

**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
MONDAY, JUNE 14, 2021 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
1924 WEDDINGTON ROAD WEDDINGTON, NC 28104  
AGENDA**

Prayer – Pastor Matt Simpkins, Christ Lutheran Church South

1. Open the Meeting
2. Pledge of Allegiance
3. Determination of Quorum
4. Additions, Deletions and/or Adoption of the Agenda
5. Mayor/Councilmember Reports
6. Public Comments
7. Public Safety Report
8. Consent Agenda
  - A. Approval of Resolution 2021-05 to request NCDOT to accept Ambassador Court into State Maintained Secondary Road System
  - B. Approval of Budget Amendment for FY 2020-2021
  - C. Approval of May 10, 2021 Special Town Council Meeting Minutes
  - D. Approval of May 10, 2021 Regular Town Council Meeting Minutes
  - E. Approval of Resolution 2021-06 to oppose SB349/HB401 and HB496
9. Public Hearing for Fiscal Year 2021-2022 Proposed Budget and set the tax rate
10. Old Business
  - A. Discussion of Enhanced EMT/Fire Service
11. New Business
  - A. Discussion and Consideration of Fiscal Year 2021-2022 Proposed Budget Ordinance and set the tax rate
  - B. Discussion and Consideration of adding Truist Bank as an official depository for the Town of Weddington
  - C. Discussion and Consideration of Entering into Negotiations for Solid Waste Collection Contract
  - D. Discussion and Consideration of Approval of Resolution 2021-07 A Resolution Accepting American Rescue Plan Act of 2021 Funds
12. Update from Town Planner
13. Code Enforcement Report
14. Update from Finance Officer and Tax Collector
15. Transportation Report
16. Council Comments
17. Adjournment



# Union County Sheriff's Office

## Events By Nature

For the Month of: May 2021

Date of Report

6/1/2021

9:07:10AM

<u>Event Type</u>	<u>Total</u>
911 HANG UP	119
ABANDONED VEHICLE	1
ABUSE ABANDON NEGLECT LAW	1
ACCIDENT EMD	3
ACCIDENT HITRUN PD LAW	1
ACCIDENT PD ONLY	20
ACCIDENT PININ EMD	1
ALARMS LAW	25
ANIMAL BITE FOLLOW UP	3
ANIMAL BITE REPORT LAW	1
ANIMAL COMP SERVICE CALL LAW	5
ASSIST EMS OR FIRE	3
ATTEMPT TO LOCATE	2
BOLO	1
BUSINESS CHECK	21
CARDIAC RESPIRATORY ARREST EMD	2
CARELESS AND RECKLESS	8
DISTURBANCE OR NUISANCE	11
DOMESTIC DISTURBANCE	3
ESCORT	3
FOLLOW UP INVESTIGATION	5
FOOT PATROL	8
FRAUD DECEPTION FORGERY	4
FUNERAL ESCORT	1
INTOXICATED DRIVER	4
INVESTIGATION	5
JURISDICTION CONFIRMATION LAW	2
LARCENY THEFT	1

<u>Event Type</u>	<u>Total</u>
LOST OR FOUND PROPERTY	1
MENTAL DISORDER	4
MISSING PERSON	2
MOTORIST ASSIST	14
OFFICER INV ACCIDENT	2
POISONING EMD	2
PREVENTATIVE PATROL	586
PROP DAMAGE VANDALISM MISCHIEF	2
RADAR PATROL INCLUDING TRAINIG	2
REFERAL OR INFORMATION CALL	8
RESIDENTIAL CHECK	1
ROLLOVER ACCIDENT EMD	1
SEARCH CONDUCTED BY LAW AGNCY	3
SERVE CIVIL PAPER	17
SERVE CRIMINAL CIVIL SUBPOENA	2
SERVE WARRANT	2
SEX ASSAULT CHILD LAW	1
SMALL VEHICLE FIRE	1
STRUCTURE FIRE EFD	2
SUICIDE THREAT	3
SUSPICIOUS CIRCUMSTANCES	1
SUSPICIOUS PERSON	2
SUSPICIOUS VEHICLE	7
TRAFFIC HAZARD	7
TRAFFIC STOP	60
TRESPASSING	3
WANTED PERSON	1
WELL BEING CHECK	4

***Total Calls for Month:***

***1,005***

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION  
REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM  
TOWN OF WEDDINGTON, NORTH CAROLINA**

**R-2021-05**

**North Carolina**

**County of Union: Ambassador Court**

**Road Descriptions: Ambassador Court, Providence Place II Town of Weddington, NC**

**WHEREAS**, the attached petition has been filed with the Town Council of the Town of Weddington, Union County, requesting that the above described roads, the location of which has been indicated in red on the attached map, be added to the Secondary Road System; and,

**WHEREAS**, the Town of Weddington is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

**NOW, THEREFORE**, be it resolved by the Town of Weddington of the County of Union that the Division of Highways is hereby requested to review the above-described roads, and to take over the roads for maintenance if it meets established standards and criteria.

Adopted this 14<sup>th</sup> day of June 2021.

---

Elizabeth Callis, Mayor

Attest:

---

Karen Dewey, Town Clerk

**North Carolina Department of Transportation  
Division of Highways  
Petition for Road Addition**

**ROADWAY INFORMATION:** (Please Print/Type)

County: Union Road Name: Ambassador Ct  
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Providence Place II Length (miles): \_\_\_\_\_

Number of occupied homes having street frontage: 2 Located (miles): \_\_\_\_\_

miles N ☐ S ☐ E ☐ W ☐ of the intersection of Route \_\_\_\_\_ and Route \_\_\_\_\_ .  
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Ambassador Ct in  
Union County, do hereby request the Division of Highways to add the above described road.

**CONTACT PERSON:** Name and Address of First Petitioner. (Please Print/Type)

Name: Aaron Beauchemin Phone Number: (717) 614-5359

Street Address: 4004 Ambassador Ct, Weddington NC 28104

Mailing Address: 4004 Ambassador Ct, Weddington NC 28104

**PROPERTY OWNERS**

<u>Name</u>	<u>Mailing Address</u>	<u>Telephone</u>
Aaron and Kerry Beauchemin	4004 Ambassador Ct, Weddington NC 28104	(717) 614-5359
Shedrick and Mary Barber	4000 Ambassador Ct, Weddington 28104	(704) 575-8204

**INSTRUCTIONS FOR COMPLETING PETITION:**

1. Complete Information Section
2. Identify Contact Person (This person serves as spokesperson for petitioner(s)).
3. Attach two (2) copies of recorded subdivision plat or property deeds, which refer to candidate road.
4. Adjoining property owners and/or the developer may submit a petition. Subdivision roads with prior NCDOT review and approval only require the developer's signature.
5. If submitted by the developer, encroachment agreements from all utilities located within the right of way shall be submitted with the petition for Road addition. However, construction plans may not be required at this time.
6. Submit to District Engineer's Office.

**FOR NCDOT USE ONLY:** Please check the appropriate block

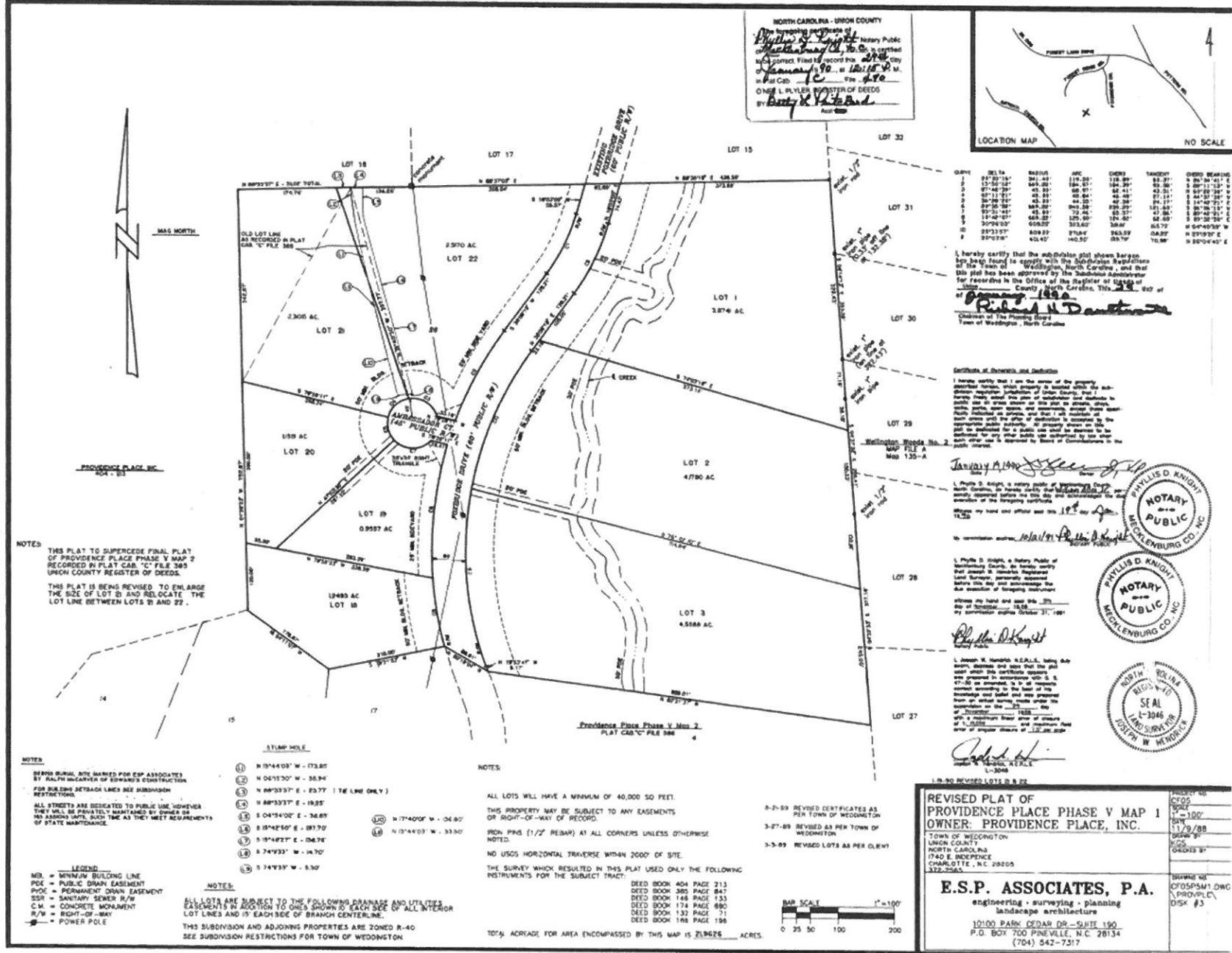
☐ Rural Road    ☒ Subdivision platted prior to October 1, 1975    ☐ Subdivision platted after September 30, 1975

**REQUIREMENTS FOR ADDITION**

If this road meets the requirements necessary for addition, we agree to grant the Department of Transportation a right-of-way of the necessary width to construct the road to the minimum construction standards of the NCDOT. The right-of-way will extend the entire length of the road that is requested to be added to the state maintained system and will include the necessary areas outside of the right-of-way for cut and fill slopes and drainage. Also, we agree to dedicate additional right-of-way at intersections for sight distance and design purposes and execute said right-of-way agreement forms that will be submitted to us by representatives of the NCDOT. The right-of-way shall be cleared at no expense to the NCDOT, which includes the removal of utilities, fences, other obstructions, etc.

General Statute 136-102.6 states that any subdivision recorded on or after October 1, 1975, must be built in accordance with NCDOT standards in order to be eligible for addition to the State Road System.

<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>	<u>ROAD NAME</u>	<u>HOMES</u>	<u>LENGTH</u>



**TOWN OF WEDDINGTON  
AMENDED BUDGET  
FYE 6/30/2021**

<b>Tax Rate 5.2 cents</b>		<b>ORIGINAL BUDGET</b>	<b>CARES AMENDED BUDGET</b>	<b>AMENDED BUDGET AS OF 4/12/21</b>	<b>AMENDED BUDGET AS OF 6/14/21</b>
<b>Revenues</b>					
Ad Valorem Taxes		\$ 1,257,250	\$ 1,257,250	\$ 1,257,250	\$ 1,257,250
State-Collected Revenues		855,000	855,000	855,000	856,600
Zoning and Subdivision Revenues		\$ 78,500	\$ 78,500	\$ 33,500	\$ 33,500
Other Revenues		\$ 8,500	\$ 8,500	\$ 5,000	\$ 5,000
CARES Revenues			\$ 18,220	\$ 18,220	\$ 16,620
<b>Total Revenues</b>		<b>\$ 2,199,250</b>	<b>\$ 2,217,470</b>	<b>\$ 2,168,970</b>	<b>\$ 2,168,970</b>
<b>Expenditures</b>					
Administrative Expenditures		\$ 523,740	\$ 523,740	\$ 585,240	\$ 621,055
Planning and Zoning Expenditures		647,460	665,680	366,680	342,640
General Government Expenditures		1,217,050	1,217,050	1,217,050	1,205,275
<b>Total Expenditures</b>		<b>\$ 2,388,250</b>	<b>\$ 2,406,470</b>	<b>\$ 2,168,970</b>	<b>\$ 2,168,970</b>
<b>Total Fund Balance Appropriation</b>		<b>\$ 189,000</b>	<b>\$ 189,000</b>	<b>\$ -</b>	<b>\$ -</b>

- {A}** Park plaza grading contract revised costs; interim town planner contract labor
- {B}** Decrease in infrastructure budget due to delay in project start times
- {C}** Decrease due to Town events canceled due to COVID

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2021**

Changes in yellow

	AMENDMENT EXPLANATION	PROPOSED BUDGET FY21	INTERIM AMENDED BUDGET FY21	FINAL AMENDED BUDGET FY21	AMENDMENT EXPLANATION
<b>REVENUE:</b>					
10-3101-110	AD VALOREM TAX - CURRENT	1,145,000.00	1,145,000.00	1,145,000.00	
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	3,000.00	3,000.00	3,000.00	
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	2,000.00	2,000.00	2,000.00	
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	105,000.00	105,000.00	105,000.00	
10-3115-180	TAX INTEREST	2,250.00	2,250.00	2,250.00	
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	350,000.00	365,000.00	366,600.00	Reclass PY CARES
10-3322-220	BEER & WINE TAX	45,000.00	45,000.00	45,000.00	
10-3324-220	UTILITY FRANCHISE TAX	460,000.00	445,000.00	445,000.00	
10-3340-400	ZONING & PERMIT FEES	25,000.00	25,000.00	25,000.00	
10-3350-400	SUBDIVISION FEES	53,500.00	8,500.00	8,500.00	
10-3830-891	MISCELLANEOUS REVENUES	1,500.00	19,720.00	18,120.00	Reclass PY CARES
10-3831-491	INVESTMENT INCOME	7,000.00	3,500.00	3,500.00	
TOTAL REVENUE		2,199,250.00	2,168,970.00	2,168,970.00	
<b>GENERAL GOVERNMENT EXPENDITURE:</b>					
10-4110-126	FIRE DEPT SUBSIDIES	789,500.00	789,500.00	789,500.00	
10-4110-127	FIRE DEPT CAPITAL/BLDG MAINTENANCE	10,000.00	10,000.00	10,000.00	
10-4110-128	POLICE PROTECTION	305,425.00	305,425.00	305,425.00	
10-4110-192	ATTORNEY FEES - GENERAL	75,000.00	75,000.00	80,000.00	Atty fees in excess of n
10-4110-193	ATTORNEY FEES - LITIGATION	5,000.00	5,000.00	0.00	Rcls to general atty fee
10-4110-195	ELECTION EXPENSE	3,500.00	3,500.00	3,500.00	
10-4110-340	PUBLICATIONS	2,500.00	2,500.00	2,500.00	
10-4110-341	TURKEY TROT	4,100.00	4,100.00		No Turkey Trot
10-4110-342	HOLIDAY/TREE LIGHTING	6,000.00	6,000.00	6,000.00	
10-4110-343	SPRING EVENT	10,175.00	10,175.00	2,500.00	No Food Truck Fridays
10-4110-344	OTHER COMMUNITY EVENTS	1,350.00	1,350.00	1,350.00	
10-4110-495	EVENT PUBLIC SAFETY	4,500.00	4,500.00	4,500.00	
TOTAL GENERAL GOVT EXPENDITURE		1,217,050.00	1,217,050.00	1,205,275.00	
<b>ADMINISTRATIVE EXPENDITURE:</b>					
10-4120-121	SALARIES - CLERK	25,000.00	27,500.00	30,000.00	Adj for interim admin
10-4120-123	SALARIES - TAX COLLECTOR	54,550.00	54,550.00	54,550.00	
10-4120-124	SALARIES - FINANCE OFFICER	11,500.00	15,500.00	17,500.00	Increased hrs
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	25,200.00	25,200.00	25,200.00	
10-4120-181	FICA EXPENSE	9,000.00	9,000.00	9,500.00	Increased salary
10-4120-182	EMPLOYEE RETIREMENT	13,500.00	13,500.00	13,500.00	
10-4120-183	EMPLOYEE INSURANCE	14,975.00	14,975.00	14,975.00	
10-4120-184	EMPLOYEE LIFE INSURANCE	175.00	175.00	175.00	
10-4120-185	EMPLOYEE S-T DISABILITY	200.00	200.00	200.00	
	SALARY ADJUSTMENTS		0.00	0.00	
10-4120-191	AUDIT FEES	8,500.00	8,500.00	8,500.00	
10-4120-193	CONTRACT LABOR	50,100.00	40,100.00	43,915.00	Trash video
10-4120-200	OFFICE SUPPLIES - ADMIN	14,000.00	11,500.00	11,500.00	
10-4120-210	PLANNING CONFERENCE	2,500.00	500.00	500.00	
10-4120-321	TELEPHONE - ADMIN	2,250.00	2,250.00	2,250.00	
10-4120-325	POSTAGE - ADMIN	2,000.00	2,000.00	2,000.00	
10-4120-331	UTILITIES - ADMIN	5,040.00	5,040.00	5,040.00	
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	7,500.00	10,000.00	12,500.00	Workroom modification
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	66,500.00	73,500.00	66,500.00	
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	118,500.00	118,500.00	150,000.00	Park plaza grading
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	1,500.00	1,500.00	1,500.00	
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	6,250.00	6,250.00	6,250.00	
10-4120-500	CAPITAL EXPENDITURES	27,000.00	87,000.00	85,000.00	
10-4120-370	ADVERTISING - ADMIN	1,000.00	1,000.00	1,000.00	
10-4120-397	TAX LISTING & TAX COLLECTION FEES	0.00	0.00	0.00	
10-4120-400	ADMINISTRATIVE:TRAINING	4,500.00	4,500.00	4,500.00	
10-4120-410	ADMINISTRATIVE:TRAVEL	6,000.00	6,000.00	6,000.00	
10-4120-450	INSURANCE	14,500.00	14,500.00	15,500.00	Adj to actual

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2021**

Changes in yellow					
	AMENDMENT EXPLANATION	PROPOSED BUDGET FY21	INTERIM AMENDED BUDGET FY21	FINAL AMENDED BUDGET FY21	AMENDMENT EXPLANATION
10-4120-491 DUES & SUBSCRIPTIONS		22,000.00	22,000.00	23,000.00	Adj to actual
10-4120-498 GIFTS & AWARDS		2,500.00	2,500.00	2,500.00	
10-4120-499 MISCELLANEOUS		7,500.00	7,500.00	7,500.00	
TOTAL ADMINISTRATIVE EXPENSE		523,740.00	585,240.00	621,055.00	
PLANNING & ZONING EXPENDITURE:					
10-4130-121 SALARIES - PLANNER/ADMINISTRATOR		82,440.00	82,440.00	80,000.00	Adj for vacancy
10-4130-122 SALARIES - ASST ZONING ADMINISTRATOR		500.00	500.00	500.00	
10-4130-123 SALARIES - ADMINISTRATIVE ASSISTANT		30,185.00	35,185.00	35,185.00	
10-4130-124 SALARIES - PLANNING BOARD		5,100.00	5,100.00	5,100.00	
10-4130-125 SALARIES - SIGN REMOVAL		4,660.00	4,660.00	4,660.00	
10-4130-181 FICA EXPENSE - P&Z		9,500.00	9,500.00	9,500.00	
10-4130-182 EMPLOYEE RETIREMENT - P&Z		19,050.00	19,050.00	19,050.00	
10-4130-183 EMPLOYEE INSURANCE - P&Z		18,565.00	18,565.00	18,565.00	
10-4130-184 EMPLOYEE LIFE INSURANCE - P&Z		250.00	250.00	250.00	
10-4130-185 EMPLOYEE S-T DISABILITY - P&Z		175.00	175.00	175.00	
SALARY ADJUSTMENTS			0.00	0.00	
10-4130-193 CONSULTING	Adj to estimated actual	54,500.00	104,500.00	124,500.00	Stormwater consulting
10-4130-194 CONSULTING - COG	Removal of remedy costs	11,500.00	11,500.00	11,500.00	
10-4130-200 OFFICE SUPPLIES - PLANNING & ZONING		5,000.00	5,000.00	5,000.00	
10-4130-201 ZONING SPECIFIC OFFICE SUPPLIES		1,500.00	19,720.00	18,120.00	Reduce PY CARES
10-4130-215 HISTORIC PRESERVATION		250.00	250.00	250.00	
10-4130-220 INFRASTRUCTURE	Tilley-Morris RAB delay	394,000.00	40,000.00	0.00	
10-4130-321 TELEPHONE - PLANNING & ZONING		2,250.00	2,250.00	2,250.00	
10-4130-325 POSTAGE - PLANNING & ZONING		2,000.00	2,000.00	2,000.00	
10-4130-331 UTILITIES - PLANNING & ZONING		5,035.00	5,035.00	5,035.00	
10-4130-370 ADVERTISING - PLANNING & ZONING		1,000.00	1,000.00	1,000.00	
TOTAL PLANNING EXPENSE		647,460.00	366,680.00	342,640.00	
TOTAL EXPENDITURES		2,388,250.00	2,168,970.00	2,168,970.00	
NET OPERATING REVENUES/(EXPENDITURES)		(189,000.00)	0.00	0.00	

**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
MONDAY, MAY 10, 2021 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
MINUTES  
PAGE 1 OF 6**

Prayer – Haven O. Anderson, Pastor, Marvin AME Zion Church

**1. Open the Meeting**

Mayor Callis called the May 10, 2021 Regular Town Council Meeting to order at 7:06 p.m.

**2. Pledge of Allegiance**

The Council led the Pledge of Allegiance.

**3. Determination of Quorum**

Quorum was determined with all Councilmembers present: Mayor Elizabeth Callis, Mayor Pro Tem Janice Propst, Councilmembers Jeff Perryman, Anne Pruitt, and Mike Smith.

Staff: Town Clerk/Interim Administrator Karen Dewey, Finance Officer Leslie Gaylord, Town Attorney Jennifer Nancarrow, Sheriff's Deputy Joe Kropp

Visitors: Janet Peirano, Bonnie Fisher, Steven McLendon,

**4. Additions, Deletions and/or Adoption of the Agenda**

Mayor Callis requested to move all of item 9. Approval of Minutes to item 8. Consent Agenda and to switch items 12.A. Update from Bonnie Fisher on Park Green and 12.B. Discussion and Consideration of Contract for Plaza.

**Motion:** Mayor Pro Tem Janice Propst made a motion to adopt the agenda as amended.

**Vote:** The motion passed with a unanimous vote.

**5. Mayor/Councilmember Reports**

Councilmember Pruitt reported that at the bid opening for the Solid Waste RFP at Marvin Village Hall on Friday, 3 companies presented bids. The bids came out less than \$20 for combined weekly trash and recycling pick-up.

Councilmember Perryman reported that at the April WUMA meeting in Marvin the delegates discussed alternate funding for roads with an NCDOT representative. They plan to carry the discussion over to the May meeting and address the cost overruns with delayed projects. He gave an update on HB 496, a bill that rescinds all local tree ordinances and requires that any future ordinances be approved only by legislative act of the General Assembly. He urged that residents reach out to the Union County representatives and ask them to oppose this bill. Councilmember Perryman also reported that SB 349, the bill that would eliminate single-family only zoning, has stalled in committee.

**6. Public Comments**

No Public Comments

## 7. Public Safety Report

Deputy Kropp reported that Weddington Elementary School is planning to modify the driveway when school is out to help with the traffic back-up at release time. He stated that they are still receiving speeding complaints and the Deputies are writing tickets. He reminded residents that may be going out of town to sign up for the residential check on the town website.

## 8. Consent Agenda

- A. Approve Proclamation 2021-04 In Recognition of Union EMS and National EMS Week**
- B. Appoint Leamon Brice as Interim Zoning Administrator**
- C. Appoint Janet Peirano as Interim Stormwater Administrator**
- D. *March 22, 2021 Special Town Council Meeting Minutes***
- E. *March 30, 2021 Special Town Council Meeting Minutes***
- F. *April 12, 2021 Regular Town Council Meeting Minutes***
- G. *April 13, 2021 Special Town Council Meeting Minutes***
- H. *April 23, 2021 Special Town Council Meeting Minutes***

**Motion:** Mayor Pro Tem Propst made a motion to approve the Consent Agenda as amended.

**Vote:** The motion passed with a unanimous vote.

## 9. Fire Service Budget Presentation

Wesley Chapel Volunteer Fire Chief Steven McLendon discussed the proposed enhanced fire services and the different budget options for services.

Councilmember Pruitt thanked Chief McLendon and asked if a Weddington resident is in an accident, would they be denied care if the Town chooses not to participate in the Enhanced Services. Fire Chief McLendon apologized for the misstatement in his presentation and clarified that the Enhanced Services would not answer calls in the municipal limits of Weddington, if Weddington chose not to participate in the Enhanced Services. He stated that budget requirements limit one municipality funding for services in another municipality. His budget pro-rates the cost sharing. If Weddington doesn't want to fund the Enhanced Services, they cannot receive the services.

Councilmember Perryman asked if the County currently has plans to increase EMS services county wide in response to the increase in medical calls. Chief McLendon responded that Union County is discussing that with EMS. They are struggling with staffing on ambulances. Councilmember Perryman also asked about the examples of sharing expenses in the presentation. Chief McLendon explained that the entire Wesley Chapel Fire District includes part of Indian Trail, a small portion of unincorporated Union County, the Village of Marvin, and Wesley Chapel, and that is 66.5% of his budget. The Weddington Municipal Fire District makes up the remaining 33.5% of his budget.

Ms. Gaylord asked how the rest of the District's cost is being paid for and if there would be an increase in fire tax. Chief McLendon responded that it would increase and the County Commissioners would set the rate.

Council discussed the service areas for the proposed enhanced services with Chief McLendon. Councilmember Smith asked about the difference in capabilities between EMT and advanced EMT. Chief McLendon responded that EMT basic is what the stations currently have. The difference is in the various treatments each can administer. EMT basic can use epinephrine, Narcan, oxygen, and glucose and they can only treat conscious victims and perform other basic first aid. Advanced EMTs may start IVs, give medications for strokes, cardiac events, and give other on scene patient care to conscious or unconscious patients. WCVFD has 5 Firefighters that are trained paramedics in other agencies. They are not permitted to use the paramedic skills when working as firefighters. They need authorization from the Medical Director for Union County and Union EMS to enhance the capabilities of the WCVFD. Councilmember Smith asked Chief McLendon to send a detailed email describing the differences in the levels of EMT training.

Councilmember Smith asked how this program will be scheduled. Chief McLendon responded that it would be 12-hour shifts with employees submitting availability a month in advance and fill in the open spots. Councilmember Smith asked what will happen if nobody signs up for a shift. Chief McLendon responded that the WCVFD is responsible for having adequate personnel on duty. They have to provide a 24/7 service, or the department will lose credentials.

Councilmember Pruitt asked how many trained personnel this service will take. Chief McLendon responded that it would be about 15 personnel, some are current employees, and some will need to be hired and trained.

Councilmember Smith asked if the units will be available to offer mutual aid to other districts. Chief McLendon responded that they will under certain circumstances. For example, if there is a major fire in Waxhaw tying up the fire trucks and at the same time there is a medical emergency somewhere in Waxhaw, and this is the closest available unit, the unit will respond. This is not structured as a supplement to or enhancement of ambulance service. Those responsibilities are different. This is an enhancement to the fire district. Councilmember Smith asked if there is a charge for mutual aid. Since this is an additional service that Weddington is asked to pay for, would WCVFD charge the town/individual given mutual aid. Chief McLendon responded that WCVFD doesn't do billing. It isn't something that happens often. Councilmember Pruitt asked what the difference between offering mutual aid to Waxhaw, who doesn't pay for the proposed enhanced service, and servicing Weddington residents who don't pay is.

Councilmember Perryman stated that any enhancement and better service for the citizens is great. He asked why the county hasn't done more to increase EMS service. Chief McLendon responded that based on discussions he's had, there are plans to work on that. Option 3 of the enhanced service options helps WCVFD address overlapping calls and response times while the County gets rolling on improving their service.

Mayor Callis asked Chief McLendon to review the service options. She asked Chief McLendon what the County was opting for. Chief McLendon responded that in order for the advanced level of service to work, both County and Town of Weddington have to buy in. He presented 3 options for budgeting:

- Option 1 offers 2 advanced units with the advanced service model.
- Option 2 offers 2 units, but only one EMT basic level.
- Option 3 offers 1 unit with 2 EMTs, a non-advanced level of care. It will provide additional EMTs in the field and will help with overlapping calls. The next phase would add a 2<sup>nd</sup> unit and would transition to an advanced unit.

Councilmember Pruitt asked the difference between option 1 and the plan that was originally presented. Chief McLendon responded that the timeline for option 1 shifted to a 6 month budget rather than the entire year.

Councilmember Pruitt asked when the Rea Road Station construction would begin. Chief McLendon responded that it has started and is expected to be completed in January 2022.

Ms. Gaylord asked when protocols would be in place to provide all the services the department will be capable of doing. Chief McLendon responded that protocols have already started and can be complete within a couple of months. All protocols would be synched before January.

Councilmember Perryman asked, referring to the options presented, if the cost includes vehicles or outfitting the vehicles. Chief McLendon answered that the plan is to use existing pickup trucks that will be retrofitted with the medical supplies and equipment. There will be an initial charge for consumable supplies. Councilmember Perryman asked how the cost of continuation training is factored in. Chief McLendon responded that it is 100% covered by the community college system.

Mayor Callis asked how this would fit in the budget. Ms. Gaylord stated that based on the scenarios presented, all show a budget deficit, but it is from pre-saved money. There is room to have additional expenditures. Councilmember Perryman asked how much extra will be added to Weddington expenses. Ms. Gaylord responded that it would add \$176,000 for a year in addition to the \$800,000 normal budget.

Councilmember Pruitt asked Chief McLendon what kind of increase WCVFD anticipates. He responded that historically, increases have been between 1% and 2%. The only drastic increase would be at a point where WCVFD transitions from a part time employer to a full-time employer. They are the only fire department in Union County that doesn't have full time employees. They are able to successfully staff positions with volunteers and part time employees.

Ms. Gaylord asked if the enhanced service was a pilot program. Chief McLendon stated that it was being called that initially. The WCVFD wants to be sure the program will be justified.

Chief McLendon stated that implementing Option 3 will get the process of enhanced services rolling. It will allow the department to see how impactful adding the one unit is. There will be metrics in place to see how it is working.

Mayor Callis urged the Council to review the options presented by Chief McLendon.

## **10. Old Business**

### **A. Discussion of Preliminary FY2021-2022 Budget**

Ms. Gaylord presented the preliminary budget and different tax rate scenarios. The Council agreed to tentatively set the 2021-2022 tax rate at 4.8%. There is an increase in the UCSO budget, and the fire budget does not include the enhanced service. There is funding for an additional radar trailer.

## **11. New Business**

### **A. Discussion and Consideration of Contract for Plaza and B.Update from Bonnie Fisher on Park Green**

Bonnie Fisher, Town Engineer presented the single bid the Town received from WD Smith Grading for the grading and plaza improvements. She recommended awarding the project to WD Smith. She explained that options are to go with this bid or wait and bid with the park green in the fall or approach this contractor to give an estimate to expand their contract to include the park green. By bidding two phases together, it will be more efficient.

Ms. Gaylord asked about the timing of the work starting. Ms. Fisher responded that it would be about 2-3 weeks, it will be started before June 30. Council directed Ms. Fisher to get pricing on both projects together and move forward with the plaza grading.

### **B. Discussion and Consideration of Landscaping Proposal from Lambeth Marshall for Park Property**

Staff received a quote for a landscape plan from Lambeth Marshall for work done on either side of the driveway behind town hall and around the plaza and open lawn area.

**Motion:** Mayor Pro Tem Propst made a motion to authorize Staff to enter in to contract with Lambeth Marshall for a Landscape Plan for the Park Plaza for an amount not to exceed \$600.00

**Vote:** The motion passed with a unanimous vote.

### **C. Discussion and Consideration of Personnel Handbook Changes**

Council was presented a revised Employee Handbook at the February Regular Meeting. Staff recommends adopting the revised handbook to include amended language in the health insurance and retirement benefit section to read “*permanent* full-time employees and *permanent* employees that work at least 30 hours per week...”. Council discussed health insurance options for staff. With the adoption of the revised handbook, 401K eligibility is added for full-time permanent employees with over 30 hours/week.

**Motion:** Councilmember Perryman made a motion to adopt the Personnel Handbook revisions with the amended language to include “*permanent* full-time employees and *permanent* employees that work at least 30 hours per week” in Section G. Retirement and Section E. Health Insurance Benefits sections.

**Vote:** The motion passed with a unanimous vote.

## **12. Update from Town Planner**

Ms. Dewey gave an update. Staff has received 5 resumes for the Town Administrator/Planner position. The payment for moving the utility poles has been sent and staff will get a timeline on the work.

### **13. Code Enforcement Report**

### **14. Update from Finance Officer and Tax Collector**

Ms. Gaylord presented the update: Staff has received proposals from different banks and will bring a recommendation to the Council at the next meeting. Council will also be presented with a 2020-2021 Budget Amendment that will include the funding for the interim planner, the interim administrator, a radar trailer, and the grading for the park plaza.

### **15. Transportation Report**

Nothing to report.

### **16. Council Comments**

Mayor Pro Tem Propst: Thank you staff for stepping into the new roles and all you do for our town.

Councilmember Perryman: Thanks again to everybody and let's look forward to an improving year as we move along.

Mayor Callis: Thank you staff for all your expert work.

### **17. Adjournment**

**Motion:** Mayor Pro Tem Propst made a motion to adjourn the May 10, 2021 Regular Town Council Meeting at 9:25 p.m.

**Vote:** The motion passed with a unanimous vote.

Approved: \_\_\_\_\_

\_\_\_\_\_  
*Elizabeth Callis, Mayor*

\_\_\_\_\_  
*Karen Dewey, Town Clerk*

**TOWN OF WEDDINGTON  
SPECIAL TOWN COUNCIL MEETING  
MAY 10, 2021 6:00 P.M.  
WEDDINGTON TOWN HALL  
MINUTES  
PAGE 1 OF 2**

**1. Call to Order**

Mayor Callis called the Special Meeting to order at 6:00 p.m.

**2. Determination of Quorum**

Quorum was determined with all Councilmembers present: Mayor Elizabeth Callis, Mayor Pro Tem Janice Propst, Councilmembers Mike Smith, Anne Pruitt, and Jeff Perryman

Staff: Town Clerk/Interim Administrator Karen Dewey, Town Attorney Jennifer Nancarrow

Visitors: Heather James, Harold Owen

**3. Adoption of Agenda**

***Motion:*** Mayor Pro Tem Propst made a motion to adopt the agenda as presented.

***Vote:*** The motion passed with a unanimous vote.

**4. Presentation from Heather James, NCLM**

Ms. James gave a presentation on filling the vacant Town Administrator/Planner position.

- Check the Town Charter to be in synch with job duties.
- Be flexible.
- Post job in various places.
- Accept resumes in paper or electronically and acknowledge receipt of resumes.
- Meet in closed session pursuant to 143-318.11(6) to screen applicants.
- Consider supplemental questions for applicants with a time window to respond.
- Meet in closed session to move forward with the top (3) candidates. Compare notes and come to consensus.
- Interview can be in person, phone, or virtual.
- Notify applicant of interview type. Give resources (budget, charter, organizational structure), an agenda for the day.
- Town should consider travel expenses.
- The group interview should be planned and organized.
- Run all background checks on the final candidate.

**5. Adjournment**

***Motion:*** Councilmember Perryman made a motion to adjourn the May 10 Town Council Special Meeting at 6:59 p.m.

***Vote:*** The motion passed with a unanimous vote.

Approved: \_\_\_\_\_

\_\_\_\_\_  
Elizabeth Callis, Mayor

\_\_\_\_\_  
Karen Dewey, Town Clerk



**TOWN OF WEDDINGTON**  
**A RESOLUTION IN OPPOSITION TO SB349/HB401 AND HB496**  
**RESTRICTING LOCAL GOVERNMENT CONTROL IN LAND USE AND PLANNING/ZONING DECISIONS**  
**R-2021-06**

**WHEREAS**, the North Carolina General Assembly will be considering SB 349/HB 401, which would require local governments to include residential duplexes, triplexes, quadplexes, and townhouses in areas zoned for residential use, including those areas specifically zoned for detached single-family dwellings; and

**WHEREAS**, provisions within this legislation would severely diminish or even eliminate the ability of local government to determine what is best for its community or even allow community input or involvement in the decision-making process; and

**WHEREAS**, the Weddington Town Council were elected by their citizens to protect and preserve the quality of life that they have come to enjoy and

**WHEREAS**, the Weddington Town Council believes a “one size fits all” approach to land use is extreme and deliberately excludes local land-use decision-making; and

**WHEREAS**, the North Carolina General Assembly will also be considering HB 496, which would require that all local ordinances regulating the removal of trees be permitted only with the express authorization of the General Assembly; and

**WHEREAS**, the preservation of trees is an objective of the Town of Weddington Planning Board when considering rezoning requests; and

**WHEREAS**, the Weddington Town Council believes that trees in our Town increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS**, the Weddington Town Council believes that any state legislation restricting local tree ordinances will damage local efforts to preserve our rural character, hamper economic development, and lower residents’ quality of life.

**NOW, THEREFORE, BE IT RESOLVED** that the Weddington Town Council is opposed to SB 349/ HB401 as it is currently written and to HB 496 in its entirety and urges our legislators to vote against these bills.

Adopted this the 14<sup>th</sup> day of June 2021.

---

Elizabeth Callis, Mayor

Attest:

---

Karen E. Dewey, Town Clerk

**TOWN OF WEDDINGTON  
SUMMARY PROPOSED BUDGET  
FYE 6/30/2022**

FY2022  
PROPOSED  
BUDGET  
Tax rate 4.8 cents

**Tax Rate 4.8 cents**

<b>Revenues</b>	
Ad Valorem Taxes	\$ 1,554,500
State-Collected Revenues	865,000
Zoning and Subdivision Revenues	\$ 40,000
Other Revenues	\$ 6,080
<b>Total Revenues</b>	<b>\$ 2,465,580</b>
<b>Expenditures</b>	
Administrative Expenditures	\$ 659,965
Planning and Zoning Expenditures	644,040
Planning & Zoning - CARES	
General Government Expenditures	1,236,575
<b>Total Expenditures</b>	<b>\$ 2,540,580</b>
<b>Appropriation from Fund Balance</b>	<b>\$ (75,000)</b>

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2022**

Changes in yellow

4.8 cent  
PROPOSED  
BUDGET FY22

REVENUE:		
10-3101-110	AD VALOREM TAX - CURRENT	1,425,000.00
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	5,000.00
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	2,250.00
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	120,000.00
10-3115-180	TAX INTEREST	2,250.00
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	395,000.00
10-3322-220	BEER & WINE TAX	45,000.00
10-3324-220	UTILITY FRANCHISE TAX	425,000.00
10-3340-400	ZONING & PERMIT FEES	25,000.00
10-3350-400	SUBDIVISION FEES	10,000.00
	STORMWATER EROSION	5,000.00
10-3830-891	MISCELLANEOUS REVENUES	1,000.00
10-3831-491	INVESTMENT INCOME	5,080.00
TOTAL REVENUE		<u>2,465,580.00</u>

GENERAL GOVERNMENT EXPENDITURE:		
10-4110-126	FIRE DEPT SUBSIDIES	801,625.00
10-4110-127	FIRE DEPT CAPITAL/BLDG MAINTENANCE	10,000.00
10-4110-128	POLICE PROTECTION	316,925.00
10-4110-192	ATTORNEY FEES - GENERAL	65,000.00
10-4110-193	ATTORNEY FEES - LITIGATION	5,000.00
10-4110-195	ELECTION EXPENSE	12,000.00
10-4110-340	PUBLICATIONS	2,500.00
10-4110-341	TURKEY TROT	0.00
10-4110-342	HOLIDAY/TREE LIGHTING	4,500.00
10-4110-343	SPRING EVENT	10,175.00
10-4110-344	OTHER COMMUNITY EVENTS	4,850.00
10-4110-495	EVENT PUBLIC SAFETY	4,000.00
TOTAL GENERAL GOVT EXPENDITURE		<u>1,236,575.00</u>

ADMINISTRATIVE EXPENDITURE:		
10-4120-121	SALARIES - CLERK	36,790.00
10-4120-123	SALARIES - TAX COLLECTOR	54,550.00
10-4120-124	SALARIES - FINANCE OFFICER	12,500.00
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	25,200.00
10-4120-181	FICA EXPENSE	9,000.00
10-4120-182	EMPLOYEE RETIREMENT	14,500.00
10-4120-183	EMPLOYEE INSURANCE	30,975.00
10-4120-184	EMPLOYEE LIFE INSURANCE	175.00
10-4120-185	EMPLOYEE S-T DISABILITY	200.00
	SALARY ADJUSTMENTS	3,500.00
10-4120-191	AUDIT FEES	8,750.00
10-4120-193	CONTRACT LABOR	39,000.00
10-4120-200	OFFICE SUPPLIES - ADMIN	17,000.00
10-4120-210	PLANNING CONFERENCE	1,000.00
10-4120-321	TELEPHONE - ADMIN	2,000.00
10-4120-325	POSTAGE - ADMIN	2,000.00
10-4120-331	UTILITIES - ADMIN	5,000.00
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	12,500.00
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	71,100.00

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2022**

	Changes in yellow	4.8 cent
		<u>PROPOSED</u>
		<u>BUDGET FY22</u>
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	97,500.00
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	1,500.00
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	6,000.00
10-4120-500	CAPITAL EXPENDITURES	150,000.00
10-4120-370	ADVERTISING - ADMIN	1,000.00
10-4120-397	TAX LISTING & TAX COLLECTION FEES	
10-4120-400	ADMINISTRATIVE:TRAINING	4,500.00
10-4120-410	ADMINISTRATIVE:TRAVEL	4,000.00
10-4120-450	INSURANCE	15,225.00
10-4120-491	DUES & SUBSCRIPTIONS	25,000.00
10-4120-498	GIFTS & AWARDS	2,000.00
10-4120-499	MISCELLANEOUS	7,500.00
TOTAL ADMINISTRATIVE EXPENSE		659,965.01
PLANNING & ZONING EXPENDITURE:		
10-4130-121	SALARIES - PLANNER/ADMINISTRATOR	82,440.00
10-4130-122	SALARIES - ASST ZONING ADMINISTRATOR	500.00
10-4130-123	SALARIES - ADMINISTRATIVE ASSISTANT	32,500.00
10-4130-124	SALARIES - PLANNING BOARD	5,100.00
10-4130-125	SALARIES - SIGN REMOVAL	7,500.00
10-4130-181	FICA EXPENSE - P&Z	9,750.00
10-4130-182	EMPLOYEE RETIREMENT - P&Z	21,975.00
10-4130-183	EMPLOYEE INSURANCE - P&Z	34,575.00
10-4130-184	EMPLOYEE LIFE INSURANCE - P&Z	275.00
10-4130-185	EMPLOYEE S-T DISABILITY - P&Z	175.00
	SALARY ADJUSTMENTS	2,000.00
10-4130-193	CONSULTING	101,000.00
10-4130-194	CONSULTING - COG	32,000.00
10-4130-200	OFFICE SUPPLIES - PLANNING & ZONING	7,500.00
10-4130-201	ZONING SPECIFIC OFFICE SUPPLIES	2,500.00
10-4130-215	HISTORIC PRESERVATION	250.00
10-4130-220	INFRASTRUCTURE	294,000.00
10-4130-321	TELEPHONE - PLANNING & ZONING	2,000.00
10-4130-325	POSTAGE - PLANNING & ZONING	2,000.00
10-4130-331	UTILITIES - PLANNING & ZONING	5,000.00
10-4130-370	ADVERTISING - PLANNING & ZONING	1,000.00
TOTAL PLANNING EXPENSE		644,040.00
TOTAL EXPENDITURES		2,540,580.00
NET OPERATING REVENUES/(EXPENDITURES)		(75,000.00)

**TOWN OF WEDDINGTON**  
**5 YEAR CAPITAL IMPROVEMENT PLAN - FY2022-FY2026**

Capital Projects to be funded through fund balance appropriations	Existing Fund Balance	Transfers	Adjusted Fund Balance	FY2022	FY2023	FY2024	FY2025	FY2026
Tilley-Morris RAB	\$ 189,000.00		\$ 189,000.00	\$ 189,000.00				
Park Design & Construction	\$ 385,000.00	\$ (385,000.00)	\$ -					
Forest Lawn @ Potter Roundabout	\$ 65,000.00	\$ 56,000.00	\$ 121,000.00	\$ 30,000.00	\$ 91,000.00			
Twelve Mile @ Beulah		\$ 104,000.00	\$ 104,000.00		\$ 104,000.00			
Antioch @ Beulah		\$ 105,000.00	\$ 105,000.00			\$ 105,000.00		
12 mile @ new town		\$ 135,000.00	\$ 135,000.00				\$ 135,000.00	
Rea Rd Improvements	\$ 100,000.00		\$ 100,000.00					\$ 10,000.00
Town Hall	\$ 45,000.00		\$ 45,000.00					
Sidewalks	\$ 21,000.00		\$ 21,000.00					
<b>Assigned Fund Balance</b>	<b>\$ 805,000.00</b>		<b>\$ 820,000.00</b>	<b>\$ 219,000.00</b>	<b>\$ 195,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 135,000.00</b>	<b>\$ 10,000.00</b>
<b>Unassigned Fund Balance</b>	<b>\$ 2,689,633.85</b>	<b>\$ (15,000.00)</b>	<b>\$ 2,674,633.85</b>					
<b>Total Available Fund Balance</b>	<b>\$ 3,494,633.85</b>		<b>\$ 3,494,633.85</b>					
<b>Capital Projects to be funded through Town operating budget</b>								
Antioch at Forest Lawn Light			\$ -	\$ 35,000.00				
Deal Rd at 84			\$ -	\$ 40,000.00				
Solid waste capital (assumes leasing or financing)			\$ -					
Code Enforcement Remedies			\$ -	\$ 20,000.00				
Park Design & Construction			\$ -	\$ 150,000.00				
Downtown sewer & water (ARP Funds?)			\$ -					
<b>Total</b>	<b>\$ 3,494,633.85</b>	<b>\$ -</b>	<b>\$ 3,494,633.85</b>	<b>\$ 683,000.00</b>	<b>\$ 390,000.00</b>	<b>\$ 210,000.00</b>	<b>\$ 270,000.00</b>	<b>\$ 20,000.00</b>

## North Carolina Medical Board

### Approved Medications for Credentialed EMS Personnel

EMS personnel at any level who administer medications must do so with medical oversight. Personnel must complete appropriate medical education. All EMS System and SCTP protocols, policies and procedures must be reviewed and approved by the Medical Director of the Office of EMS

All items highlighted in “red” are required by NCCEP in all systems with EMS personnel credentialed at the specified level. Specialty Care (SCTP) required items are not listed here, as they can be found on the Specialized Ambulance Protocol Summary (SAPS) form.

Medications	EMR	EMT	AEMT	MEDIC
ACE inhibitors				X
Acetaminophen	X	X	X <sup>15</sup>	X
Adenosine				X
Aminophylline				X
Amiodarone				X
Anti-arrhythmic				X <sup>12</sup>
Antibiotics				X
Anti-emetic preparations				X
Antivirals				X
Aspirin	X	X	X	X
Atropine	X <sup>4</sup>	X <sup>4</sup>	X <sup>4</sup>	X
Barbiturates				X
Benzodiazepine preparations				X <sup>14</sup>
Beta agonist preparations		X <sup>2</sup>	X	X
Beta blockers				X <sup>13</sup>
Bretylum				X
C1 Esterase-Inhibitors (treatment of swelling immune disease HAE)				X
Calcium channel blockers				X <sup>13</sup>
Calcium chloride/gluconate				X
Charcoal		X	X	X
Clonidine				X
Clopidogrel				X
CroFab (Crotalidae Polyvalent Immune Fab) (Venom for snake bites)				X <sup>8</sup>
Crystalloid solutions			X	X
Cyanide poisoning antidote kit				X
Digoxin				X
Diphenhydramine	X <sup>3</sup>	X <sup>3</sup>	X	X
Diuretics				X
Dobutamine				X
Dopamine				X
Droperidol				X
Epinephrine	X <sup>1</sup>	X <sup>1</sup>	X	X
Etomidate				X
Flumazenil				X
Glucagon			X	X
Glucose, oral	X	X	X	X
Glucose solutions			X	X
Haloperidol				X

Medications	EMR	EMT	AEMT	MEDIC
Heparin (unfractionated and low molecular weight)				X
Histamine 2 blockers			X	X
Hydroxocobalamin				X
Immunizations (During pandemic-Medics)			X <sup>6</sup>	X <sup>6</sup>
Insulin				X
Ipratropium			X	X
Isoproterenol				X
Ketamine				X <sup>7</sup>
Levetiracetam				X
Lidocaine				X
Magnesium sulfate				X
Mannitol				X
Methylene blue				X
Milrinone				X
N-acetylcysteine				X
Narcotic analgesics				X
Narcotic antagonists	X <sup>9,10</sup>	X <sup>9,10</sup>	X	X
Nasal spray decongestant		X	X	X
Nesiritide				X
Nitroglycerin		X <sup>2</sup>	X	X
Nitroprusside sodium				X
Nitrous oxide				X
Non-prescription medications		X	X	X
Non-steroidal anti-inflammatory		X	X <sup>15</sup>	X
Norepinephrine				X
Octreotide				X
Oxygen	X <sup>5</sup>	X <sup>5</sup>	X <sup>5</sup>	X <sup>5</sup>
Oxytocin				X
Paralytic agents				X <sup>17</sup>
Phenothiazine preparations				X
Phenylephrine				X
Phenytoin preparations				X
Plasma protein fraction				X
Platelet g-II/IIIa inhibitors				X
Potassium chloride				X
Pralidoxime <sup>A</sup> Auto injector only for EMT, AEMT (med only on supervisors units)	X <sup>4</sup>	X <sup>4</sup>	X <sup>4</sup>	X
Procainamide				X
Procaine				X
Proparacaine				X
Propofol				X <sup>8</sup>
Proton pump inhibitors				X
Sodium bicarbonate				X
Steroid preparations				X
Thiamine			X	X
Thrombolytic agents				X
Topical hemostatic agents	X	X	X	X
Total Parenteral Nutrition				X
Tranexamic Acid (TXA)				X <sup>1</sup>
Tuberculosis skin test			X <sup>6</sup>	X <sup>6</sup>
Valproic acid				X
Vasopressin			X	X

Medications	EMR	EMT	AEMT	MEDIC
Vasopressor				X <sup>16</sup>
Whole blood and components				X
Ziprasidone				X

<sup>1</sup> EMR and EMT use of epinephrine is limited to the treatment of anaphylaxis and may be administered only by auto injector, unless approved by EMS System Medical Director and OEMS.

<sup>2</sup> EMT use of beta-agonists and nitroglycerine is limited to patients who currently are prescribed the medication unless approved by the EMS System Medical Director and OEMS as part of the expanded scope. EMTs may administer these medications from EMS supplies.

<sup>3</sup> EMR/EMT administration of diphenhydramine is limited to the oral route.

<sup>4</sup> As a component of preparedness for domestic terrorism, EMS personnel, public safety officers, and other first responders recognized by the EMS system, may carry, self-administer, or administer to a patient atropine and/or pralidoxime, based on written protocols and medical direction. All personnel except for Paramedics must administer these medications by an auto injector.

<sup>5</sup> Administration of oxygen does not require medical direction.

<sup>6</sup> Administration of immunizations and TB skin tests are not limited to public health initiatives.

<sup>7</sup> Ketamine use is restricted to programs that have been approved by the OEMS State Medical Director. It can be used as an induction or post intubation sedation agent in approved DAI programs. Use outside of DAI programs must meet all the requirements outlined in Medical Policy 2 'Ketamine Program Requirements'.

<sup>8</sup> Propofol use is restricted to programs that have been approved by the OEMS State Medical Director. EMS Systems and SCTP's must submit a policy and education plan to the OEMS prior to approval. EMS personnel cannot initiate Propofol, it can only be used for interfacility transport where infusion has already been started at transferring facility. **EMS units cannot stock Propofol or CroFab. This medication must be provided by the transferring hospital.**

<sup>9</sup> FR, EMR, and EMT administration of Naloxone is limited to the intra-nasal (IN), intra-muscular (IM), and auto-injector routes.

<sup>10</sup> First Responders (FR) who administer Naloxone must do so under the medical oversight of the County EMS Medical Director, following protocols and procedures approved by the OEMS State Medical Director. FR administration must be monitored by the EMS Systems peer review program.

<sup>11</sup> For an EMS System to use Tranexamic Acid (TXA), they must submit for approval by the OEMS State Medical Director a signed letter from any Trauma Centers that would be the recipient of the patient that the destination Trauma Center agrees with its use and will give the 2<sup>nd</sup> required dose of Tranexamic Acid (TXA).

<sup>12</sup> All Paramedic systems must carry some form of anti-arrhythmic agent. This must either be amiodarone, lidocaine, **or** procainamide.

<sup>13</sup> Paramedic systems must carry either a calcium channel blocker **or** beta-blocker.

<sup>14</sup> All Paramedic systems must carry some form of injectable benzodiazepine.

<sup>15</sup> AEMT systems must carry either acetaminophen **or** a non-steroidal anti-inflammatory.

<sup>16</sup> All Paramedic systems must carry an approved vasopressor. This must either be dobutamine, dopamine, epinephrine, norepinephrine, phenylephrine, **or** vasopressin.

<sup>17</sup> Paralytic agent use is restricted to Drug Assisted Intubation (DAI) programs approved by the OEMS State Medical Director. They require the submission of; signed NCCEP DAI policy by local medical director, unaltered NCCEP DAI protocols, training documentation, and process for peer review of cases. All DAI must have an EMS Airway Evaluation form completed and signed by local medical director in accordance with the NCCEP DAI policy. Systems utilizing must submit monthly airway forms and cases to the OEMS for review.

## Legend

Items Union EMS does NOT Carry or skills we do NOT Perform

Items that are allowed by Union EMS and NCOEMS to carry and skills allowed

## North Carolina Medical Board

### Approved Skills for Credentialed EMS Personnel

All items highlighted in “red” are required by NCCEP in all systems with EMS personnel credentialed at the specified level. Specialty Care (SCTP) required items are not listed here, as they can be found on the Specialized Ambulance Protocol Summary (SAPS) form.

Skills	EMR	EMT	AEMT	MEDIC
12-Lead ECG Acquisition & Transmission		X	X	X
12-Lead ECG Interpretation				X
15-Lead ECG Acquisition				X
Airway Adjuncts (NPA/OPA)	X	X	X	X
Arterial Access - Blood Draw				X
Arterial Line maintenance				X
Blind Insertion Airway Device (BIAD)	X <sup>1</sup>	X <sup>1</sup>	X	X
Capnography (Waveform)	X <sup>6</sup>	X <sup>6</sup>	X <sup>6</sup>	X <sup>6</sup>
Carbon Monoxide Measurement (non-invasive)	X	X	X	X
Cardiac Monitoring		X <sup>4</sup>	X <sup>4</sup>	X
Cardiac Pacing				X
Cardiopulmonary Resuscitation	X	X	X	X
Cardioversion				X
Carotid Massage				X
Central Venous Pressure Line Maintenance				X
Chest Compression-External Device	X	X	X	X
Chest Decompression-Needle				X
Chest Tube Maintenance				X
Childbirth	X	X	X	X
Cricothyrotomy-Needle				X
Cricothyrotomy-Surgical				X <sup>5</sup>
Decontamination	X	X	X	X
Defibrillation-Automated (AED)	X	X	X	X
Defibrillation-Manual				X
Direct Laryngoscopy			X	X
Drug Assisted Intubation (DAI)				X <sup>5,6</sup>
Endotracheal Tube Introducer			X	X
Epidural Catheter Maintenance				X
Foreign Body Airway Obstruction	X	X	X	X
Gastric Intubation ( using King)		X <sup>3</sup>	X <sup>3</sup>	X
Glucose Measurement	X	X	X	X
Hemostatic Agent	X	X	X	X
Injections – Subcutaneous and Intramuscular		X <sup>2</sup>	X	X
Intra-Ventricular Catheter Maintenance				X
Intubation - Nasotracheal			X	X
Intubation - Orotracheal			X <sup>6</sup>	X <sup>6,7</sup>
Intubation Confirmation - Capnometry (color)			X	X
Medication Administration	X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>	X <sup>2</sup>
Nebulizer Inhalation Therapy		X	X	X
Non-Invasive Positive Pressure Ventilation	X <sup>9</sup>	X	X	X
Orthostatic Blood Pressure	X	X	X	X
Oxygen Administration	X	X	X	X

Skills	EMR	EMT	AEMT	MEDIC
Patient Assessment	X	X	X	X
Pulse Oximetry	X	X	X	X
Reperfusion Checklist	X	X	X	X
Respirator Operation		X	X	X
Restraints		X	X	X
Specimen Collection		X	X	X
Spinal Motion Restriction	X	X	X	X
Splinting	X	X	X	X
Stroke Screen	X	X	X	X
Suction-Basic	X	X	X	X
Suction-Advanced			X <sup>10</sup>	X <sup>10</sup>
Swan-Ganz Catheter maintenance				X
Taser Probe Removal	X	X	X	X
Temperature Measurement	X	X	X	X
Tourniquet Application	X	X	X	X
Tracheostomy Tube Change			X	X
Urinary Catheterization				X
Venous Access-Blood Draw			X	X
Venous Access-Existing catheters				X
Venous Access-Femoral Line				X
Venous Access-Intraosseous			X	X
Venous Access-Peripheral			X	X
Ventilator Operation limited see below)		X <sup>8</sup>	X <sup>8</sup>	X
Wound Care	X	X	X	X

<sup>1</sup> EMRs and EMTs using blind insertion airway devices must be functioning in EMS systems with medical direction and written treatment protocols.

<sup>2</sup> EMS personnel educated in approved programs, credentialed by the OEMS, and functioning under physician medical oversight may perform acts and administer intravenous fluids and medications as allowed by the North Carolina Medical Board pursuant to G.S. 143-514. The administration of oxygen does not require medical direction.

<sup>3</sup> Gastric tube insertion may be performed only when utilized in conjunction with a blind insertion airway device.

<sup>4</sup> EMT and AEMT may use the cardiac monitor for vital sign monitoring and EKG transmission.

<sup>5</sup> Systems performing drug assisted intubation (DAI) must have the ability to perform surgical cricothyrotomy. Commercial cricothyrotomy or tracheostomy kits that create an airway comparable to a surgical cricothyrotomy are acceptable.

<sup>6</sup> End-tidal (EtCO<sub>2</sub>) monitoring is mandatory following placement of an endotracheal tube. EtCO<sub>2</sub> monitoring is mandatory following placement of a BIAD once available on scene.

<sup>7</sup> Pediatric intubation is an optional skill/procedure.

<sup>8</sup> Ventilator patients may be transported by EMT/AEMT when all of the following conditions are met:

-Patient is receiving home (or skilled nursing) ventilator therapy.

-The ventilator is portable and can continue to ventilate the patient during transport.

-The patient is accompanied by a non-EMS adult (from either the home or facility) who is knowledgeable, capable, and willing to maintain the ventilator during the EMS transport.

-While in transit, the patient is monitored using pulse oximetry.

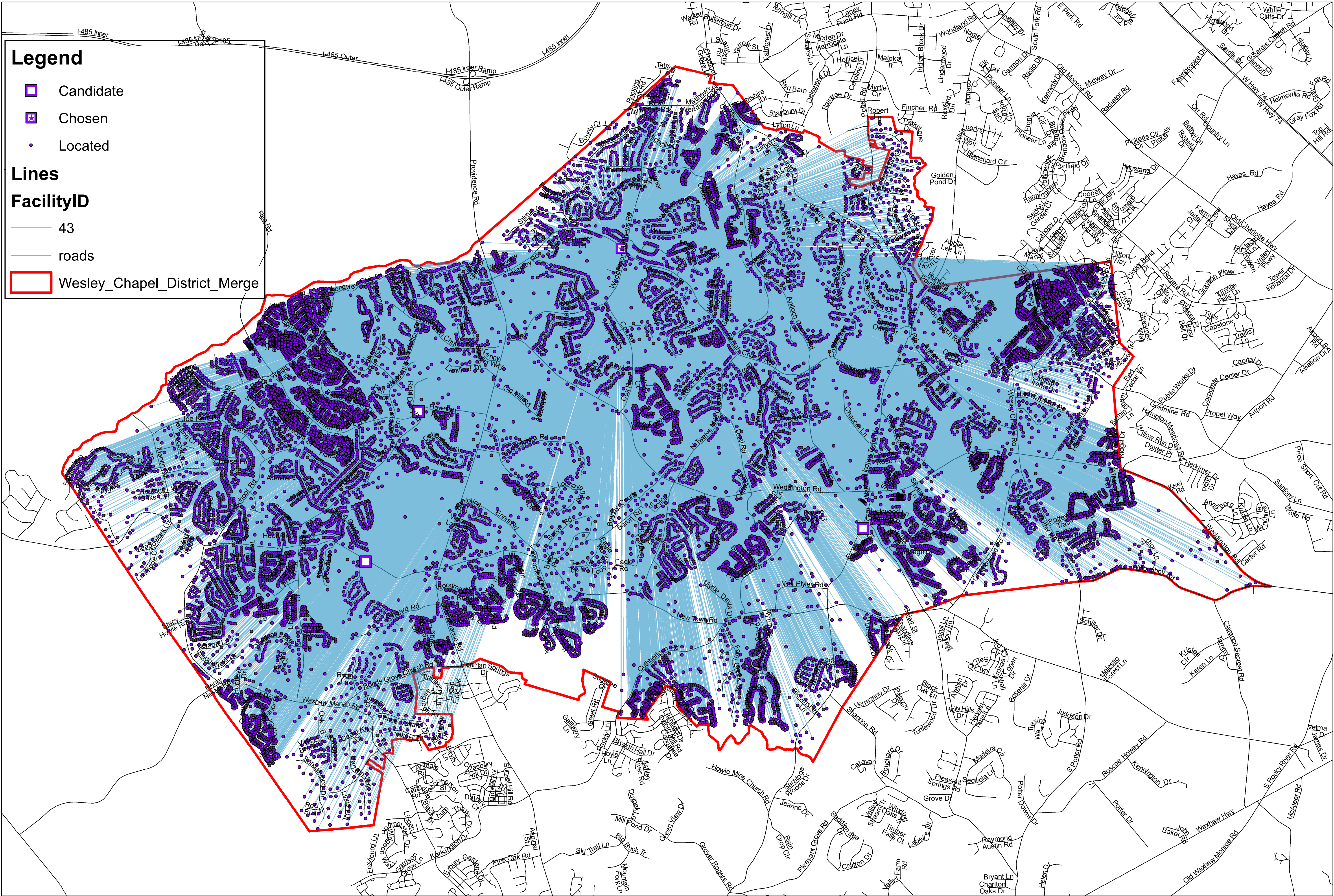
<sup>9</sup> Bag Valve Mask ONLY

<sup>10</sup> For a patient currently being assisted by an airway adjunct such as a naso-tracheal tube, endotracheal tube, BIAD, tracheostomy tube or a cricothyrotomy tube.

-EMD personnel are responsible for:

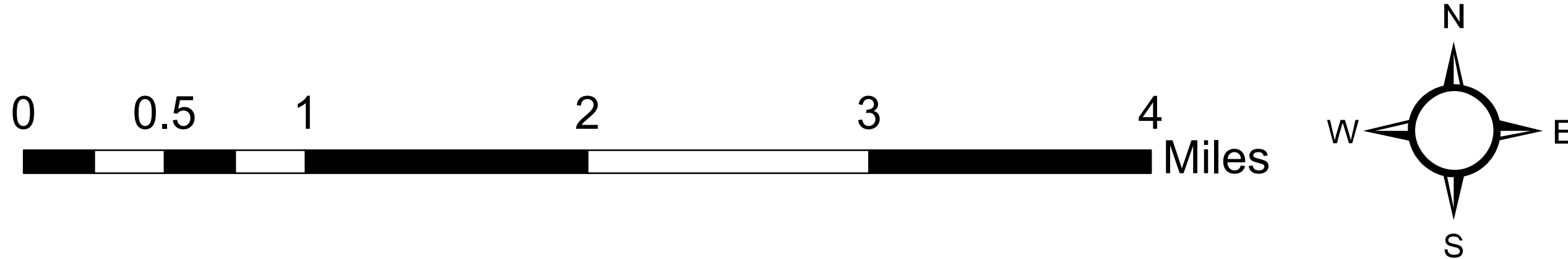
- 1) Pre-arrival instructions to callers
- 2) Determining and dispatching appropriate EMS resources
- 3) All EMD skills must be performed in EMS systems with medical oversight and written EMS protocols

# WCFD Location Allocation - 1 Facility

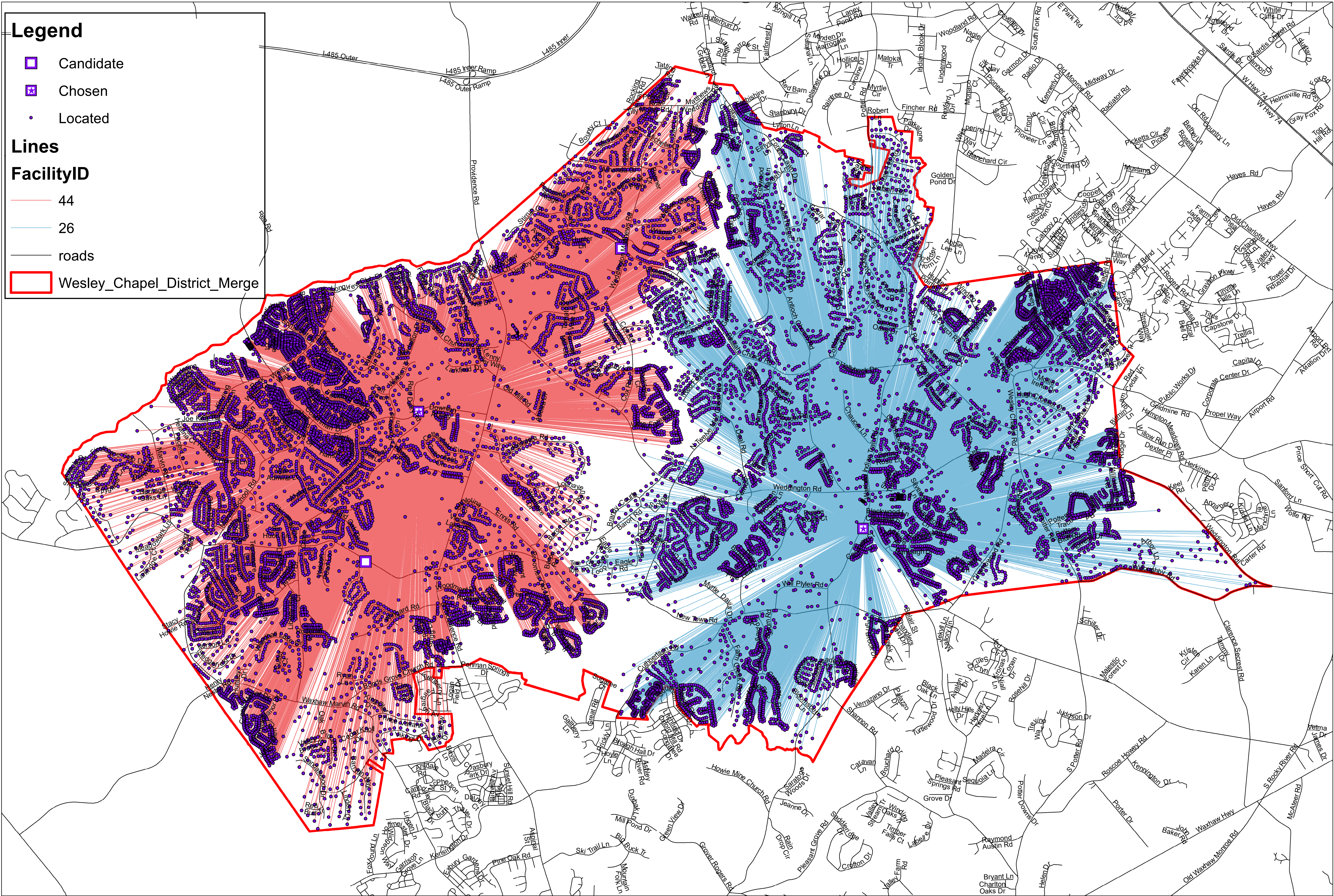


A. Stallings  
Wesley Chapel Fire Dept  
5/10/2021

**PRELIMINARY**

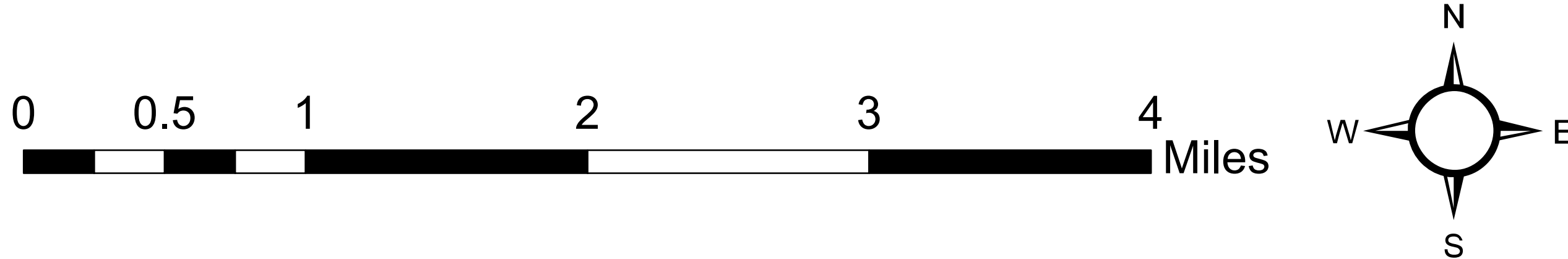


# WCFD Location Allocation - 2 Facilities



A. Stallings  
Wesley Chapel Fire Dept  
5/10/2021

**PRELIMINARY**



Advanced Settings

Problem Type:

Maximize Coverage

▼

Facilities To Choose:

1

▲▼

Impedance Cutoff:

10

▲▼

Impedance Transformation:

Linear

▼

Impedance Parameter:

1

Target Market Share (%):

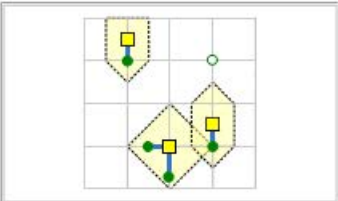
10

▲▼

Default Capacity:

1

Problem Type Description



Maximize Coverage

This option solves the fire station location problem. It chooses facilities such that all or the greatest amount of demand is within a specified impedance cutoff.

[About the location-allocation analysis layer](#)

**TOWN OF WEDDINGTON  
SUMMARY PROPOSED BUDGET  
FYE 6/30/2022**

FY2022  
PROPOSED  
BUDGET  
Tax rate 4.8 cents

**Tax Rate 4.8 cents**

<b>Revenues</b>	
Ad Valorem Taxes	\$ 1,554,500
State-Collected Revenues	865,000
Zoning and Subdivision Revenues	\$ 40,000
Other Revenues	\$ 6,080
<b>Total Revenues</b>	<b>\$ 2,465,580</b>
<b>Expenditures</b>	
Administrative Expenditures	\$ 659,965
Planning and Zoning Expenditures	644,040
Planning & Zoning - CARES	
General Government Expenditures	1,236,575
<b>Total Expenditures</b>	<b>\$ 2,540,580</b>
<b>Appropriation from Fund Balance</b>	<b>\$ (75,000)</b>

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2022**

Changes in yellow

4.8 cent  
PROPOSED  
BUDGET FY22

REVENUE:		
10-3101-110	AD VALOREM TAX - CURRENT	1,425,000.00
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	5,000.00
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	2,250.00
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	120,000.00
10-3115-180	TAX INTEREST	2,250.00
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	395,000.00
10-3322-220	BEER & WINE TAX	45,000.00
10-3324-220	UTILITY FRANCHISE TAX	425,000.00
10-3340-400	ZONING & PERMIT FEES	25,000.00
10-3350-400	SUBDIVISION FEES	10,000.00
	STORMWATER EROSION	5,000.00
10-3830-891	MISCELLANEOUS REVENUES	1,000.00
10-3831-491	INVESTMENT INCOME	5,080.00
TOTAL REVENUE		<u>2,465,580.00</u>

GENERAL GOVERNMENT EXPENDITURE:		
10-4110-126	FIRE DEPT SUBSIDIES	801,625.00
10-4110-127	FIRE DEPT CAPITAL/BLDG MAINTENANCE	10,000.00
10-4110-128	POLICE PROTECTION	316,925.00
10-4110-192	ATTORNEY FEES - GENERAL	65,000.00
10-4110-193	ATTORNEY FEES - LITIGATION	5,000.00
10-4110-195	ELECTION EXPENSE	12,000.00
10-4110-340	PUBLICATIONS	2,500.00
10-4110-341	TURKEY TROT	0.00
10-4110-342	HOLIDAY/TREE LIGHTING	4,500.00
10-4110-343	SPRING EVENT	10,175.00
10-4110-344	OTHER COMMUNITY EVENTS	4,850.00
10-4110-495	EVENT PUBLIC SAFETY	4,000.00
TOTAL GENERAL GOVT EXPENDITURE		<u>1,236,575.00</u>

ADMINISTRATIVE EXPENDITURE:		
10-4120-121	SALARIES - CLERK	36,790.00
10-4120-123	SALARIES - TAX COLLECTOR	54,550.00
10-4120-124	SALARIES - FINANCE OFFICER	12,500.00
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	25,200.00
10-4120-181	FICA EXPENSE	9,000.00
10-4120-182	EMPLOYEE RETIREMENT	14,500.00
10-4120-183	EMPLOYEE INSURANCE	30,975.00
10-4120-184	EMPLOYEE LIFE INSURANCE	175.00
10-4120-185	EMPLOYEE S-T DISABILITY	200.00
	SALARY ADJUSTMENTS	3,500.00
10-4120-191	AUDIT FEES	8,750.00
10-4120-193	CONTRACT LABOR	39,000.00
10-4120-200	OFFICE SUPPLIES - ADMIN	17,000.00
10-4120-210	PLANNING CONFERENCE	1,000.00
10-4120-321	TELEPHONE - ADMIN	2,000.00
10-4120-325	POSTAGE - ADMIN	2,000.00
10-4120-331	UTILITIES - ADMIN	5,000.00
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	12,500.00
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	71,100.00

**TOWN OF WEDDINGTON  
PROPOSED BUDGET  
FY2022**

	Changes in yellow	4.8 cent
		<u>PROPOSED</u>
		<u>BUDGET FY22</u>
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	97,500.00
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	1,500.00
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	6,000.00
10-4120-500	CAPITAL EXPENDITURES	150,000.00
10-4120-370	ADVERTISING - ADMIN	1,000.00
10-4120-397	TAX LISTING & TAX COLLECTION FEES	
10-4120-400	ADMINISTRATIVE:TRAINING	4,500.00
10-4120-410	ADMINISTRATIVE:TRAVEL	4,000.00
10-4120-450	INSURANCE	15,225.00
10-4120-491	DUES & SUBSCRIPTIONS	25,000.00
10-4120-498	GIFTS & AWARDS	2,000.00
10-4120-499	MISCELLANEOUS	7,500.00
TOTAL ADMINISTRATIVE EXPENSE		659,965.01
PLANNING & ZONING EXPENDITURE:		
10-4130-121	SALARIES - PLANNER/ADMINISTRATOR	82,440.00
10-4130-122	SALARIES - ASST ZONING ADMINISTRATOR	500.00
10-4130-123	SALARIES - ADMINISTRATIVE ASSISTANT	32,500.00
10-4130-124	SALARIES - PLANNING BOARD	5,100.00
10-4130-125	SALARIES - SIGN REMOVAL	7,500.00
10-4130-181	FICA EXPENSE - P&Z	9,750.00
10-4130-182	EMPLOYEE RETIREMENT - P&Z	21,975.00
10-4130-183	EMPLOYEE INSURANCE - P&Z	34,575.00
10-4130-184	EMPLOYEE LIFE INSURANCE - P&Z	275.00
10-4130-185	EMPLOYEE S-T DISABILITY - P&Z	175.00
	SALARY ADJUSTMENTS	2,000.00
10-4130-193	CONSULTING	101,000.00
10-4130-194	CONSULTING - COG	32,000.00
10-4130-200	OFFICE SUPPLIES - PLANNING & ZONING	7,500.00
10-4130-201	ZONING SPECIFIC OFFICE SUPPLIES	2,500.00
10-4130-215	HISTORIC PRESERVATION	250.00
10-4130-220	INFRASTRUCTURE	294,000.00
10-4130-321	TELEPHONE - PLANNING & ZONING	2,000.00
10-4130-325	POSTAGE - PLANNING & ZONING	2,000.00
10-4130-331	UTILITIES - PLANNING & ZONING	5,000.00
10-4130-370	ADVERTISING - PLANNING & ZONING	1,000.00
TOTAL PLANNING EXPENSE		644,040.00
TOTAL EXPENDITURES		2,540,580.00
NET OPERATING REVENUES/(EXPENDITURES)		(75,000.00)

**TOWN OF WEDDINGTON**  
**5 YEAR CAPITAL IMPROVEMENT PLAN - FY2022-FY2026**

Capital Projects to be funded through fund balance appropriations	Existing Fund Balance	Transfers	Adjusted Fund Balance	FY2022	FY2023	FY2024	FY2025	FY2026
Tilley-Morris RAB	\$ 189,000.00		\$ 189,000.00	\$ 189,000.00				
Park Design & Construction	\$ 385,000.00	\$ (385,000.00)	\$ -					
Forest Lawn @ Potter Roundabout	\$ 65,000.00	\$ 56,000.00	\$ 121,000.00	\$ 30,000.00	\$ 91,000.00			
Twelve Mile @ Beulah		\$ 104,000.00	\$ 104,000.00		\$ 104,000.00			
Antioch @ Beulah		\$ 105,000.00	\$ 105,000.00			\$ 105,000.00		
12 mile @ new town		\$ 135,000.00	\$ 135,000.00				\$ 135,000.00	
Rea Rd Improvements	\$ 100,000.00		\$ 100,000.00					\$ 10,000.00
Town Hall	\$ 45,000.00		\$ 45,000.00					
Sidewalks	\$ 21,000.00		\$ 21,000.00					
<b>Assigned Fund Balance</b>	<b>\$ 805,000.00</b>		<b>\$ 820,000.00</b>	<b>\$ 219,000.00</b>	<b>\$ 195,000.00</b>	<b>\$ 105,000.00</b>	<b>\$ 135,000.00</b>	<b>\$ 10,000.00</b>
<b>Unassigned Fund Balance</b>	<b>\$ 2,689,633.85</b>	<b>\$ (15,000.00)</b>	<b>\$ 2,674,633.85</b>					
<b>Total Available Fund Balance</b>	<b>\$ 3,494,633.85</b>		<b>\$ 3,494,633.85</b>					
<b>Capital Projects to be funded through Town operating budget</b>								
Antioch at Forest Lawn Light			\$ -	\$ 35,000.00				
Deal Rd at 84			\$ -	\$ 40,000.00				
Solid waste capital (assumes leasing or financing)			\$ -					
Code Enforcement Remedies			\$ -	\$ 20,000.00				
Park Design & Construction			\$ -	\$ 150,000.00				
Downtown sewer & water (ARP Funds?)			\$ -					
<b>Total</b>	<b>\$ 3,494,633.85</b>	<b>\$ -</b>	<b>\$ 3,494,633.85</b>	<b>\$ 683,000.00</b>	<b>\$ 390,000.00</b>	<b>\$ 210,000.00</b>	<b>\$ 270,000.00</b>	<b>\$ 20,000.00</b>



**TOWN OF WEDDINGTON, NORTH CAROLINA  
2021-2022 GENERAL FUND BUDGET ORDINANCE  
O-2021-XX**

BE IT ORDAINED By The Town Council of Weddington, North Carolina, In Session Assembled:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of Weddington Government and its activities for the fiscal year beginning July 1, 2021 and ending June 30, 2022, according to the following summary and schedules:

**SUMMARY**

<u>FUND</u>	<u>ESTIMATED REVENUES</u>	<u>FUND BALANCE APPROPRIATION</u>	<u>TOTAL APPROPRIATION</u>
General	\$2,465,580	\$75,000	\$2,540,580

Section 2. That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>GENERAL FUND</u>	<u>AMOUNT</u>
Administrative	\$ 659,965
Planning & Zoning	644,040
General Government	<u>1,236,575</u>
<b>TOTAL APPROPRIATIONS – GENERAL FUND</b>	<b><u>\$2,540,580</u></b>

Section 3. It is estimated that the following General Fund Revenues and Fund Balance Appropriations will be available during the fiscal year beginning July 1, 2020 and ending June 30, 2021 to meet the foregoing General Fund appropriations:

<u>REVENUE SOURCE</u>	<u>AMOUNT</u>
Ad Valorem Taxes	\$1,554,500
State-Collected Revenues	865,000

Zoning and Subdivision Revenues	40,000
Other Revenues	<u>6,080</u>

TOTAL REVENUE GENERAL FUND	<u>\$2,465,580</u>
----------------------------	--------------------

APPROPRIATION FROM FUND BALANCE	<u>\$ 75,000</u>
---------------------------------	------------------

Section 4. There is hereby levied for the fiscal year ending June 30, 2022 the following rate of taxes on each (\$100) assessed valuation of taxable property as listed as of January 1, 2021 for the purpose of raising the revenues from current year's property tax as set forth in the foregoing estimates of Revenues, and in order to finance foregoing appropriations:

GENERAL FUND	<u>\$0.048</u>
--------------	----------------

Section 5. The Finance Officer is hereby authorized to transfer appropriations within a fund contained herein under the following conditions:

- a. She may transfer amounts between object of expenditure within a department without limitation.
- b. She may transfer amounts between departments of the same fund with an official report on such transfers to the Town Council.
- c. She may make expenditures and/or transfers from appropriations as necessary.

Section 6. All capital items, (items exceeding \$10,000), are to be approved in accord with the adopted budget. The Finance Officer will maintain a list of approved capital outlay items.

Adopted this 14<sup>th</sup> day of June, 2021.

---

Elizabeth Callis, Mayor

Attest:

---

Karen Dewey, Town Clerk

---

# TOWN OF WEDDINGTON

---

## MEMORANDUM

**TO:** Town Council

**FROM:** Leslie Gaylord, Finance Officer

**DATE:** June 4, 2021

**SUBJECT:** Town bank depositories

---

In an effort to maximize the features of the Town's new financial software and its abilities to aid in the automated versus manual posting of tax payments, Town staff reached out to several area financial institutions to determine if their systems would be compatible with our new software at a cost-effective price.

The Town had discussions with the following four financial institutions:

- South State Bank (our current official bank depository)
- Truist Bank – formerly BBT/SunTrust (our current merchant service provider)
- First Citizens Bank (our current credit card provider)
- Uwharrie Bank – a smaller regional bank

Based on these discussions, Town staff recommends adding Truist Bank as an official depository for the Town. Truist provided prompt responses to all our requests and appears to have the greatest capability to integrate payments received through a Town lockbox with our financial software. Although fees will be substantially greater than fees we currently incur, staff believes that the time and efficiency gained by automating the payments will justify the increased costs. In addition, the bulk of the fees are related to the lockbox and staff is hopeful that as more citizens become aware of and utilize the online payment feature to pay their tax bills that the number of payments being mailed in will be reduced to the point that we will be able to eliminate the need for the lockbox in the foreseeable future.

Town does believe that we should continue to maintain a banking presence with South State (our current financial depository) as they have the only financial institution branch physically located within the Weddington town limits and are also very conveniently located to Town Hall. Balances to be maintained at the different depositories would be allocated in an effort to maximize investment earnings to the Town.

Attachments: Truist fee proposal  
South State fee structure

# Pro-forma Account Analysis Statement



**TOWN OF WEDDINGTON**  
Comparison to South State Bank Account

Date Range: January 2021  
Account Officer: Rondell Gaddist/Robert Garofalo  
TM Consultant: Britney Greeson

## ACCOUNT NUMBER

## PUBLIC FUND ANALYZED CHECKING

7001 WLB PAYMENTS	336	\$0.42	\$141.12	\$791,226
7003 WLB DEPOSITS	20	\$1.48	\$29.60	\$165,960
7011 WLB SETUP & IMPLEMENTATION (Setup)	1	\$200.00		
<b>IMAGE SERVICES</b>				
7045 WLB IMAGE MAINTENANCE FEE	1	\$115.00	\$115.00	\$644,777
7046 WLB PAGE SCAN PER ITEM	388	\$0.075	\$29.10	\$163,157
7047 WLB PER CHECK IMAGED	366	\$0.06	\$21.96	\$123,124
<b>SERVICE OPTIONS</b>				
7028 WLB DATA TRANSMISSION	1	\$135.00	\$135.00	\$756,912
7029 WLB REMITTER DATA ENTRY	1,493	\$0.02	\$29.86	\$167,418
7077 WLB PACKAGE PREP	1	\$25.00	\$25.00	\$140,169
OVERNIGHT PACKAGE (billed by courier)	14	\$0.00	\$0.00	\$0
<b>WHOLESALE WEB EXCEPTIONS SERVICE</b>				
7064 WLB WEB EXCEPTION PER ITEM	3	\$0.50	\$1.50	\$8,410
			<b>\$648.14</b>	<b>\$3,633,965</b>
<b>TOTAL SERVICES</b>			<b>\$1,091.85</b>	<b>\$6,121,740</b>

## EARNINGS CREDIT SUMMARY

AVERAGE POSITIVE AVAILABLE BALANCE		\$2,514,593.00	TOTAL CHARGES FOR ANALYZED SERVICES	\$1,091.85
LESS: BALANCE EARNING INTEREST		\$0.00	LESS: EARNINGS CREDIT	\$448.49
BALANCE AVAILABLE FOR EARNINGS CREDIT		\$2,514,593.00	TOTAL ANALYZED SERVICE CHARGE	\$643.36
EARNINGS CREDIT ALLOWANCE	0.21%	448.49	ADD: EXPLICIT & BILLED SEPARATELY	\$0.00
			TOTAL SERVICE CHARGE FOR PERIOD	\$643.36

## COMMENTS

BB&T, now Truist, understands the importance of market pricing and believes you will find this proposal to be very competitive within the market. The Pro-forma Account Analysis Statement estimates volume and services utilized based upon information provided. Results and renewal offers will be based upon the actual balance and activity, as well as current market conditions. The Earnings Credit Rate (ECR) proposed is variable and subject to change without notice prior to or after account opening. Pricing for additional services not disclosed in the Pro-forma Account Analysis Statement will be negotiated as new services are requested. All other pricing is standard and subject to change.

TOWN OF WEDDINGTON  
1924 WEDDINGTON RD  
WEDDINGTON, NC 28104-8318

Statement Date: 01/31/21  
Account: XXXXXXXXXX

**BALANCE SUMMARY**

Average Ledger Balance	2,528,697.02
Less Average Float	14,103.74
Average Collected Balance	2,514,593.28
Less Reserve Requirement (10.0000%)	251,459.33

**ANALYSIS SUMMARY**

Earnings Credit ( 0.60 %)	1,153.27
Total Analyzed Charges	1,061.79
Net Analyzed Charges	0.00

**ACCOUNT ANALYSIS STATEMENT**

FOR THE PERIOD 01/01/21 THROUGH 01/31/21

---

# **TOWN OF W E D D I N G T O N**

---

## **MEMORANDUM**

**TO:** Mayor and Town Council

**FROM:** Karen Dewey, Town Clerk/Interim Administrator

**DATE:** June 14, 2021

**SUBJECT:** Consideration of Solid Waste Collections Contract

---

At the March 22, 2021 Special Town Council Meeting, Councilmembers discussed the Request for Proposals (RFP) for Solid Waste and Recycling Services. The RFP was published on April 1, 2021 and bids were submitted by the May 7, 2021 deadline. Three bid proposals were presented. Councilmember Pruitt, Town Attorney Karen Wolter, and Interim Administrator Karen Dewey were in attendance at the Marvin Town Hall to open the bids. Staff has been reviewing the proposals and checking references and have attached a summary of the vendors' responses.

Staff is requesting direction regarding moving forward with negotiations for a solid waste contract.



**TOWN OF WEDDINGTON  
RESOLUTION ACCEPTING AMERICAN RESCUE PLAN ACT (ARPA) OF 2021 FUNDS  
R-2021-07**

**WHEREAS**, the American Rescue Plan Act was signed into law on March 11, 2021; and

**WHEREAS**, the State of North Carolina will be appropriated funding from the American Rescue Plan Act to fund necessary recovery from the economic effects from the COVID-19 pandemic; and

**WHEREAS**, the North Carolina General Assembly will provide for the distribution of funds to eligible municipalities; and

**WHEREAS**, these funds for municipalities will be kept in a separate fund and only spent on eligible expenses as required under the American Rescue Plan Act; and

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Weddington that the Town of Weddington does hereby authorize the acceptance of funds through the American Rescue Plan issued through the State of North Carolina and the revenue will only be used for the purposes prescribed in the American Rescue Plan Act. The Town of Weddington affirms that it will comply with all procedures, laws, and regulations pertaining thereto.

Adopted this the 14th day of June 2021.

\_\_\_\_\_  
Elizabeth Callis, Mayor

Attest:

\_\_\_\_\_  
Karen Dewey, Town Clerk

## **WEDDINGTON CODE ENFORCEMENT REPORT**

**May, 2021**

- 1. 4005 Ambassador Ct., Inez B. McRae Trust**  
**4/30/21-----Deterioration continues, building vacant and closed.**  
**5/31/21-----Deterioration continues, building vacant and closed.**
- 2. 7200 Forest Ridge Rd.9/30/20**  
**2/28/21----Monitoring.**  
**3/31/21----Notice of Violation issued ordering all sawing and related activity to stop.**  
**4/30/21----Zoning Administrator met property owner; timeline developed to bring property into compliance.**  
**5/31/21-----Owner still pursuing extension; violations continue.**
- 3. 3343 Ironwood Dr.**  
**10/31/20----NOV with citation issued to owner.**  
**11/30/20----Attempting to meet with homeowner on site about fence height.**  
**12/31/20---Owner will reduce height of fence.**  
**1/31/21----Still waiting for owner to reduce fence height.**  
**2/28/21----Still waiting for fence height to be reduced.**  
**3/31/21----Fence height still not reduced. Will contact owner.**  
**4/30/21----Fence height still to be reduced.**  
**5/31/21----Fence height still to be reduced.**
- 4. New Towne Rd.---OPE Investments**  
**12/31/21—dog kennel on property without principal use; Courtesy letter to owner**  
**2/28/21----Owner has removed several of the dogs; requested 2 weeks to complete removal/placement of remaining dogs.**  
**3/31/21-----Monitoring.**  
**4/30/21----Monitoring.**  
**5/31/21----Case resolved. Case closed.**
- 5. 3712 Song Sparrow Dr.**  
**3/31/21----Garage enclosure without permits. Courtesy letter sent to owner.**  
**4/30/21----Still need permits.**  
**5/31/21----Still need permit.**
- 6. 210 Hidden Haven Trl.**  
**3/31/21----Notice of violation issued for mechanical equipment and cargo container.**  
**4/30/21----some items still to be removed.**  
**5/31/21----Owner was granted extension on cargo container to complete work on residence.**

**7. 432 Hunting Creek Rd.**

**3/31/21----**Courtesy letter to owner re: fence height and vehicles in rear yard. Met w/ owner. Fence height has been reduced; 2 vehicles to be removed.

**4/30/21----**vehicles still to be removed.

**5/31/21-----**Vehicles have been removed; finished side of fence is facing interior of property; must be reversed/turned to face neighboring properties.

2021

---

Assets

10-1120-000	SOUTH STATE CHECKING ACCOUNT	1,119,999.54
10-1120-001	TRINITY MONEY MARKET	2,266,925.28
10-1170-000	NC CASH MGMT TRUST	558,767.69
10-1205-000	A/R OTHER	49.61
10-1211-001	A/R PROPERTY TAX	7,970.21
10-1212-001	A/R PROPERTY TAX - 1ST YEAR PRIOR	4,377.29
10-1212-002	A/R PROPERTY TAX - NEXT 8 PRIOR YRS	5,722.39
10-1214-000	PREPAID ASSETS	427.00
10-1232-000	SALES TAX RECEIVABLE	415.91
10-1610-001	FIXED ASSETS - LAND & BUILDINGS	2,356,559.00
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	10,255.10
10-1610-003	FIXED ASSETS - EQUIPMENT	18,445.58
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.00
10-1610-005	FIXED ASSETS - COMPUTERS	10,155.51
10-1610-006	FIXED ASSETS - COMPUTER SOFTWARE	182,994.00
	Total Assets	<u>6,569,915.11</u>

Liabilities & Fund Balance

10-2115-000	ACCOUNTS PAYABLE ACCRUAL	19,912.50
10-2120-000	BOND DEPOSIT PAYABLE	75,002.25
10-2155-000	HEALTH INSURANCE PAYABLE	4,938.50-
10-2156-000	LIFE INSURANCE PAYABLE	58.52-
10-2620-000	DEFERRED REVENUE - DELQ TAXES	4,377.29
10-2625-000	DEFERRED REVENUE - CURR YR TAX	8,019.82
10-2630-000	DEFERRED REVENUE-NEXT 8	5,722.39
	Total Liabilities	<u>108,037.23</u>

10-2640-001	FUND BALANCE - UNASSIGNED	2,525,514.17
10-2640-003	FUND BALANCE-ASSIGNED	726,000.00
10-2640-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,605,260.19
10-2640-005	CURRENT YEAR EQUITY YTD	243,119.68
	Total	<u>6,099,894.04</u>

Revenue	2,104,385.56
Less Expenses	<u>1,742,401.72</u>
Net	<u>361,983.84</u>
Total Fund Balance	<u>6,461,877.88</u>
Total Liabilities & Fund Balance	<u>6,569,915.11</u>

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURES STATEMENT BY DEPARTMENT**  
**05/01/2021 TO 05/31/2021**

Account Id	Account Description	Budgeted	Current Rev/Expd	YTD Rev/Expd	Excess/Deficit	%Expd/%Real
10-3101-110	AD VALOREM TAX - CURRENT	1,145,000.00	7,085.04	1,199,235.44	54,235.44	104.74
10-3102-110	AD VALOREM TAX - 1ST PRIOR YR	3,000.00	1,396.63	10,094.64	7,094.64	336.49
10-3103-110	AD VALOREM TAX - NEXT 8 YRS PRIOR	2,000.00	517.61	3,432.39	1,432.39	171.62
10-3110-121	AD VALOREM TAX - MOTOR VEH CURRENT	105,000.00	9,677.81	95,132.86	-9,867.14	90.60
10-3115-180	TAX INTEREST	2,250.00	666.94	3,952.73	1,702.73	175.68
10-3231-220	LOCAL OPTION SALES TAX REV - ART 39	366,600.00	34,392.87	356,656.41	-9,943.59	97.29
10-3322-220	BEER & WINE TAX	45,000.00	46,610.27	46,610.27	1,610.27	103.58
10-3324-220	UTILITY FRANCHISE TAX	445,000.00	0	327,359.88	-117,640.12	73.56
10-3329-220	HOLD HARMLESS TAX	16,620.00	0	15,867.61	-752.39	95.47
10-3340-400	ZONING & PERMIT FEES	25,000.00	1,707.50	33,625.00	8,625.00	134.50
10-3350-400	SUBDIVISION FEES	8,500.00	5,610.00	10,902.50	2,402.50	128.26
10-3830-891	MISCELLANEOUS REVENUES	1,500.00	30.00	529.00	-971.00	35.27
10-3831-491	INVESTMENT INCOME	3,500.00	0	986.83	-2,513.17	28.20
<b>Revenue Total</b>		<b>2,168,970.00</b>	<b>107,694.67</b>	<b>2,104,385.56</b>	<b>-64,584.44</b>	
	Revenue Total	2,168,970.00	107,694.67	2,104,385.56	-64,584.44	97.02
10-4110-000	<b>GENERAL GOVERNMENT</b>					
10-4110-120	FIRE	0	0	0	0	0.00
10-4110-126	FIRE DEPT SUBSIDIES	789,500.00	65,316.50	718,481.50	71,018.50	91.00
10-4110-127	FIRE DEPARTMENT BLDG/MAINTENANCE	10,000.00	0	0	10,000.00	0.00
10-4110-150	POLICE	0	0	0	0	0.00
10-4110-155	POLICE PROTECTION	305,425.00	0	303,422.92	2,002.08	99.34
10-4110-160	COMMITTEE & OUTSIDE AGENCY FUNDING	4,500.00	0	0	4,500.00	0.00
10-4110-190	LEGAL	0	0	0	0	0.00
10-4110-192	ATTORNEY FEES - GENERAL	80,000.00	6,940.50	66,940.50	13,059.50	83.68
10-4110-320	OTHER GENERAL GOVERNMENT	0	0	0	0	0.00
10-4110-330	ELECTION EXPENSE	3,500.00	0	0	3,500.00	0.00
10-4110-340	PUBLICATIONS	2,500.00	0	0	2,500.00	0.00
10-4110-342	HOLIDAY/TREE LIGHTING	6,000.00	0	3,606.90	2,393.10	60.12
10-4110-343	SPRING EVENT	2,500.00	108.43	520.93	1,979.07	20.84
10-4110-344	OTHER COMMUNITY EVENTS	1,350.00	0	527.19	822.81	39.05
		<b>1,205,275.00</b>	<b>72,365.43</b>	<b>1,093,499.94</b>	<b>111,775.06</b>	<b>90.73</b>
10-4120-000	<b>ADMINISTRATIVE</b>					
10-4120-120	SALARIES & EMPLOYEE BENEFITS	0	0	0	0	0.00
10-4120-121	SALARIES - CLERK	30,000.00	3,678.20	25,232.24	4,767.76	84.11
10-4120-123	SALARIES - TAX COLLECTOR	54,550.00	3,966.64	46,064.41	8,485.59	84.44
10-4120-124	SALARIES - FINANCE OFFICER	15,500.00	2,576.40	14,790.45	709.55	95.42
10-4120-125	SALARIES - MAYOR & TOWN COUNCIL	27,200.00	2,100.00	23,100.00	4,100.00	84.93
10-4120-181	FICA EXPENSE	9,500.00	942.59	8,352.32	1,147.68	87.92
10-4120-182	EMPLOYEE RETIREMENT	13,500.00	1,211.25	11,572.31	1,927.69	85.72
10-4120-183	EMPLOYEE INSURANCE	14,975.00	1,246.00	13,706.00	1,269.00	91.53
10-4120-184	EMPLOYEE LIFE INSURANCE	175.00	13.72	144.20	30.80	82.40
10-4120-185	EMPLOYEE S-T DISABILITY	200.00	12.00	132.00	68.00	66.00
10-4120-190	PROFESSIONAL SERVICES	0	0	0	0	0.00
10-4120-191	AUDIT FEES	8,500.00	0	0	8,500.00	0.00
10-4120-193	CONTRACT LABOR	43,915.00	1,995.00	14,816.50	29,098.50	33.74
10-4120-200	OTHER ADMINISTRATIVE	0	0	0	0	0.00
10-4120-205	OFFICE SUPPLIES - ADMIN	11,500.00	159.12	4,865.04	6,634.96	42.30
10-4120-210	PLANNING CONFERENCE	500.00	0	328.19	171.81	65.64
10-4120-321	TELEPHONE - ADMIN	2,250.00	136.49	1,387.26	862.74	61.66
10-4120-325	POSTAGE - ADMIN	2,000.00	0	949.25	1,050.75	47.46
10-4120-331	UTILITIES - ADMIN	5,040.00	23.93	7,437.98	-2,397.98	147.58
10-4120-351	REPAIRS & MAINTENANCE - BUILDING	12,500.00	0	11,506.38	993.62	92.05
10-4120-352	REPAIRS & MAINTENANCE - EQUIPMENT	66,500.00	2,468.88	63,167.58	3,332.42	94.99
10-4120-354	REPAIRS & MAINTENANCE - GROUNDS	150,000.00	3,750.00	42,740.96	107,259.04	28.49
10-4120-355	REPAIRS & MAINTENANCE - PEST CONTRL	1,500.00	0	450.08	1,049.92	30.01
10-4120-356	REPAIRS & MAINTENANCE - CUSTODIAL	6,250.00	300.00	4,700.00	1,550.00	75.20
10-4120-370	ADVERTISING - ADMIN	1,000.00	111.20	504.80	495.20	50.48
10-4120-397	TAX LISTING & TAX COLLECTION FEES	0.00	-93.94	-1,627.15	1,627.15	0.00
10-4120-400	ADMINISTRATIVE:TRAINING	4,500.00	323.63	1,707.63	2,792.37	37.95
10-4120-410	ADMINISTRATIVE:TRAVEL	6,000.00	0	1,556.41	4,443.59	25.94
10-4120-450	INSURANCE	15,500.00	900.00	15,277.47	222.53	98.56
10-4120-491	DUES & SUBSCRIPTIONS	23,000.00	255.00	22,672.26	327.74	98.58
10-4120-498	GIFTS & AWARDS	2,500.00	0	528.57	1,971.43	21.14
10-4120-499	MISCELLANEOUS	7,500.00	208.46	2,329.99	5,170.01	31.07

10-4120-500	CAPITAL EXPENDITURES	85,000.00	57,801.80	57,801.80	27,198.20	68.00
		<b>621,055.00</b>	<b>84,086.37</b>	<b>396,194.93</b>	<b>224,860.07</b>	<b>63.79</b>
10-4130-000	<b>ECONOMIC &amp; PHYSICAL DEVELOPMENT</b>					
10-4130-120	SALARIES & EMPLOYEE BENEFITS	0	0	0	0	0.00
10-4130-121	SALARIES - ZONING ADMINISTRATOR	80,000.00	3,333.33	71,130.33	8,869.67	88.91
10-4130-122	SALARIES - ASST ZONING ADMINISTRATR	500.00	0	0	500.00	0.00
10-4130-123	SALARIES - ADMINISTRATIVE ASSISTANT	35,185.00	2,658.15	27,994.42	7,190.58	79.56
10-4130-124	SALARIES - PLANNING BOARD	5,100.00	325.00	4,225.00	875.00	82.84
10-4130-125	SALARIES - SIGN REMOVAL	4,660.00	302.29	3,322.86	1,337.14	71.31
10-4130-181	FICA EXPENSE - P&Z	9,500.00	492.24	7,864.40	1,635.60	82.78
10-4130-182	EMPLOYEE RETIREMENT - P&Z	19,050.00	960.54	16,446.67	2,603.33	86.33
10-4130-183	EMPLOYEE INSURANCE	18,565.00	0	15,470.00	3,095.00	83.33
10-4130-184	EMPLOYEE LIFE INSURANCE	250.00	0	207.20	42.80	82.88
10-4130-185	EMPLOYEE S-T DISABILITY	175.00	0	120.00	55.00	68.57
10-4130-190	CONTRACTED SERVICES	0	0	0	0	0.00
10-4130-192	CONSULTING STORMWATER CONTROL	29,000.00	7,962.64	7,962.64	21,037.36	27.46
10-4130-193	CONSULTING	95,500.00	1,988.00	87,035.35	8,464.65	91.14
10-4130-194	CONSULTING - COG	11,500.00	0	0	11,500.00	0.00
10-4130-195	STORMWATER EROSION CONTROL	0.00	-1,200.00	-10,455.00	10,455.00	0.00
10-4130-200	OTHER PLANNING	0	0	0	0	0.00
10-4130-201	OFFICE SUPPLIES - PLANNING & ZONING	5,000.00	159.12	4,329.11	670.89	86.58
10-4130-202	ZONING SPECIFIC OFFICE SUPPLIES	18,120.00	0	13,035.22	5,084.78	71.94
10-4130-215	HISTORIC PRESERVATION	250.00	0	0	250.00	0.00
10-4130-220	INFRASTRUCTURE	0.00	0	-1,347.93	1,347.93	0.00
10-4130-321	TELEPHONE - PLANNING & ZONING	2,250.00	136.50	1,387.34	862.66	61.66
10-4130-325	POSTAGE - PLANNING & ZONING	2,000.00	0	806.07	1,193.93	40.30
10-4130-331	UTILITIES - PLANNING & ZONING	5,035.00	23.93	2,789.07	2,245.93	55.39
10-4130-370	ADVERTISING - PLANNING & ZONING	1,000.00	50.00	384.10	615.90	38.41
		<b>342,640.00</b>	<b>17,191.74</b>	<b>252,706.85</b>	<b>89,933.15</b>	<b>73.75</b>
<b>Expenditure Total</b>		<b>2,168,970.00</b>	<b>173,643.54</b>	<b>1,742,401.72</b>	<b>426,568.28</b>	<b>80.33</b>
<b>NET REVENUES OVER EXPENDITURES</b>		<b>0.00</b>	<b>-65,948.87</b>	<b>361,983.84</b>		

---

**TOWN OF  
W E D D I N G T O N  
MEMORANDUM**

**TO:** Mayor and Town Council

**FROM:** Kim Woods, Tax Collector

**DATE:** June 14, 2021

**SUBJECT:** Monthly Report–April 2021

<b>Transactions:</b>	
Interest and Penalty Charges	\$61.77
Penalty and Interest Payments	\$(673.09)
Releases	\$(94.66)
Balance Adjustments	\$(62.03)
<b>Taxes Collected:</b>	
2017	\$(103.74)
2018	\$(445.74)
2019	\$(1396.63)
2020	\$(6767.35)
<b>As of May 31, 2021; the following taxes remain Outstanding:</b>	
2010	\$530.18
2011	\$52.18
2012	\$265.34
2013	\$310.85
2014	\$625.96
2015	\$716.93
2016	\$426.16
2017	\$869.29
2018	\$1925.50
2019	\$4377.29
2020	\$7970.21
<b>Total Outstanding:</b>	<b>\$18,069.89</b>