

**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
MONDAY, DECEMBER 10, 2018 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
1924 WEDDINGTON ROAD WEDDINGTON, NC 28104  
AGENDA**

Prayer – Tom Short, GraceLife International

1. Open the Meeting
2. Pledge of Allegiance
3. Determination of Quorum
4. Additions, Deletions and/or Adoption of the Agenda
5. Special Recognition for Planning Board Chairman Rob Dow
6. Public Safety Presentation from Deputy Dodd
7. Proclamation 2018-04 Weddington School Choice Week January 20-26, 2019
8. Public Comments
9. Consent Agenda
  - A. Adoption of the 2019 Town Council Meeting Schedule
  - B. Adoption of the 2019 Town Hall Holiday Schedule
  - C. Consent to Land Use Plan Revisions through Section 1
  - D. Approve a change to the Personnel Handbook from 10 to 12 days of sick time.
  - E. Reaffirm - 2013 Land Use Plan
  - F. Disposal of Property
10. Approval of Minutes
  - A. November 13, 2018 Regular Town Council Meeting Minutes
11. Old Business
12. New Business
  - A. Union County critical intersection update – Bjorn Hansen
  - B. Discussion and Consideration of Appointment to the Planning Board, Board of Adjustment, and Historic Preservation Commission
13. Update from Town Planner
14. Code Enforcement Report
15. Update from Finance Officer and Tax Collector
16. Transportation Report
17. Council Comments
18. Adjournment



**TOWN OF WEDDINGTON  
PROCLAMATION  
P-2018-04**

**WHEREAS** all children in Weddington should have access to the highest-quality education possible; and

**WHEREAS** Weddington recognizes the important role that an effective education plays in preparing all students in Weddington to be successful adults; and

**WHEREAS** quality education is critically important to the economic vitality of Weddington; and

**WHEREAS** Weddington is home to a multitude of excellent education options from which parents can choose for their children; and

**WHEREAS**, educational variety not only helps to diversify our economy, but also enhances the vibrancy of our community; and,

**WHEREAS** our area has many high-quality teaching professionals who are committed to educating our children; and,

**WHEREAS**, School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options;

**NOW, THEREFORE**, I, Elizabeth Callis, Mayor of the Town of Weddington, do hereby recognize January 20-26, 2019 as **WEDDINGTON SCHOOL CHOICE WEEK**, and I call this observance to the attention of all of our citizens.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the Seal of the Town of Weddington to be affixed this the 10<sup>th</sup> day of September 2018.

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Elizabeth Callis, Mayor

*Attest:*

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Karen Dewey, Town Clerk



**TOWN OF WEDDINGTON  
2019 TOWN COUNCIL REGULAR MEETING SCHEDULE**

**2<sup>ND</sup> MONDAY OF EVERY MONTH**

DATE	TIME	LOCATION
January 14, 2019	7:00 p.m.	Town Hall Council Chambers
RETREAT (TBD)	TBD	TBD
February 11, 2019	7:00 p.m.	Town Hall Council Chambers
March 11, 2019	7:00 p.m.	Town Hall Council Chambers
April 8, 2019	7:00 p.m.	Town Hall Council Chambers
May 13, 2019	7:00 p.m.	Town Hall Council Chambers
June 10, 2019	7:00 p.m.	Town Hall Council Chambers
July 8, 2019	7:00 p.m.	Town Hall Council Chambers
August 12, 2019	7:00 p.m.	Town Hall Council Chambers
September 9, 2019	7:00 p.m.	Town Hall Council Chambers
October 14, 2019	7:00 p.m.	Town Hall Council Chambers
<b>November 12, 2019</b> *reg mtg falls on Veterans Day	7:00 p.m.	Town Hall Council Chambers
December 9, 2019	7:00 p.m.	Town Hall Council Chambers



**Town of Weddington**  
**2019 Holiday Calendar**

New Year's Day	January 1	Tuesday
Martin Luther King, Jr. Day	January 21	Monday
Good Friday	April 19	Friday
Memorial Day	May 27	Monday
Independence Day	July 4	Thursday
Labor Day	September 2	Monday
Veterans Day	November 11	Monday
Thanksgiving	November 28 & 29	Thursday & Friday
Christmas	December 24, 25 & 26	Tuesday, Wednesday, & Thursday

## EXECUTIVE SUMMARY

### I. INTRODUCTION

This document is a statement of the community's vision for its own future and a guide to achieve that vision through December 31, 2023. This plan shall be updated every five years. These time periods are ~~ambitious-indicative~~ and the Town's failure to conduct an evaluation within these time periods shall not confer any rights on any affected parties. The view of the future expressed in the Land Use Plan (i.e., the Plan) is shaped by local community values, ideals and ~~views-aspirations~~ about the best ~~management-stewardship~~ and use of the community's resources.

The Plan uses text, maps and diagrams to establish policies and programs that the Town may use to address the many issues facing the community. The Plan is a tool for managing community change to achieve the desired quality of life.

This document serves as the replacement to the ~~2002-2013~~ Weddington Land Use Plan ~~that was written by the Centralina Council of Governments, which That plan replaced the 1996 Weddington Land Use Plan that was written by the UNC Charlotte Urban Institute. Elements of that original Plan, however, are still contained in this document and are duly noted where applicable.~~ The Plan is being adopted pursuant to NCGS 160A-383.

Commented [KD1]: Section removed because no longer current

#### A. WHY PLAN?

Successful communities do not just happen; they must be continually shaped and guided. A community must actively manage its growth and respond to changing circumstances if it is to continue to meet the needs of its residents and retain the quality of life that initially attracted those residents to the community.

Residents of Weddington value the high quality of the natural environment, the rural character and diversity of the style of their neighborhoods, as well as the strong sense of community identity. ~~They have also expressed C~~concern about the ~~impact effects~~ of new growth ~~in and surrounding Weddington. has increased as residents have experienced increased traffic congestion, school crowding, and the rapid loss of natural, open areas. Effective growth management can will help the community address each of these concerns.~~

Commented [KD2]: Removed because unnecessary point- And to address that we are limited in what we can do with schools and traffic which was re-written below to address.

The Town recognizes the importance of coordinating growth management efforts with Union County and adjacent communities ~~while also cognizant of the limitation of the~~

authority the Town possesses – the Town can strive to influence the policies and actions of other parties, but it does not have direct authority to do so, as with decisions relating to schools or transportation corridors. Accordingly, the Town seeks to develop a productive relationship with the County towards coordinated strategies and County should develop coordinated strategies for growth management to make efficient use of valuable infrastructure that is already in place, and to minimize unnecessary loss of the surrounding open space areas where such infrastructure is not yet in place. A good plan and effective plan implementation measures can curb the trend towards sprawl development while accommodating appropriate new development consistent with the future vision.

This Plan, once adopted and applied consistently and carefully, is intended to foster will develop and strengthen partnerships among service providers and between the public and private sectors. The Such partnerships can achieve infinitely more for the community than any would acting alone. An important premise-principle of an effective land use plan is that it creates to create –a “win/win” situations for both the public and private sectors, for existing and new neighborhoods, for open space land conservation, and for the community’s fiscal integrity and enhanced quality of life.

#### **B. WHAT IS IN THE LAND USE PLAN?**

This Land Use Plan focuses on land use and development issues-matters facing Weddington, North Carolina. The following listing of sections outlines the major areas covered by the Land Use Plan.

**Section II - Community Vision** defines a vision for the community’s future that is the basis for the Plan’s recommendations. The most significant aspect of Weddington’s planning process has been the high level of citizen involvement. The Town’s approach has included surveys, interviews, public hearings, workshops, and newsletters, in an effort to inform the public and to capture the thoughts, ideas, hopes and desires of the community. Community values set priorities for community action and plan implementation.

**Section III - Goals, Policies and Recommendations** identifies specific goals and policies intended to guide future growth and development decisions.

**Section IV - Plan Implementation and Administration** outlines recommended strategies needed to achieve the Plan’s goals in a manner that is consistent with the Town’s policies.

**Section V - Context for Planning** summarizes existing conditions, trends and issues facing the community and establishes the setting for the Plan and the basis for its goals and policies. This section:

- Summarizes the Town's history;
- Identifies natural environmental factors and physical constraints and opportunities that affect development within the planning area;
- Identifies demographic characteristics and trends;
- Identifies issues and regulatory considerations related to existing and future land use and the planning area;
- Establishes the basis for community design and image guidelines for the enhancement of Weddington's natural and built environments;
- Identifies both public and private community facilities and service providers within the community.

#### **C. WHAT DO THESE TERMS MEAN?**

The following terms are used throughout the Plan to convey key concepts

*Goal.* Description of a desired state of affairs for the community in the future. Goals are the broad public purposes toward which policies and programs are directed. Generally, more than one set of actions (policies) may be needed to achieve each goal. In this Plan, goals are phrased to express the desired results of the Plan; they complete the sentence "Our goal is..."

*Policy.* A statement of government intent against which individual actions and decisions are evaluated.

*Strategy.* Individual tasks or accomplishments which, taken together, will enable the Town to achieve its goals. Strategies recommend specific courses of action to implement the Plan.

#### **D. HOW SHOULD THE PLAN BE USED?**

The Plan is a guide to action. It is not, itself, an implementation tool. By ensuring that individual actions are consistent with the goals, objectives and policies of the Plan, the Town can effectively achieve the vision. For example, the Planning Board and the Town Council will use the Plan's policies and maps to decide whether to approve a proposed rezoning of land within its Town limits. Zoning and subdivision regulations should govern how development takes place in conformance with the Plan. Upon adoption of

this Plan, the Town should review existing development regulations and ordinances to determine their consistency with this Plan.

Although amendments to the Plan are discouraged, the Plan should be a dynamic document, subject to periodic and occasional amendment but only when conditions within the Town drastically change. Periodic updates of the Plan may be needed to ensure that it continues to meet the needs of the Town.

The Plan, ~~however~~ is not an ordinance. Rather, it is designed to serve as a guide for future growth and development within Weddington. The Plan therefore does not have the weight nor the mandate for enforcement as does an ordinance. The Town Council will have use this Plan as a guide ~~and a factor to consider~~ in its future land use decisions.

#### **E. COORDINATION WITH OTHER JURISDICTIONS**

Many problems faced by local governments are regional in nature. Issues such as population growth, environmental preservation, growth patterns, and the adequacy of public facilities and services often transcend local, neighborhood or Town boundaries. Accordingly, the study area of the Plan (i.e., the “Planning Area”) looks beyond the corporate limits of Weddington and includes possible future growth that may be regional in nature. Regional growth areas include those areas contained in the Weddington-Marvin annexation agreement and nearby jurisdictions that Weddington would have the ability to annex. It also includes other unincorporated areas to the south and east of Weddington that have also been identified for possible future annexation. Official Town actions in response to this Plan will be limited to the area within the Town’s current and future municipal jurisdiction, including any extraterritorial jurisdictional boundaries that may be granted to the Town.

This Plan strongly supports partnerships between Weddington, Union County and communities adjacent to the Planning Area such as Wesley Chapel, Waxhaw, Marvin, Indian Trail and Stallings. These partnerships should focus on coordinated growth management and service provision strategies. Through effective coordination, Town residents will enjoy the benefits of a more stable, sustainable region. Failure to coordinate will result in excessive consumption of valuable open space land.

#### **F. WHO IMPLEMENTS THE PLAN?**

The policies and strategies of the Plan must be implemented in a timely manner in order to ensure that the vision of the Plan becomes a reality. Who should be charged with the implementation of the goals, policies and strategies? It is a joint effort of the Town Council, the Planning Board and Town staff.

## **A. Sick Leave**

### **Employee Eligibility**

1. Regardless of the number of years of service to the Town, Full-time employees shall get up to ~~40-12~~ business days of Sick Leave per calendar year.

2. Part-Time employees who work at least thirty (30) hours per week are eligible for paid Sick Leave ~~Pay~~ in direct proportion to the percentage of time normally worked. For purposes of this example, there are five business days per week and a full work week is defined as 40 hours.

*For example, an employee works four days a week for seven and one half (7.5) hours a day (a total of 30 hours per week) is eligible for ~~40-12~~ Sick days a year and will receive 6 hours pay for each day of Sick Leave.*

3. Each employee's annual Sick Leave allotment will be available at the beginning of each calendar year.

### **Procedures**

1. Employees are expected to manage their Sick Leave allotment. Employees cannot carry a negative balance of Sick Leave.

2. Employees may carry unused accumulated sick days to the following calendar year.

3. A doctor's excuse will be required for employees missing 3 or more consecutive scheduled work days.

4. Sick Leave is provided to allow employees the opportunity to recover from illness, return to work and productively contribute to the work environment. However, Sick Leave shall not be abused, nor should it be used in lieu of or in the absence of available vacation leave.

Sick Leave will be cumulative and may be used towards retirement consistent with the provisions of the North Carolina Local Government Employees' Retirement System. Except when used to bridge retirement, all unused Sick Leave accumulated by an employee shall end and terminate without compensation when the employee resigns or is separated from the Town. The Town may accept Sick Leave transfers when hiring employees directly from other North Carolina governmental entities.

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# **TOWN OF W E D D I N G T O N**

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## **MEMORANDUM**

**TO:** Mayor and Town Council

**FROM:** Lisa Thompson, Town Administrator/Planner

**DATE:** December 10, 2018

**SUBJECT:** Reaffirm 2013 Land Use Plan

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The Town of Weddington Land Use Plan shall be updated every five years. The current Plan lapses on December 31, 2018. The Planning Board is working through revisions section by section. Staff expects to have a public hearing in March for an April adoption. Until then, staff is requesting Council reaffirm the existing 2013 Land Use Plan until the revised plan is ready for adoption.

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# TOWN OF W E D D I N G T O N

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## MEMORANDUM

**TO:** Mayor and Town Council

**FROM:** Lisa Thompson, Town Administrator/Planner

**DATE:** December 10, 2018

**SUBJECT:** Disposal of Property

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As per the Policy for Disposal of Surplus or Obsolete Property, the following is a list of items staff has determined as surplus to sell or dispose of after 30 days.



Description	Reason	Price
IPAD 2 32 GB (2011-2014) Chipped on bottom left Scratch across right side	OUTDATED	\$60-\$110



IPAD 2 32 GB (2011-2014) Good shape in case	OUTDATED	\$90-\$140
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APPLE TV 4 <sup>th</sup> Generation (2015)	NOT NEEDED	\$90-\$120
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APPLE TV 2 <sup>nd</sup> Generation (2010)	NOT NEEDED	\$40-60
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RADAR TRAILER	DAMAGED	NO VALUE
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BROTHER TN221 INK

NOT NEEDED

\$20



RADAR SPEED SIGN

CAN'T USE

\$1500



PALLETS

JUNK

\$0



CONSTRUCTION SIGN

JUNK

No Value



OVERHEAD PROJECTOR  
VIEWSONIC PJ506D

NOT NEEDED

\$120-140



2x DELL INSPIRON 5100  
(2003)

OUTDATED

No Value



PODIUM/GLASS TABLE

NOT NEEDED

No Value

DRAFT

**TOWN OF WEDDINGTON  
REGULAR TOWN COUNCIL MEETING  
TUESDAY, NOVEMBER 13, 2018 – 7:00 P.M.  
WEDDINGTON TOWN HALL  
Minutes  
Page 1 of 9**

Prayer – Father Todd R. Dill, Rector, Saint Margaret’s Episcopal Church

**1. OPEN THE MEETING**

Mayor Callis called the meeting to order at 7:01 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Callis led the Pledge of Allegiance.

**3. DETERMINATION OF QUORUM**

Quorum was determined with Mayor Elizabeth Callis, Mayor Pro Tem Janice Propst, Councilmembers Scott Buzzard and Jeff Perryman in attendance. Councilmember Mike Smith was absent.

Staff present: Town Administrator/Planner Lisa Thompson, Finance Officer Leslie Gaylord, Town Clerk Karen Dewey, Town Attorney Kevin Bringewatt

Visitors: Drew Podrebarac, Walt Hogan, Kelly Pierson, Andrew Hill, Marleni Santana, Brian O’Connell, Cameron Helms, Greg Rollins, Jeremy Harvey, Dana Tudier, Judy Edwards, Reg Ridenhour, Kacey Doyle, Ed Faulkner, Bill Deter

**4. ADDITIONS, DELETIONS AND/OR ADOPTION OF THE AGENDA**

Councilmember Buzzard requested to add approval of fireworks for the Independence on the Farm event on Saturday, November 17, 2018 at Hunter Farm to the Consent Agenda

**Motion:** Councilmember Perryman made a motion to adopt the agenda as amended.  
**Vote:** The motion passed with a unanimous vote.

**5. PRESENTATION ON MATTHEWS PROPERTY SITE PLANNING**

Andrew Hill from Cardno presented two site plan concepts for the Matthews property site.

Mayor Callis asked what the timeline for phase 1 might be. Mr. Hill responded that if January 1 was the start date, plan on 4 months for completion of plans and break ground in May, plan on operating space by October 1.

Mayor Pro Tem Propst asked when the cost of the first phase would be known. Mr. Hill answered that part of the scope of work is a budgeting exercise. Once they get feedback from the Council, Cardno will be ready to start assembling ballpark costs and can have something by December 1.

Mayor Callis asked the Council to consider a workshop date. The Council agreed. The Council directed Ms. Thompson to solicit public feedback on the site plan options, to add the plans to the Planning Board November

agenda and to coordinate a workshop date with the Planning Board for discussion of the site plans.

## 6. PUBLIC COMMENTS

Drew Podrebarac- Mr. Podrebarac stated that he has submitted an application for a seat on the Planning Board and he would like to talk to any Councilmembers and share his views. He expressed concern about the last survey results. He believes the survey gave statistics without real answers. He stated that it was a diagnostic/non-adaptive test. He is requesting a second survey. Mr. Podrebarac stated that Council should be a part of what questions are asked and how the survey is conducted to get real answers and not convoluted results. He stated his concern about developers finding loopholes because of the results of that survey. He expressed his willingness to help pay for new survey or help find funding to do it.

## 7. CONSENT AGENDA

- A. Resolution in Support of the NCDOT Bicycle and Pedestrian Planning Grant
- B. Resolution for roads in Hadley Park Subdivision to be added for state maintenance
- C. Authorize Administrator to enter into contract with Cambridge Contracting to paint the interior of town hall for an amount not to exceed \$5,760.00
- \*\*\* D. Approval of Fireworks Display for Independence on the Farm to be held Saturday, November 17, 2018 at Hunter Farm

**Motion:** Councilmember Perryman made a motion to approve the Consent Agenda as amended.

**Vote:** The motion passed with a unanimous vote

## 8. APPROVAL TOWN COUNCIL MINUTES

### A. October 8, 2018 Town Council Regular Meeting Minutes

Councilmember Perryman made changes to comments made on page 8. Mayor Pro Tem Propst changed a word on page 8.

**Motion:** Mayor Pro Tem Propst made a motion to approve the October 8, 2018 Town Council Regular Meeting Minutes as amended.

**Vote:** The motion passed with a unanimous vote.

## 9. OLD BUSINESS

### A. Discussion and Consideration of Purchasing a Radar Trailer

Ms. Thompson presented the staff report: The Town Council requested staff to obtain quotes for a new radar trailer. Staff collected two quotes one from Kustom Signals and the other from Traffic Logic.

Kustom Signals quoted for an 18-inch display with a red/blue slowdown signal and data system for \$9,795.00. It was recommended to upgrade the solar panel, purchase a wheel lock, and upgrade the battery for an additional \$1,247.00 plus \$751 shipping and handling. The total for the Kustom Signals trailer is \$11,793.00.

Traffic Logix quoted \$5,6000 plus trailer galvanizing and shipping for an additional \$1,614 for a total of \$7,214 for a 15-inch sign display, which was recommended. The additional upgrades recommended from the

Kustom Signals sales representative are included in the Traffic Logix quote. An add on option for this trailer is a cloud data system. The Town can connect to the sign from anywhere, get real-time data, and control the customized message on the sign. It comes with alerts for battery life, highest and lowest speeds, and the Town can download data without traveling to the sign. The add-on data is \$400 per year or \$1800 for a lifetime cloud fee.

Ms. Thompson stated that she checked with the Deputies. They expressed no opinion and were agreeable to the staff recommendation.

Councilmember Buzzard asked if the lifetime cloud fee would transfer if something happened to the trailer and it needed to be replaced. Ms. Thompson stated that she would ask before moving forward.

Mayor Callis asked Ms. Gaylord how much was budgeted for the radar trailer. Ms. Gaylord answered that there was \$10,000 in the budget.

Mayor Pro Tem Propst asked if there were warranties. Ms. Thompson responded that there is a 2-year warranty on parts and a 1-year warranty on the battery.

The Council agreed to include the lifetime cloud fee.

**Motion:** Councilmember Perryman made a motion to direct staff to purchase a radar trailer from Traffic Logix in an amount not to exceed \$9,014.00.

**Vote:** The motion passed with a unanimous vote.

## **B. Conservation Subdivision Update**

Ms. Thompson presented the update to the Conservation Subdivision Ordinance. She listed bullet points of completed revisions and stated that Staff is available for work sessions or 1 on 1 meetings to go through the updates in detail.

Ms. Thompson stated that she wants to review the current requirements for public involvement meetings. Currently, the requirements include 4 hours of public involvement meetings for any subdivision 10 acres or larger. This is 2 hours on site and 2 hours at Town Hall and residents within 1300 feet of the property are notified. Attendance is usually low, and the meetings are not conducted how they should be. She stated that the suggestion is that there should be a site walk led by the applicant and engineer with an existing resource and site analysis plan, and a follow up meeting at Town Hall similar to a charrette including staff, Planning Board, and Council to go over what was concluded during the site walk and start designing around useable open space. The Applicant would then hold a community meeting and adjacent property owners would get notice and get to see the plan once it is drafted.

Councilmember Perryman asked if there would be a way to post the results of the charrette on line and getting public input in addition to the community meeting.

Mayor Pro Tem Propst suggested a site walk with a rain date in order to see the property and its attributes as each parcel has individual qualities.

Ms. Thompson asked what the best plan is for adding these changes to the Land Use Plan. She stated that

there is enough money left in the contract for Randall Arendt for him to come back and explain and give more detail.

Mayor Callis stated that it would be nice to have a workshop. She supports bringing Randall Arendt back and having a workshop.

Councilmember Perryman stated his support for a workshop with the Planning Board and having Randall Arendt return.

Councilmember Buzzard stated that this is something that Planning Board and Council should be on the same page. He stated that he would have to think about having Mr. Arendt return because he believes there are things that don't fit in Weddington and if that's the only joint meeting, Mr. Arendt driving that meeting would not be beneficial. Councilmember Buzzard stated that he would like to think on it and talk to people.

Councilmember Perryman stated that if it is shown that Mr. Arendt's presence is beneficial, it is something for the Council and Planning Board to work on together.

Mayor Callis stated that the benefit of having Mr. Arendt here is that he can explain his strategies and ideas. And it's already budgeted.

Councilmember Buzzard stated that he doesn't want to take everything that Mr. Arendt suggested because it doesn't all apply to Weddington. During his last visit, the on-site portion was good, but Councilmember Buzzard found the office portion of the meeting was monotonous and repetitive. He stated that he wouldn't want 2-3 hours of that and not get any work done and still need to have an additional joint work session.

Ms. Thompson will check with Councilmember Buzzard about asking Mr. Arendt to return and will come up with dates for a joint meeting with the Planning Board. She will ask Mr. Arendt to home in on key concepts. Town Council will drive the meeting and Mr. Arendt will answer the questions they ask.

### **C. Land Use Plan Revision Update**

Ms. Thompson stated: The Town is required to readopt the Land Use Plan every 5 years. The Planning Board has been reviewing and working on revisions and has asked the Council how they want to review the changes.

Council member Buzzard stated that reviewing the Land Use Plan in small bits is better. He would like an open dialog and see more than just the recommendations. He would like to understand why the Planning Board suggests the changes.

Mayor Callis stated that it is a lot to review all at once. She suggested taking the reviews section by section, getting it to the Council and they will review individually, and it will be on the next month's consent agenda. If any Councilmember has a question or minor changes they can go to Ms. Thompson and it can be taken off the consent agenda if further discussion is needed. Once the entire Plan is reviewed by Council, the Public Hearing can be held, and the Plan will be adopted by the Council.

Ms. Thompson stated that the majority of the changes have been grammatical. If there are some significant goal and policy changes, a joint meeting, or public meeting, can be held to work through them.

The Council agreed.

## 10. NEW BUSINESS

### A. Discussion and Consideration of the Canisteo Subdivision Final Plat

Ms. Thompson presented the staff report: The Canisteo subdivision consists of 15 lots on 19.96 acres. The preliminary plat/construction plans were approved in October 2017. The subdivision is located on the northeast corner of Deal and Weddington Roads and is being developed by Deal Road Ventures, LLC, as an RCD conservation subdivision. The Planning Board reviewed the plat on October 22, 2018. They recommended approval with the conditions below and that the common open space be labeled as conservation land per the preliminary plat. (*Note: this has been updated since Planning Board review*) The final plat is in conformity with the approved preliminary plat and construction plans therefore staff recommends approval of the final plat with the following conditions:

1. Bond estimates to be approved by the Town's engineering consultant.
2. Bond instruments to be reviewed and approved by the Town Attorney and the final bond instruments must be submitted to the Town prior to recording of the final plat.
3. Declaration of Conservation Easement and Restrictions shall be reviewed by the Town Attorney and executed prior to recording of the final plat.
4. Maintenance Plan and Maintenance Agreement shall be reviewed by the Town Attorney and executed prior to recording of the final plat.
5. Covenants, Conditions and Restrictions (CCRs) shall be reviewed by the Town Attorney and executed prior to recording of the final plat.
6. Coordinate with USPS and DOT to approve the cluster mailbox locations within subdivision.

**Motion:** Mayor Pro Tem Propst made a motion to approve the Canisteo Subdivision Final Plat with conditions outlined by staff.

**Vote:** The motion passed with a unanimous vote.

Councilmember Buzzard stated to the applicant that the developer sign on Highway 84 is in the line of site from Deal Road and should be taken care of as it poses a safety issue.

### B. Discussion and Consideration of Adopting a Procurement Policy

Ms. Thompson presented the draft procurement policy. (Hereby attached for the record).

Councilmember Perryman stated that emergency services seem to be covered in section 5.

Mr. Bringewatt stated that the amount listed in section 5 should be \$10,000 to match the other amounts listed in the policy, if the Council wants to authorize that. Councilmember Perryman asked staff to edit references to "village" to read "town".

**Motion:** Mayor Pro Tem Propst made a motion to adopt the procurement policy as amended.

**Vote:** The motion passed with a unanimous vote.

### **C. Discussion and Consideration of NCDOT Sale of Residual Property**

Ms. Thompson presented the staff report. An action item from 2017 and 2018 was to obtain the purchase cost of residual property from the NC16 road widening from NCDOT. The idea is to use the property as a landscaped area with a "Welcome to Downtown Weddington" sign or monument to beautify the area. NCDOT is willing to donate the land, but the Town would have to pay for a survey to close on the property.

Councilmember Buzzard stated that one of the issues was the utility easements. He asked if there would be a problem with them. Ms. Thompson responded that approved plants and monuments can be put there. She stated that future maintenance costs are not known.

Councilmember Buzzard asked if the Town doesn't take the property, will NCDOT just hold it. Ms. Thompson stated that they could sell it.

Councilmember Perryman stated that he has concern with what responsibilities the Town would be taking on. He mentioned that there are issues with the current landscaper.

Mayor Pro Tem Propst suggested going to look at the property. It isn't maintained, so any work the Town does would make it more attractive

Councilmember Perryman stated that if the Town only mows the property every quarter, it will be more attractive.

**Motion:** Councilmember Perryman made a motion to task staff with ordering a survey of the property and move forward with acquiring the property.  
**Vote:** The motion passed with a unanimous vote.

### **D. Discussion of Critical Intersection Feasibility Study**

Ms. Thompson stated: When asked to prioritize the 6 critical intersections in Weddington, the Council all had different priorities. Mayor Callis and Ms. Thompson met with NCDOT officials and presented a list of intersections and learned about funding. Intersections can be submitted for CRTPO funding however all projects require: cost estimates, crash history, level of service, existing and future capacity, and traffic counts. She suggested getting feasibility studies to gather that info and get a sketch of what intersection would look like to submit for funding.

Advantages: The Town is being proactive versus waiting on NCDOT, some intersections do not have traffic counts, the CRTPO is updating the way they rank projects for funding. If the intersection is analyzed versus estimated, it will receive a higher score. The Town can plan and budget for the local match over a number of years for various projects. The Town is informed which intersections are operating a failing level of service. The Town can prioritize funding.

Staff is seeking direction to move forward with getting quotes from traffic design firms to analyze and provide a feasibility study for each identified intersection.

Mayor Callis added: at the CRTPO meeting, NCDOT informed them that there is an excess of \$77 million that has to be spent before fiscal year 2020, or it will be lost. There may be an opportunity to get one of the Weddington critical intersections on the updated critical intersection list. Bjorn Hansen the Union County transportation planner will present at the December Town Council meeting. She explained that Weddington has a lot of outdated data and the intersections don't score high enough on the list. She gave the example of the Kensington Road widening in Waxhaw. It was a project not initially funded, but the City of Monroe had to decline funding on one of their projects and the Kensington Road project was next on the list. She stated that she believes the key is to have the feasibility studies done. The projects will score higher priority with engineers' studies and cost estimates.

Councilmember Perryman stated that he thinks this is a great idea as it will document issues. He believes the funds are more likely to go to those issues with feasibility studies. The Town needs to have the traffic data.

Councilmember Buzzard stated that he would like to see what the costs for the studies will be. He believes the Town needs to work with the county and/or NCDOT. He stated that he doesn't believe that spending \$50,000 on feasibility studies for intersections that NCDOT has no interest in undertaking is something that the Town should be doing. He stated that if the studies aren't being done in conjunction with NCDOT, the Town risks losing NCDOT funding.

Mayor Callis explained that the goal isn't to go in to the big projects, but smaller ones with lesser funding amounts. Town of Weddington traffic issues don't meet the criteria for the high funded projects.

Councilmember Buzzard stated before deciding which intersections to do get the quotes for the studies, find out which intersections have NCDOT interest.

Councilmember Perryman stated that for the people living here, all the projects are high priority. The bottom line is to get a cost for studies on all 6 intersections.

Ms. Thompson stated Bjorn Hansen will make a presentation at the December meeting. Union County is updating the critical intersection book and they are asking towns for \$5,000 to help pay for the new study. She asked why pay for that when the Town doesn't know if their projects will be selected when the Town can pay the \$5,000 and have its own study done.

Councilmember Buzzard stated that the Town needs to have somebody handle the process of federal funds. It would probably be Ms. Thompson as she would administer the projects. He explained: when talking about the CRTPO, you're talking about federal funds, and you have to have somebody that can handle the federal process. That's just another piece of the puzzle as we move forward.

The six critical intersections to be quoted for feasibility studies are:

Antioch/Forest Lawn near Brookhaven

12 Mile Creek/New Town

Forest Lawn at Potter

Longleaf/Antioch

Beulah/12 Mile Creek

Antioch/Beulah

## **11. UPDATE FROM TOWN PLANNER**

Ms. Thompson congratulated Ms. Dewey for finishing the UNC School of Government Clerk Certification Institute.

## **12. CODE ENFORCEMENT REPORT**

Ms. Thompson stated that the issue on Gatewood lane with the RV and boat parked on the road is almost taken care of. The text amendment passed last month about parking a vehicle of a certain size on the street has solved this problem. The boat has been towed. Councilmember Buzzard asked if the Town had it removed or if the owner did. Ms. Thompson stated that the owner removed it. The RV may need to go through a towing procedure.

## **13. UPDATE FROM FINANCE OFFICER AND TAX COLLECTOR**

Ms. Gaylord stated that the financial statements are in the packet. Taxes are coming in and everything is looking good.

## **14. TRANSPORTATION REPORT**

Mayor Callis stated that the officials' and public involvement meetings for the NC 16 widening were held. Providence Acres residents had some concerns. The Town can assist in helping them work with DOT to address their issues.

## **15. COUNCIL COMMENTS**

Councilmember Jeff Perryman: I hate the Scouts left, I was going to thank them for being here. It's always nice to see the folks out here and to everybody else that came, thank you for coming out. It's good to see everybody here listening to everything that we have going on. I want to say congratulations again to Karen, that professional education is awesome, and I think we as a Council, if the folks we've got working here if there's stuff that they need for certifications that they are trying to get, we need to try and do that. Thanks again to staff, Lisa we had a lot of stuff on the agenda tonight and it was very org. as usual and we got through a lot in a pretty good amt of time. Last thing I'll say is: Next week is Thanksgiving and I hope everybody has a great one. Don't worry about the diets on Thursday.

Councilmember Scott Buzzard: I will echo Jeff's sentiments. It was very nice to see all the Scouts out here and even though they're gone, I want to thank them for attending. Hopefully they're learning about their community and residents and everything. It's always nice to see learning community. Thank everyone else out there in attendance for showing up and being part of the process. And I hope everyone enjoys their Thanksgiving

Mayor Pro Tem Janice Propst: Thank you everybody still here. Thanks to the Scouts. We appreciate them being a part of the community and coming out and learning about how their governments works. I just want to thank everybody that works for the Town, we appreciate your service. Again, thank you everybody that's here in the cold and the rain. Have a wonderful, safe holiday weekend

Mayor Elizabeth Callis: Thank you everybody, especially the Council for your hard work and helping us preserve Weddington and thank you all for coming out on this cold, rainy night. Happy Thanksgiving.

## **16. ADJOURNMENT**

**Motion:** Councilmember Perryman made a motion to adjourn the November 13, 2018 Regular Town Council Meeting at 8:33 p.m.

**Vote:** The motion passed with a unanimous vote.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
Elizabeth Callis, Mayor

\_\_\_\_\_  
Karen Dewey, Clerk

# Union County Government

EST. 1842

## Critical Intersection Analysis Update

Bjorn E. Hansen, AICP CTP  
Union County Transportation Planner





## Background and Results

- Study proposed in 2014
- Funded in 2015
- Completed in 2016
- Budget and Funding: \$100,000 budget with 80% paid for by CRTPO
- Participants: Municipalities, CRTPO, and NCDOT
- Results:
  - List of recommended improvements referenced in multiple CRTPO and NCDOT project solicitations
  - Union County commitment of \$500,000 for local match on project applications
  - Framework for coordination with municipalities

# Why Should We Update the Study?

- Most projects have been funded
- Inadequate public awareness of projects and designs
- Increased local willingness to fund part of projects
- Increased expectations for design and cost estimates before submittal
- Opportunity to develop County/Municipal/NCDOT vision for transportation improvements

# How to Pay for a Study

- Option 1: CRTPO Planning Funds
  - Funds become available July 1, 2019
  - Twenty percent local match, provided by Union County
  - Does not require multiple local commitments for funding
  - Unknown funding availability – requires a back up plan
- Option 2: 50/50 cost sharing arrangement between municipalities
  - \$5,000-\$10,000 municipal contribution, matched against county funds.
  - Funds become available July 1, 2019
  - Local control of schedule
  - Could raise expectations of “deserving a project”
- Scope and budget remain the same in both options - \$125,000.

## What is in the Scope?

- Oversight provided by a steering committee of municipal, county, and NCDOT representatives
- Two rounds of public outreach
  - Initial round to solicit candidate projects and concerns
  - Later round to present recommended projects and preliminary designs
- Two rounds of project evaluation and prioritization
  - Initial round to screen projects for need and feasibility
  - Second round to identify projects most likely to be funded
- Cost estimates and preliminary designs for up to 15 recommended projects

## Next Steps

- Consider including financial commitment in FY 19-20 budget
  - \$5,000 for municipalities with less than 10,000 people
  - \$10,000 for municipalities with more than 10,000 people
  - Invoice would not be sent until the end of the study, which may not be until FY 20-21
- Advocate for remaining projects on Critical Intersection Analysis and coordinate with the NCDOT
  - Project submittal
  - Local contributions

## **WEDDINGTON CODE ENFORCEMENT REPORT**

**November, 2018**

- 1. 4005 Ambassador Ct., Inez B. McRae Trust**
  - **12/31/17—Deterioration continues, building still vacant and closed.**
  - **11/30/18---Deterioration continues, building vacant and closed.**
  
- 2. 3824 Beulah Church Rd.**
  - **Trash and debris in back yard around trash containers and utility building. Courtesy letter has been sent to owner.**
  - **7/31/18---Monitoring.**
  - **8/31/18---Going back out on this one.**
  - **9/30/18---Citation & Notice of Violation issued 9/10/18 with fines starting 9/25/18 if violation not corrected.**
  - **10/31/18—Violation not corrected.**
  - **11/30/18---Violation not corrected.**
  
- 3. 501 Devonport Dr.**
  - **Inspection—vehicles parked on driveway at garage. Did not see any violation issues.**
  - **6/30/18---Monitoring.**
  - **7/31/18---Monitoring.**
  - **9/30/18---Monitoring.**
  - **10/31/18—No response to courtesy letter sent in June.**
  - **11/30/18—No Change.**
  
- 4. 8319 Lake Providence Dr.**
  - **Courtesy letter to owner to discontinue pool and spa business from this address.**
  - **8/31/18---Monitoring.**
  - **09/30/18---Monitoring.**
  - **11/30/18---Monitoring.**
  
- 5. 150 Amanda Dr.**
  - **Notice of Violation issued ordering discontinuance of grading business from this location**
  - **8/31/18---Monitoring.**
  - **9/30/18---Monitoring.**
  - **10/31/19—Monitoring**
  - **11/30/18---Monitoring.**
  
- 6. 2317 Huntington Dr.**
  - **9/28/18---Courtesy letter issued to owner requesting property be mowed.**

- 10/31/18—No response to courtesy letter requesting owner to mow. Notice of Violation and Citation issued 11/13/18
- 11/30/18---No response. Violation still not corrected.

7. 3009 Michelle Dr.

- Courtesy letter issued to owner on 11/29/18. Yard to be cleaned by 12/30/18.

8. 416 Gatewood Ln.

- Motor home/camper parked in street right of way at this address. Owner has requested until 12/31/19 to move it from street.

9. 3708 Beulah Church Rd.

- Owner still has one vehicle to move from this property.

TOWN OF WEDDINGTON  
BALANCE SHEET

FY 2018-2019

PERIOD ENDING: 11/30/2018

10

ASSETS

ASSETS

10-1120-000	TRINITY CHECKING ACCOUNT	1,378,774.61
10-1120-001	TRINITY MONEY MARKET	1,119,827.49
10-1170-000	NC CASH MGMT TRUST	539,957.23
10-1211-001	A/R PROPERTY TAX	412,005.93
10-1212-001	A/R PROPERTY TAX - 1ST YEAR PRIOR	8,223.45
10-1212-002	A/R PROPERTY TAX - NEXT 8 PRIOR YRS	13,108.43
10-1232-000	SALES TAX RECEIVABLE	2,683.76
10-1610-001	FIXED ASSETS - LAND & BUILDINGS	2,346,268.11
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	20,583.08
10-1610-003	FIXED ASSETS - EQUIPMENT	114,681.60
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.01
TOTAL ASSETS		<u>5,982,964.70</u>

LIABILITIES & EQUITY

LIABILITIES

10-2120-000	BOND DEPOSIT PAYABLE	75,002.25
10-2155-000	HEALTH INSURANCE PAYABLE	-2,714.50
10-2156-000	LIFE INSURANCE PAYABLE	-32.20
10-2620-000	DEFERRED REVENUE - DELQ TAXES	8,223.45
10-2625-000	DEFERRED REVENUE - CURR YR TAX	412,005.93
10-2630-000	DEFERRED REVENUE-NEXT 8	13,108.43
TOTAL LIABILITIES		<u>505,593.36</u>

EQUITY

10-2620-001	FUND BALANCE - UNASSIGNED	2,199,653.14
10-2620-003	FUND BALANCE-ASSIGNED	249,500.00
10-2620-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,508,386.00
10-2620-005	CURRENT YEAR EQUITY YTD	295,833.69
CURRENT FUND BALANCE - YTD NET REV		223,998.51
TOTAL EQUITY		<u>5,477,371.34</u>

TOTAL LIABILITIES & FUND EQUITY	<u>5,982,964.70</u>
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**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
<b>REVENUE:</b>				
10-3101-110 AD VALOREM TAX -	518,320.22	694,894.00	1,065,000.00	35
10-3102-110 AD VALOREM TAX - 1ST	221.36	1,140.53	3,000.00	62
10-3103-110 AD VALOREM TAX - NEXT 8	221.36	844.01	1,000.00	16
10-3110-121 AD VALOREM TAX -	17,016.53	36,815.47	92,500.00	60
10-3115-180 TAX INTEREST	66.70	398.69	2,250.00	82
10-3231-220 LOCAL OPTION SALES TAX	30,672.50	91,614.30	335,000.00	73
10-3322-220 BEER & WINE TAX	0.00	0.00	45,000.00	100
10-3324-220 UTILITY FRANCHISE TAX	0.00	103,580.37	460,000.00	77
10-3340-400 ZONING & PERMIT FEES	3,287.50	21,025.00	35,000.00	40
10-3350-400 SUBDIVISION FEES	0.00	4,450.00	20,000.00	78
10-3830-891 MISCELLANEOUS REVENUES	112.00	612.00	1,000.00	39
10-3831-491 INVESTMENT INCOME	0.00	0.00	7,500.00	100
TOTAL REVENUE	569,918.17	955,374.37	2,067,250.00	54
AFTER TRANSFERS	569,918.17	955,374.37	2,067,250.00	
<b>4110 GENERAL GOVERNMENT</b>				
<b>EXPENDITURE:</b>				
10-4110-126 FIRE DEPT SUBSIDIES	61,946.34	309,731.70	747,860.00	59
10-4110-127 FIRE DEPARTMENT	0.00	15,481.00	25,000.00	38
10-4110-128 POLICE PROTECTION	0.00	144,298.80	288,600.00	50
10-4110-192 ATTORNEY FEES - GENERAL	5,000.00	20,000.00	60,000.00	67
10-4110-193 ATTORNEY FEES -	0.00	-2,999.30	25,000.00	112
10-4110-195 ELECTION EXPENSE	0.00	0.00	3,500.00	100
10-4110-340 PUBLICATIONS	0.00	150.00	12,000.00	99
10-4110-342 HOLIDAY/TREE LIGHTING	1,044.73	1,044.73	7,500.00	86
10-4110-343 SPRING EVENT	0.00	0.00	4,500.00	100
10-4110-344 OTHER COMMUNITY EVENTS	0.00	827.75	600.00	-38
10-4110-495 COMMITTEE & OUTSIDE	0.00	0.00	10,500.00	100
TOTAL EXPENDITURE	67,991.07	488,534.68	1,185,060.00	59
BEFORE TRANSFERS	-67,991.07	-488,534.68	-1,185,060.00	
AFTER TRANSFERS	-67,991.07	-488,534.68	-1,185,060.00	
<b>4120 ADMINISTRATIVE</b>				
<b>EXPENDITURE:</b>				
10-4120-121 SALARIES - CLERK	2,371.60	10,044.85	23,000.00	56
10-4120-123 SALARIES - TAX COLLECTOR	4,567.67	19,072.15	50,000.00	62
10-4120-124 SALARIES - FINANCE OFFICER	963.04	3,361.48	13,310.00	75
10-4120-125 SALARIES - MAYOR &	2,100.00	10,500.00	25,200.00	58
10-4120-181 FICA EXPENSE	765.15	3,287.46	8,750.00	62
10-4120-182 EMPLOYEE RETIREMENT	846.25	3,984.43	8,500.00	53
10-4120-183 EMPLOYEE INSURANCE	1,069.50	5,347.50	12,750.00	58

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
10-4120-184 EMPLOYEE LIFE INSURANCE	12.60	63.00	175.00	64
10-4120-185 EMPLOYEE S-T DISABILITY	12.00	60.00	175.00	66
10-4120-191 AUDIT FEES	0.00	0.00	8,750.00	100
10-4120-193 CONTRACT LABOR	0.00	0.00	7,000.00	100
10-4120-200 OFFICE SUPPLIES - ADMIN	1,088.16	2,188.34	10,000.00	78
10-4120-210 PLANNING CONFERENCE	0.00	0.00	500.00	100
10-4120-321 TELEPHONE - ADMIN	168.97	748.96	3,000.00	75
10-4120-325 POSTAGE - ADMIN	0.00	875.30	2,000.00	56
10-4120-331 UTILITIES - ADMIN	436.31	2,173.06	6,000.00	64
10-4120-351 REPAIRS & MAINTENANCE -	1,018.40	2,067.90	67,500.00	97
10-4120-352 REPAIRS & MAINTENANCE	2,842.04	32,422.12	75,000.00	57
10-4120-354 REPAIRS & MAINTENANCE	2,962.00	15,785.50	58,000.00	73
10-4120-355 REPAIRS & MAINTENANCE	0.00	0.00	1,500.00	100
10-4120-356 REPAIRS & MAINTENANCE	40.00	1,060.00	6,000.00	82
10-4120-370 ADVERTISING - ADMIN	0.00	109.02	1,000.00	89
10-4120-397 TAX LISTING & TAX	-29.20	22.61	250.00	91
10-4120-400 ADMINISTRATIVE:TRAINING	0.00	1,475.00	4,000.00	63
10-4120-410 ADMINISTRATIVE:TRAVEL	971.92	2,330.99	5,000.00	53
10-4120-450 INSURANCE	0.00	13,154.92	15,000.00	12
10-4120-491 DUES & SUBSCRIPTIONS	258.73	14,968.89	19,500.00	23
10-4120-498 GIFTS & AWARDS	177.45	343.28	3,000.00	89
10-4120-499 MISCELLANEOUS	0.00	491.34	8,000.00	94
TOTAL EXPENDITURE	22,642.59	145,938.10	442,860.00	67
BEFORE TRANSFERS	-22,642.59	-145,938.10	-442,860.00	
AFTER TRANSFERS	-22,642.59	-145,938.10	-442,860.00	
<b>4130 PLANNING &amp; ZONING</b>				
EXPENDITURE:				
10-4130-121 SALARIES - ZONING	7,073.62	31,106.98	72,150.00	57
10-4130-122 SALARIES - ASST ZONING	0.00	0.00	2,500.00	100
10-4130-123 SALARIES -	1,654.26	7,651.01	17,650.00	57
10-4130-124 SALARIES - PLANNING	375.00	1,975.00	5,200.00	62
10-4130-125 SALARIES - SIGN REMOVAL	373.89	1,670.56	4,000.00	58
10-4130-181 FICA EXPENSE - P&Z	702.99	3,134.08	7,725.00	59
10-4130-182 EMPLOYEE RETIREMENT -	1,109.48	5,578.41	14,855.00	62
10-4130-183 EMPLOYEE INSURANCE	1,327.50	6,637.50	15,750.00	58
10-4130-184 EMPLOYEE LIFE INSURANCE	19.60	98.00	250.00	61
10-4130-185 EMPLOYEE S-T DISABILITY	12.00	60.00	175.00	66
10-4130-193 CONSULTING	9,739.97	21,039.07	61,075.00	66
10-4130-194 CONSULTING - COG	0.00	4,023.00	11,500.00	65
10-4130-200 OFFICE SUPPLIES -	1,088.16	1,721.18	5,000.00	66
10-4130-201 ZONING SPECIFIC OFFICE	0.00	204.98	2,500.00	92
10-4130-215 HISTORIC PRESERVATION	0.00	0.00	1,000.00	100
10-4130-220 INFRASTRUCTURE	0.00	8,000.00	206,000.00	96

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
10-4130-321 TELEPHONE - PLANNING &	168.99	749.03	3,000.00	75
10-4130-325 POSTAGE - PLANNING &	0.00	875.31	2,000.00	56
10-4130-331 UTILITIES - PLANNING &	436.31	2,269.94	6,000.00	62
10-4130-370 ADVERTISING - PLANNING	0.00	109.03	1,000.00	89
TOTAL EXPENDITURE	<u>24,081.77</u>	<u>96,903.08</u>	<u>439,330.00</u>	<u>78</u>
BEFORE TRANSFERS	<u>-24,081.77</u>	<u>-96,903.08</u>	<u>-439,330.00</u>	
AFTER TRANSFERS	<u>-24,081.77</u>	<u>-96,903.08</u>	<u>-439,330.00</u>	

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
<b>REVENUE:</b>				
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10-3102-110 AD VALOREM TAX - 1ST	221.36	1,140.53	3,000.00	62
10-3103-110 AD VALOREM TAX - NEXT 8	221.36	844.01	1,000.00	16
10-3110-121 AD VALOREM TAX -	17,016.53	36,815.47	92,500.00	60
10-3115-180 TAX INTEREST	66.70	398.69	2,250.00	82
10-3231-220 LOCAL OPTION SALES TAX	30,672.50	91,614.30	335,000.00	73
10-3322-220 BEER & WINE TAX	0.00	0.00	45,000.00	100
10-3324-220 UTILITY FRANCHISE TAX	0.00	103,580.37	460,000.00	77
10-3340-400 ZONING & PERMIT FEES	3,287.50	21,025.00	35,000.00	40
10-3350-400 SUBDIVISION FEES	0.00	4,450.00	20,000.00	78
10-3830-891 MISCELLANEOUS REVENUES	112.00	612.00	1,000.00	39
10-3831-491 INVESTMENT INCOME	0.00	0.00	7,500.00	100
TOTAL REVENUE	569,918.17	955,374.37	2,067,250.00	54
AFTER TRANSFERS	569,918.17	955,374.37	2,067,250.00	
<b>4110 GENERAL GOVERNMENT</b>				
<b>EXPENDITURE:</b>				
10-4110-126 FIRE DEPT SUBSIDIES	61,946.34	309,731.70	747,860.00	59
10-4110-127 FIRE DEPARTMENT	0.00	15,481.00	25,000.00	38
10-4110-128 POLICE PROTECTION	0.00	144,298.80	288,600.00	50
10-4110-192 ATTORNEY FEES - GENERAL	5,000.00	20,000.00	60,000.00	67
10-4110-193 ATTORNEY FEES -	0.00	-2,999.30	25,000.00	112
10-4110-195 ELECTION EXPENSE	0.00	0.00	3,500.00	100
10-4110-340 PUBLICATIONS	0.00	150.00	12,000.00	99
10-4110-342 HOLIDAY/TREE LIGHTING	1,044.73	1,044.73	7,500.00	86
10-4110-343 SPRING EVENT	0.00	0.00	4,500.00	100
10-4110-344 OTHER COMMUNITY EVENTS	0.00	827.75	600.00	-38
10-4110-495 COMMITTEE & OUTSIDE	0.00	0.00	10,500.00	100
TOTAL EXPENDITURE	67,991.07	488,534.68	1,185,060.00	59
BEFORE TRANSFERS	-67,991.07	-488,534.68	-1,185,060.00	
AFTER TRANSFERS	-67,991.07	-488,534.68	-1,185,060.00	
<b>4120 ADMINISTRATIVE</b>				
<b>EXPENDITURE:</b>				
10-4120-121 SALARIES - CLERK	2,371.60	10,044.85	23,000.00	56
10-4120-123 SALARIES - TAX COLLECTOR	4,567.67	19,072.15	50,000.00	62
10-4120-124 SALARIES - FINANCE OFFICER	963.04	3,361.48	13,310.00	75
10-4120-125 SALARIES - MAYOR &	2,100.00	10,500.00	25,200.00	58
10-4120-181 FICA EXPENSE	765.15	3,287.46	8,750.00	62
10-4120-182 EMPLOYEE RETIREMENT	846.25	3,984.43	8,500.00	53
10-4120-183 EMPLOYEE INSURANCE	1,069.50	5,347.50	12,750.00	58

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
10-4120-184 EMPLOYEE LIFE INSURANCE	12.60	63.00	175.00	64
10-4120-185 EMPLOYEE S-T DISABILITY	12.00	60.00	175.00	66
10-4120-191 AUDIT FEES	0.00	0.00	8,750.00	100
10-4120-193 CONTRACT LABOR	0.00	0.00	7,000.00	100
10-4120-200 OFFICE SUPPLIES - ADMIN	1,088.16	2,188.34	10,000.00	78
10-4120-210 PLANNING CONFERENCE	0.00	0.00	500.00	100
10-4120-321 TELEPHONE - ADMIN	168.97	748.96	3,000.00	75
10-4120-325 POSTAGE - ADMIN	0.00	875.30	2,000.00	56
10-4120-331 UTILITIES - ADMIN	436.31	2,173.06	6,000.00	64
10-4120-351 REPAIRS & MAINTENANCE -	1,018.40	2,067.90	67,500.00	97
10-4120-352 REPAIRS & MAINTENANCE	2,842.04	32,422.12	75,000.00	57
10-4120-354 REPAIRS & MAINTENANCE	2,962.00	15,785.50	58,000.00	73
10-4120-355 REPAIRS & MAINTENANCE	0.00	0.00	1,500.00	100
10-4120-356 REPAIRS & MAINTENANCE	40.00	1,060.00	6,000.00	82
10-4120-370 ADVERTISING - ADMIN	0.00	109.02	1,000.00	89
10-4120-397 TAX LISTING & TAX	-29.20	22.61	250.00	91
10-4120-400 ADMINISTRATIVE:TRAINING	0.00	1,475.00	4,000.00	63
10-4120-410 ADMINISTRATIVE:TRAVEL	971.92	2,330.99	5,000.00	53
10-4120-450 INSURANCE	0.00	13,154.92	15,000.00	12
10-4120-491 DUES & SUBSCRIPTIONS	258.73	14,968.89	19,500.00	23
10-4120-498 GIFTS & AWARDS	177.45	343.28	3,000.00	89
10-4120-499 MISCELLANEOUS	0.00	491.34	8,000.00	94
TOTAL EXPENDITURE	22,642.59	145,938.10	442,860.00	67
BEFORE TRANSFERS	-22,642.59	-145,938.10	-442,860.00	
AFTER TRANSFERS	-22,642.59	-145,938.10	-442,860.00	
<b>4130 PLANNING &amp; ZONING</b>				
EXPENDITURE:				
10-4130-121 SALARIES - ZONING	7,073.62	31,106.98	72,150.00	57
10-4130-122 SALARIES - ASST ZONING	0.00	0.00	2,500.00	100
10-4130-123 SALARIES -	1,654.26	7,651.01	17,650.00	57
10-4130-124 SALARIES - PLANNING	375.00	1,975.00	5,200.00	62
10-4130-125 SALARIES - SIGN REMOVAL	373.89	1,670.56	4,000.00	58
10-4130-181 FICA EXPENSE - P&Z	702.99	3,134.08	7,725.00	59
10-4130-182 EMPLOYEE RETIREMENT -	1,109.48	5,578.41	14,855.00	62
10-4130-183 EMPLOYEE INSURANCE	1,327.50	6,637.50	15,750.00	58
10-4130-184 EMPLOYEE LIFE INSURANCE	19.60	98.00	250.00	61
10-4130-185 EMPLOYEE S-T DISABILITY	12.00	60.00	175.00	66
10-4130-193 CONSULTING	9,739.97	21,039.07	61,075.00	66
10-4130-194 CONSULTING - COG	0.00	4,023.00	11,500.00	65
10-4130-200 OFFICE SUPPLIES -	1,088.16	1,721.18	5,000.00	66
10-4130-201 ZONING SPECIFIC OFFICE	0.00	204.98	2,500.00	92
10-4130-215 HISTORIC PRESERVATION	0.00	0.00	1,000.00	100
10-4130-220 INFRASTRUCTURE	0.00	8,000.00	206,000.00	96

**TOWN OF WEDDINGTON**  
**REVENUE & EXPENDITURE STATEMENT BY DEPARTMENT**

FY 2018-2019

11/01/2018 TO 11/30/2018

	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE</u>	<u>BUDGETED</u>	<u>% BUDGET REM</u>
10-4130-321 TELEPHONE - PLANNING &	168.99	749.03	3,000.00	75
10-4130-325 POSTAGE - PLANNING &	0.00	875.31	2,000.00	56
10-4130-331 UTILITIES - PLANNING &	436.31	2,269.94	6,000.00	62
10-4130-370 ADVERTISING - PLANNING	0.00	109.03	1,000.00	89
TOTAL EXPENDITURE	<u>24,081.77</u>	<u>96,903.08</u>	<u>439,330.00</u>	<u>78</u>
BEFORE TRANSFERS	<u>-24,081.77</u>	<u>-96,903.08</u>	<u>-439,330.00</u>	
AFTER TRANSFERS	<u>-24,081.77</u>	<u>-96,903.08</u>	<u>-439,330.00</u>	

TOWN OF WEDDINGTON  
BALANCE SHEET

FY 2018-2019

PERIOD ENDING: 11/30/2018

10

ASSETS

ASSETS

10-1120-000	TRINITY CHECKING ACCOUNT	1,378,774.61
10-1120-001	TRINITY MONEY MARKET	1,119,827.49
10-1170-000	NC CASH MGMT TRUST	539,957.23
10-1211-001	A/R PROPERTY TAX	412,005.93
10-1212-001	A/R PROPERTY TAX - 1ST YEAR PRIOR	8,223.45
10-1212-002	A/R PROPERTY TAX - NEXT 8 PRIOR YRS	13,108.43
10-1232-000	SALES TAX RECEIVABLE	2,683.76
10-1610-001	FIXED ASSETS - LAND & BUILDINGS	2,346,268.11
10-1610-002	FIXED ASSETS - FURNITURE & FIXTURES	20,583.08
10-1610-003	FIXED ASSETS - EQUIPMENT	114,681.60
10-1610-004	FIXED ASSETS - INFRASTRUCTURE	26,851.01
TOTAL ASSETS		<u>5,982,964.70</u>

LIABILITIES & EQUITY

LIABILITIES

10-2120-000	BOND DEPOSIT PAYABLE	75,002.25
10-2155-000	HEALTH INSURANCE PAYABLE	-2,714.50
10-2156-000	LIFE INSURANCE PAYABLE	-32.20
10-2620-000	DEFERRED REVENUE - DELQ TAXES	8,223.45
10-2625-000	DEFERRED REVENUE - CURR YR TAX	412,005.93
10-2630-000	DEFERRED REVENUE-NEXT 8	13,108.43
TOTAL LIABILITIES		<u>505,593.36</u>

EQUITY

10-2620-001	FUND BALANCE - UNASSIGNED	2,199,653.14
10-2620-003	FUND BALANCE-ASSIGNED	249,500.00
10-2620-004	FUND BALANCE-INVEST IN FIXED ASSETS	2,508,386.00
10-2620-005	CURRENT YEAR EQUITY YTD	295,833.69
CURRENT FUND BALANCE - YTD NET REV		223,998.51
TOTAL EQUITY		<u>5,477,371.34</u>

TOTAL LIABILITIES & FUND EQUITY	<u>5,982,964.70</u>
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# TOWN OF W E D D I N G T O N

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## MEMORANDUM

**TO:** Mayor and Town Council

**FROM:** Kim Woods, Tax Collector

**DATE:** December 10, 2018

**SUBJECT:** Monthly Report –November 2018

<b>Transactions:</b>	
Adjustments <5.00	\$(3.60)
Overpayments	\$(1647.73)
Refunds	\$3949.49
Interest Charges	\$139.24
Penalty and Interest Payments	\$(74.68)
<b>Taxes Collected:</b>	
2016	\$(221.36)
2017	\$(221.36)
2018	\$(520,614.00)
<b>As of November 30, 2018; the following taxes remain Outstanding:</b>	
2008	\$808.16
2009	\$554.28
2010	\$530.18
2011	\$52.18
2012	\$789.41
2013	\$867.65
2014	\$1320.56
2015	\$1930.08
2016	\$6255.93
2017	\$8223.45
2018	\$412,005.93
<b>Total Outstanding:</b>	<b>\$433,337.81</b>