TOWN OF W E D D I N G T O N

MEMORANDUM

TO: Mayor and Town Council

FROM: Karen Dewey, Town Administrator/Clerk

DATE: December 13, 2021

SUBJECT: Bank Statements Open and Review

Councilmembers Anne Pruitt and Jeff Perryman were appointed by the Town Council in December 2019 to open and review bank statements. Council is requested to appoint two new Councilmembers responsible for opening and reviewing bank statements. To maximize our internal control procedures, it is optimal that these two Councilmembers not have check signing authority.

TOWN OF W E D D I N G T O N

MEMORANDUM

TO: Mayor and Town Council

FROM: Karen Dewey, Town Administrator/Clerk

DATE: December 13, 2021

SUBJECT: Check Signatory

In December 2019, Mayor Callis and Mayor Pro Tem Propst were appointed by the Town Council as check signatories. The Council is requested to appoint new check signatories to sign checks on behalf of the Town.



TOWN OF WEDDINGTON

www.townofweddington.com

1924 Weddington Road Weddington NC 28104 Tel: (704) 846-2709 Fax: (704) 844-6372

MONTHLY REPORT / Active Cases – November 2021

1. **6900 Riverton Road**

Complaint involving an “overgrown property”.

I conducted several site visits at this property. During my initial visit, I noticed several piles of mulch, however, the other concerns of high grass and weeds was unsubstantiated during my visit. My concern regarding the piles of mulch involved potential breeding areas for rodents and vermin. I decided to monitor the condition of the property for a couple of weeks. The owners have a large lot and appear to prefer a more natural area landscape. Typically piles of mulch are spread in the natural areas, therefore, I decided to simply monitor the site for a couple of weeks. During my next visit approximately two weeks later, I again noticed several piles of mulch on the property. I assumed it was the same mulch I had seen two weeks ago and I issued a Code Enforcement notice to the owners. Upon receipt of the notice, the owners called me and requested an explanation. We discussed the matter at length and I decided to meet the owners on site. On Monday, December 6th I met the owners and explained my concerns about the mulch and the potential for breeding grounds. I walked a portion of the property as well. The owners informed me that they obviously prefer a natural landscape and they have a company deliver mulch on a regular basis, which they use to spread in the natural areas and paths they’ve created on their property. They informed me they get frequent mulch deliveries and they spread the mulch in a reasonable amount of time following delivery. The purpose of the mulch is “deter weed growth”, improve soil condition and help prevent erosion. I issued the notice assuming I was seeing the same mulch each visit. This is not a violation of Town ordinances and an owners preference for a more “Natural Area” landscaped yard is not a violation of Town ordinances.

2. **455 Maple Grove Church Rd.** – (RV Camper parked in back of church / appears not to be a temporary situation. Site visit conducted on 10/26/21. RV has been removed from site.

3. **8308 Potters Rd.** - (Utility building in front yard area without a permit)

Site visit was conducted and confirmed that construction is in progress. Issued a letter requesting the owner obtain a permit and take the appropriate actions to comply with setback requirements. Met owners and owners representatives on site. Owner informed me that the “storage” building was “existing” when he purchased the property and he decided to enclose the storage building and install HVAC unit. The owner said his contractor failed to obtain the permit. I informed him the structure was in violation of Town Zoning ordinances (accessory buildings not allowed in front yard areas.

4. **6939 Tree Hill** – (Donald Spaide / Eva Spaide) Courtesy Letter dated 10/25/21 was issued. Complaint of too many horses on lot (1 per acre allowed). Manure in wheel barrow at end of street. Received call from Jackie (daughter) 704-343-1674 on 11/1/21. Says the manure was placed at the street for pickup by a neighbor and the neighbor was delayed for several days in picking it up. Says she is very particular about manure maintenance and cleanup. Says she cleans manure regularly, uses extensive lime and other materials to eliminate any smell. Says she has one regular size horse and two miniatures which she received approval from the Town. I requested an email to summarize her comments. I received the email summary from Jackie on 11/1/21 and forwarded the response to Town officials on 11/2/21. **This issue has been resolved. Case Closed**



TOWN OF WEDDINGTON

www.townofweddington.com

1924 Weddington Road Weddington NC 28104 Tel: (704) 846-2709 Fax: (704) 844-6372

5. **6700 Tree Hill** - (Utility Building Being built in front yard area without a permit)
Site visit was conducted and confirmed that construction is in progress. Issued a letter requesting the owner obtain a permit and take the appropriate actions to comply with setback requirements. Received phone call from owner, Misleine Neves (704-808-1930) on 11/2/21 stating the structure was actually a large wooden box that was being constructed for an exhibit in downtown Charlotte to be placed in front of the Wells Fargo Building. The exhibit box was removed on 10/23/21. Site Visit scheduled for 11/3/21. **Exhibit has been removed. Case closed.**
6. **5101 Laurel Grove Lane** – (Accessory Building (12 x 20 Garden Shed) being constructed within the side setback) 9/24/21-----Site visit was conducted and confirmed that construction is in progress. A permit has been issued. Requested copy of the permit. Letter drafted requesting a meeting at the site on 11/3/21. Spoke with Bill Cox by phone on 11/1/21. Bill says the structure is built behind the building line (front of house and outside of the side setback area (15 ft.) Bill is emailing pics of the structure and the Union County Inspection Approval. **Site visit conducted. Structure was built in compliance with zoning ordinance. Case Closed.**
7. **7200 Forest Ridge Rd.9/30/20**
3/31/21----Notice of Violation issued ordering all sawing and related activity to stop.
4/30/21----Zoning Administrator met property owner; timeline developed to bring property into compliance.
5/31/21----Owner still pursuing extension; violations continue.
6/31/21---- Continued monitoring case
7/31/21----Continued monitoring case
8. **4909 Beulah Church Rd.**
10/13/21 - Lot with fence and mobile home. Permit issued for home construction. Complaint of car carrier on lot over the weekend of 10/13/21/. Strange activity reported. Continue monitoring.
9. **Beulah Church Rd. / Homestead (Dispute between LPHOA and Property Owner (Proposed Construction Plans not approved by HOA)/ Building materials and Construction materials left on lot / lot not being maintained)**

Owner's Attorney and HOA initiated negotiations and an agreement. Owner moved bricks and other construction materials to rear of lot. Case Closed

TOWN OF W E D D I N G T O N

MEMORANDUM

TO: Mayor and Town Council

FROM: Leslie Gaylord, Finance Officer

DATE: December 13, 2021

SUBJECT: Finance Officer's Update

Our audited financial statements for Fiscal Year June 30, 2021 were submitted to the North Carolina Local Government Commission for their review on 11/30/21. Once accepted by the LGC, our auditor, Ann Craven, will present the financial statements to Council. This will likely be at the February or March Town Council meeting.

The monthly financial statements for November 2021 are included in your packets. Monthly sales tax revenue received from the State continues to be higher than what we received in the prior year. I will continue to monitor this to see if there is any adjustment or reduction resulting from the change in our tax rate. Please also consider that these statements reflect the approximately \$825k in American Rescue Plan funds that we received in August so our total revenues (and therefore net revenues) for the year are essentially overstated by the amount of those funds received. These funds are required to be encumbered (have a plan to be spent) by 12/31/24 and fully expended by 12/31/26. Keep these timeframes in mind when deciding what project(s) you would like to use these funds for. Any amounts not spent by 12/31/26 must be returned to the federal government.

**TOWN OF WEDDINGTON
BALANCE SHEET
AS OF NOVEMBER 30**

Assets		
10-1120-000	SOUTH STATE CHECKING ACCOUNT	1,017,108.53
10-1120-001	TRINITY MONEY MARKET	817,708.90
10-1120-002	CITIZENS SOUTH CD'S	0.00
10-1130-000	BB&T/TRUIST CHECKING	2,799,478.55
10-1130-001	BB&T/TRUIST MONEY MARKET	0.00
10-1140-000	WACHOVIA	0.00
10-1170-000	NC CASH MGMT TRUST	558,824.15
10-1205-000	A/R OTHER	0.00
10-1211-001	A/R PROPERTY TAX	513,807.82
10-1212-001	A/R PROPERTY TAX - 1ST YEAR PRIOR	3,680.29
10-1212-002	A/R PROPERTY TAX - NEXT 8 PRIOR YRS	6,231.47
10-1213-000	A/R PROPERTY TAX INTEREST RECEIVABL	2,398.75
10-1214-000	PREPAID ASSETS	0.00
10-1215-000	A/R INTERGOVT-LOCAL OPTION SALES TX	0.00
10-1216-000	A/R INTERGOVT - MOTOR VEHICLE TAXES	0.00
10-1217-000	A/R INTERGOVT	0.00
10-1232-000	SALES TAX RECEIVABLE	518.38
10-1240-000	INVESTMENT INCOME RECEIVABLE	0.00
10-1610-001	FIXED ASSETS - LAND & BUILDINGS	2,425,183.33
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	9,651.96
10-1610-003	FIXED ASSETS - EQUIPMENT	17,747.14
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.00
10-1610-005	FIXED ASSETS - COMPUTERS	10,155.51
10-1610-006	FIXED ASSETS - COMPUTER SOFTWARE	182,994.00
	Total Assets	8,392,339.78

Liabilities & Fund Balance		
10-2110-000	ACCOUNTS PAYABLE	0.00
10-2115-000	ACCOUNTS PAYABLE ACCRUAL	0.00
10-2116-000	CUSTOMER REFUNDS	982.11
10-2120-000	BOND DEPOSIT PAYABLE	75,002.25
10-2151-000	FICA TAXES PAYABLE	0.00
10-2152-000	FEDERAL TAXES PAYABLE	0.00
10-2153-000	STATE W/H TAXES PAYABLE	0.00
10-2154-001	NC RETIREMENT PAYABLE	0.00
10-2155-000	HEALTH INSURANCE PAYABLE	-1,173.00
10-2156-000	LIFE INSURANCE PAYABLE	-15.68
10-2157-000	401K PAYABLE	0.00
10-2200-000	ENCUMBRANCES	0.00
10-2210-000	RESERVE FOR ENCUMBRANCES	0.00
10-2605-000	DEFERRED REVENUES- TAX INTEREST	2,398.75
10-2620-000	DEFERRED REVENUE - DELQ TAXES	3,692.41
10-2625-000	DEFERRED REVENUE - CURR YR TAX	513,807.82
10-2630-000	DEFERRED REVENUE-NEXT 8	6,219.35
	Total Liabilities	600,914.01

10-2640-001	FUND BALANCE - UNASSIGNED	2,674,633.85
10-2640-002	FUND BALANCE - RESERVE WATER/SEWER	0.00
10-2640-003	FUND BALANCE-ASSIGNED	820,000.00
10-2640-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,672,582.94
10-2640-005	CURRENT YEAR EQUITY YTD	456,922.61
	Total	6,167,216.79
	Revenue	2,054,686.40
	Less Expenses	887,400.03
	Net	1,167,286.37
	Total Fund Balance	7,791,425.77
	Total Liabilities & Fund Balance	8,392,339.78

General Fund
BALANCE SHEET
AS OF: 11/30/21

TOWN OF WEDDINGTON
STATEMENT OF REVENUES & EXPENDITURES
11/30/2021

Account Id	Account Description	Budgeted	Current Rev/Exp	YTD Rev/Expd	Excess/Deficit	%Expd/%Real
10-3101-110	AD VALOREM TAX - CURRENT	1,425,000.00	673,222.09	936,403.28	(488,596.72)	65.71
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	5,000.00	245.74	603.24	(4,396.76)	12.06
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	2,250.00	241.28	1,880.91	(369.09)	83.60
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	120,000.00	-	32,934.53	(87,065.47)	27.45
10-3115-180	TAX INTEREST	2,250.00	57.91	407.21	(1,842.79)	18.10
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	395,000.00	45,984.22	140,199.43	(254,800.57)	35.49
10-3322-220	BEER & WINE TAX	45,000.00	-	-	(45,000.00)	-
10-3324-220	UTILITY FRANCHISE TAX	425,000.00	-	101,944.37	(323,055.63)	23.99
10-3329-220	ARP FEDERAL FUNDS	-	-	-	-	-
10-3340-400	ZONING & PERMIT FEES	25,000.00	-	12,640.00	(12,360.00)	50.56
10-3350-400	SUBDIVISION FEES	10,000.00	-	2,160.00	(7,840.00)	21.60
10-3360-400	STORMWATER EROSION CONTROL FEES	5,000.00	-	-	(5,000.00)	-
10-3830-891	MISCELLANEOUS REVENUES (INCLUDES ARP FI	1,000.00	-	825,197.75	824,197.75	82,519.78
10-3831-491	INVESTMENT INCOME	5,080.00	-	315.68	(4,764.32)	6.21
General Fund Revenue Total		2,465,580.00	719,751.24	2,054,686.40	(410,893.60)	
GENERAL GOVERNMENT						
10-4110-126	FIRE DEPT SUBSIDIES	801,625.00	66,785.42	333,927.10	467,697.90	41.66
10-4110-127	FIRE DEPARTMENT BLDG/MAINTENANCE	10,000.00	-	-	10,000.00	-
10-4110-155	POLICE PROTECTION	316,925.00	-	158,619.60	158,305.40	50.05
10-4110-160	COMMITTEE & OUTSIDE AGENCY FUNDING	4,000.00	240.00	240.00	3,760.00	6.00
10-4110-192	ATTORNEY FEES - GENERAL	65,000.00	5,000.00	16,562.00	48,438.00	25.48
10-4110-193	ATTORNEY FEES - LITIGATION	5,000.00	-	-	5,000.00	-
10-4110-320	OTHER GENERAL GOVERNMENT	-	-	-	-	-
10-4110-330	ELECTION EXPENSE	12,000.00	-	-	12,000.00	-
10-4110-340	PUBLICATIONS	2,500.00	-	-	2,500.00	-
10-4110-342	HOLIDAY/TREE LIGHTING	4,500.00	1,500.00	1,964.50	2,535.50	43.66
10-4110-343	SPRING EVENT	10,175.00	-	-	10,175.00	-
10-4110-344	OTHER COMMUNITY EVENTS	4,850.00	-	-	4,850.00	-
4110 Total General Government		1,236,575.00	73,525.42	511,313.20	725,261.80	
ADMINISTRATIVE						
10-4120-121	SALARIES - CLERK	37,840.00	4,619.86	19,868.98	17,971.02	52.51
10-4120-123	SALARIES - TAX COLLECTOR	55,725.00	5,032.71	23,386.33	32,338.67	41.97
10-4120-124	SALARIES - FINANCE OFFICER	13,500.00	2,453.88	8,115.33	5,384.67	60.11
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	25,200.00	2,100.00	10,500.00	14,700.00	41.67
10-4120-181	FICA EXPENSE	9,275.00	1,086.79	4,612.56	4,662.44	49.73
10-4120-182	EMPLOYEE RETIREMENT	14,500.00	1,878.40	7,441.06	7,058.94	51.32
10-4120-183	EMPLOYEE INSURANCE	30,975.00	1,160.00	5,800.00	25,175.00	18.72
10-4120-184	EMPLOYEE LIFE INSURANCE	175.00	15.68	91.84	83.16	52.48
10-4120-185	EMPLOYEE S-T DISABILITY	200.00	13.00	65.00	135.00	32.50
10-4120-191	AUDIT FEES	8,750.00	-	-	8,750.00	-
10-4120-193	CONTRACT LABOR	39,000.00	-	32,089.35	6,910.65	82.28
10-4120-205	OFFICE SUPPLIES - ADMIN	17,000.00	163.19	1,452.92	15,547.08	8.55
10-4120-210	PLANNING CONFERENCE	1,000.00	-	-	1,000.00	-
10-4120-321	TELEPHONE - ADMIN	2,000.00	131.40	518.95	1,481.05	25.95
10-4120-325	POSTAGE - ADMIN	2,000.00	-	1,176.26	823.74	58.81
10-4120-331	UTILITIES - ADMIN	5,000.00	49.21	1,204.10	3,795.90	24.08
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	12,500.00	-	515.00	11,985.00	4.12
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	71,100.00	689.68	41,903.83	29,196.17	58.94
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	97,500.00	3,750.00	99,626.28	(2,126.28)	102.18
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	1,500.00	-	973.36	526.64	64.89
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	6,000.00	400.00	1,700.00	4,300.00	28.33
10-4120-370	ADVERTISING - ADMIN	1,000.00	-	-	1,000.00	-
10-4120-397	TAX LISTING & TAX COLLECTION FEES	-	-	-	-	-
10-4120-400	ADMINISTRATIVE:TRAINING	4,500.00	270.00	470.00	4,030.00	10.44
10-4120-410	ADMINISTRATIVE:TRAVEL	4,000.00	-	1,261.79	2,738.21	31.54
10-4120-450	INSURANCE	15,225.00	(83.06)	14,359.94	865.06	94.32
10-4120-491	DUES & SUBSCRIPTIONS	25,000.00	465.92	13,278.78	11,721.22	53.12
10-4120-498	GIFTS & AWARDS	2,000.00	-	100.00	1,900.00	5.00
10-4120-499	MISCELLANEOUS	7,500.00	74.30	216.35	7,283.65	2.88
10-4120-500	CAPITAL EXPENDITURES	150,000.00	5,084.83	5,084.83	144,915.17	3.39
4120 Total Administrative Expenses		659,965.00	29,355.79	295,812.84	364,152.16	
ECONOMIC & PHYSICAL DEVELOPMENT (PLANNING & ZONING)						

10-4130-121	SALARIES - ZONING ADMINISTRATOR	82,440.00	-	-	82,440.00	-
10-4130-122	SALARIES - ASST ZONING ADMINISTRATR	500.00	-	-	500.00	-
10-4130-123	SALARIES - ADMINISTRATIVE ASSISTANT	33,575.00	-	12,538.87	21,036.13	37.35
10-4130-124	SALARIES - PLANNING BOARD	5,100.00	325.00	1,625.00	3,475.00	31.86
10-4130-125	SALARIES - SIGN REMOVAL	7,500.00	222.74	1,240.99	6,259.01	16.55
10-4130-181	FICA EXPENSE - P&Z	10,000.00	41.92	1,299.12	8,700.88	12.99
10-4130-182	EMPLOYEE RETIREMENT - P&Z	22,650.00	-	2,746.69	19,903.31	12.13
10-4130-183	EMPLOYEE INSURANCE	34,575.00	-	4,640.00	29,935.00	13.42
10-4130-184	EMPLOYEE LIFE INSURANCE	275.00	-	40.32	234.68	14.66
10-4130-185	EMPLOYEE S-T DISABILITY	175.00	-	52.00	123.00	29.71
10-4130-192	CONSULTING STORMWATER CONTROL	65,000.00	9,903.30	13,530.95	51,469.05	20.82
10-4130-193	CONSULTING	36,000.00	2,022.75	33,211.82	2,788.18	92.26
10-4130-194	CONSULTING - COG	32,000.00	-	4,960.00	27,040.00	15.50
10-4130-201	OFFICE SUPPLIES - PLANNING & ZONING	7,500.00	143.78	1,266.54	6,233.46	16.89
10-4130-202	ZONING SPECIFIC OFFICE SUPPLIES	2,500.00	-	55.49	2,444.51	2.22
10-4130-215	HISTORIC PRESERVATION	250.00	-	-	250.00	-
10-4130-220	INFRASTRUCTURE	294,000.00	-	-	294,000.00	-
10-4130-321	TELEPHONE - PLANNING & ZONING	2,000.00	131.39	518.95	1,481.05	25.95
10-4130-325	POSTAGE - PLANNING & ZONING	2,000.00	-	1,212.50	787.50	60.63
10-4130-331	UTILITIES - PLANNING & ZONING	5,000.00	-	1,334.75	3,665.25	26.70
10-4130-370	ADVERTISING - PLANNING & ZONING	1,000.00	-	-	1,000.00	-
4130 Total Economic & Physical Development		644,040.00	12,790.88	80,273.99	563,766.01	
General Fund Expenditure Total		2,540,580.00	115,672.09	887,400.03	1,653,179.97	
NET REVENUE/(FUND BALANCE APPROPRIAT		(75,000.00)	604,079.15	1,167,286.37		

**TOWN OF
W E D D I N G T O N
MEMORANDUM**

TO: Mayor and Town Council

FROM: Kim Woods, Tax Collector

DATE: December 13, 2021

SUBJECT: Monthly Report–November 2021

Transactions:	
2021 Utility Charges	\$12442.28
Refunds	\$14325.95
Penalties and Interest	\$49.87
Taxes Collected:	
2019	\$(281.03)
2020	\$(263.64)
2021	\$(688,251.37)
As of November 30, 2021; the following taxes remain Outstanding:	
2010	\$530.18
2011	\$52.18
2012	\$265.34
2013	\$313.50
2014	\$632.29
2015	\$724.58
2016	\$433.49
2017	\$884.91
2018	\$1827.72
2019	\$2722.83
2020	\$3998.23
2021	\$513,733.24
Total Outstanding:	\$526,118.33