

**TOWN OF WEDDINGTON
SPECIAL TOWN COUNCIL MEETING
APRIL 23, 2021 AT 10:00 A.M.
WEDDINGTON TOWN HALL
1924 WEDDINGTON ROAD WEDDINGTON, NC 28104
AGENDA ***amended at meeting***

1. Call to Order
2. Determination of Quorum
3. Adoption of Agenda
4. Discussion and Consideration of Video Information Campaign for Solid Waste Services
5. Discussion and Consideration of job description and advertising announcement for Town Administrator/Planner Position
- **** 6. *Discussion and Consideration of Appointment of Interim Administrator*
- **** 7. *Discussion and Consideration of Contract Planner*
8. Adjournment

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1. Call to Order

Mayor Callis called the meeting to order at 10:01 a.m.

2. Determination of Quorum

Quorum was determined with all councilmembers present: Mayor Elizabeth Callis, Mayor Pro Tem Janice Propst, Councilmembers Anne Pruitt, Jeff Perryman and Mike Smith.

Staff present: Town Administrator/Planner Lisa Thompson, Town Clerk Karen Dewey, Town Attorneys Jennifer Nancarrow and Karen Wolter (via Zoom)

Visitor: Mark Knowles

3. Adoption of Agenda

Staff added items 6 *Discussion and Consideration of Appointment of Interim Administrator* and 7 *Discussion and Consideration of Contract Planner* to the agenda.

Motion: Mayor Pro Tem Propst made a motion to adopt the agenda as presented

Vote: The motion passed with a unanimous vote.

4. Discussion and Consideration of Video Information Campaign for Solid Waste Services

Mark Knowles presented a proposal for a video information campaign for solid waste services.

Motion: Councilmember Perryman made a motion to authorize staff to enter into a contract with Mark Knowles for production of a video in an amount not to exceed \$7500 with terms to be negotiated and finalized by staff and town attorney.

Vote: The motion passed with a 3-1 vote. Mayor Pro Tem Propst, Councilmembers Perryman and Pruitt voting in favor and Councilmember Smith opposing.

5. Discussion and Consideration of job description and advertising announcement for Town Administrator/Planner Position

The Council discussed the drafted job descriptions and advertisement.

Motion: Councilmember Perryman made a motion to approve the draft job descriptions for the Town Administrator/Planner and the Interim Administrator Position.

Vote: The motion passed with a unanimous vote.

**** 6. Discussion and Consideration of Appointment of Interim Administrator**

The Council discussed the terms of the interim administrator position.

Motion: Mayor Pro Tem Propst made a motion to appoint Karen Dewey as Interim Administrator with a start date of April 26, 2021

Vote: The motion passed with a unanimous vote.

Motion: Councilmember Pruitt made a motion to compensate the interim administrator at an hourly rate of \$30.00 per hour.

Vote: The motion passed with a unanimous vote.

**** 7. Discussion and Consideration of Contract Planner**

Ms. Nancarrow suggested to have NCLM present on hiring a town administrator. The Council agreed to put a presentation on the May 10, 2021 regular meeting agenda, if the presenter is available.

The Council discussed a temporary contract planning position. NFocus provided staff with a resume from Leamon Brice, a retired town manager from Davidson.

Motion: Councilmember Pruitt made a motion to enter into contract with NFocus for an interim planner for 24 hours/week and \$2040/week.

Vote: The motion passed with a unanimous vote.

8. Adjournment

Motion: Councilmember Perryman made a motion to adjourn the April 23, 2021 Town Council Special Meeting at 10:47 a.m.

Vote: The motion passed with a unanimous vote.

Approved: May 10, 2021

Karen Dewey
Karen Dewey, Town Clerk

Elizabeth Callis
Elizabeth Callis, Mayor